



Form No. 4-7

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DISTRICT OF SUMMERLAND
APPLICATION TO WORK AS AN ELECTION OFFICIAL

Position Sought

- Election official

Name: _____

Address: _____

Phone Number: (Home) _____ (Cell) _____

Email Address: _____

Have you work in an election before (circle): Yes _____ No _____

If yes, what type (indicate all that apply):

- Local Government - Which local government? Years? _____
- Provincial – What Years? _____
- Federal – What Years? _____

Languages Spoken: _____

Languages Read: _____

Confirm the following statements by checking the box

- ☐ I am at least 18 years old
- ☐ I am entitled to work legally in Canada
- ☐ I have read the details provided on the back of this application;
- ☐ I am not and will not become a candidate, candidate representative or financial agent, or be involved in a campaign for a candidate or an issue that is subject an assent vote during the course of this election.

Signature: _____



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Required Knowledge, Skills and Abilities

- be impartial and neutral representative on the election team;
- have excellent verbal communication skills;
- have basic English literacy and language skills (the person does not have to be a native speaker but should be able to communicate adequately);
- have basic arithmetic and analytical skills;
- have the ability to understand and follow oral directions, written instructions, or checklists;
- have the stamina and patience to interact with a variety of people throughout a very long day;
- have the ability to do repetitive work accurately and efficiently;
- conduct themselves in a professional and efficient manner;
- act responsibly and exercise good judgment;
- have good attention to detail;
- have good interpersonal skills for dealing with a variety of people;
- if selected as a presiding election official, have some experience supervising people.
- be able to communicate orally in another language (desired, not required); and
- be able to communicate in writing in another language (desired, not required).

Election Official Duties

- Directs voters and provides information on the process
- Confirms identity of voters and issues ballots
- Attends the ballot box
- Registers new voters
- Supervise the ballot box and voting booths
- Other duties as assigned