



THE CORPORATION OF THE  
DISTRICT OF SUMMERLAND  
**INFORMATION REPORT**

DATE: March 23, 2020 FILE: 0640-30  
 TO: Anthony Haddad, Chief Administrative Officer  
 FROM: Corine (Cory) Gain, Director of Development Services  
 SUBJECT: February 2020 Development Services Department Monthly Report

**STAFF RECOMMENDATION:**

That Council pass the following resolution:

***THAT the February 2020 Development Services Department Monthly Report be received for information.***

**PURPOSE:**

To update Council about Development Services Department activities during the previous calendar month.

**BACKGROUND and DISCUSSION:**

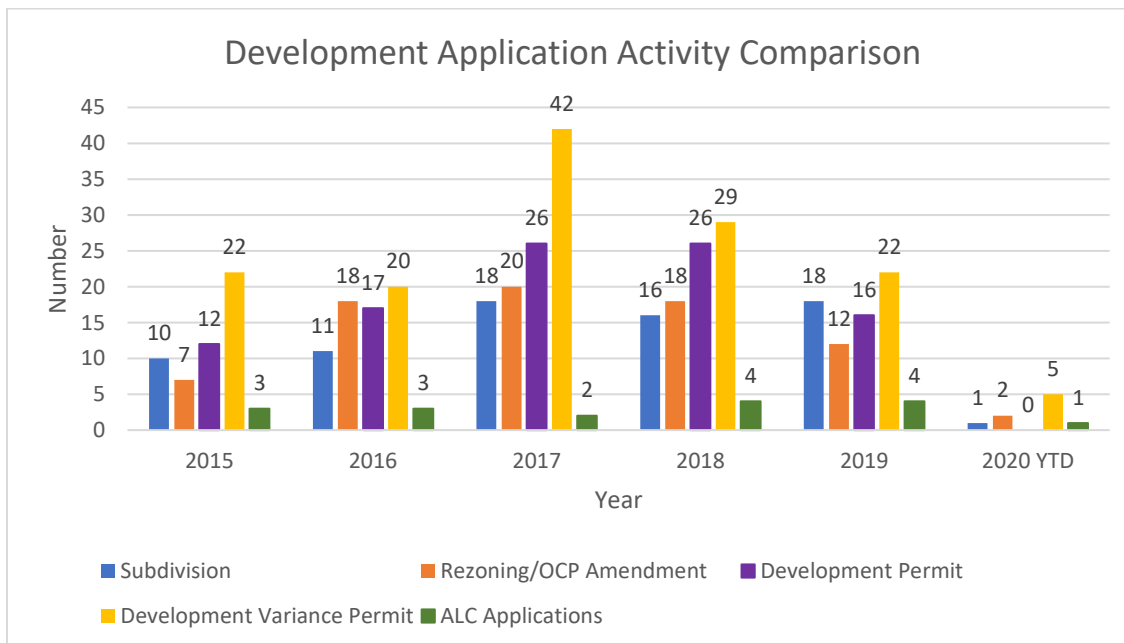
The Development Services Department reports monthly on the activity of the department including a summary of development applications received and building permits issued. Recent activity on in-stream applications is also summarized.

**Development Applications in Progress:**

Development/Description	Recent Activity	Next Steps
<b>Z20-001</b> <b>11507 Blair Street</b> <i>Temporary farm worker accommodation</i>	AAC and APC meetings 02/21/2020 and 02/28/2020	1 <sup>st</sup> and 2 <sup>nd</sup> reading 03/23/2020
<b>Z20-002</b> <b>10309 Prairie Valley</b> <i>Amalgamate and rezone lots for Institutional Use</i>	Application received 02/14/2020	Referral for comment
<b>Z19-007</b> <b>26405 Garnet Valley</b> <i>Farm worker housing</i>	Public hearing, 3 <sup>rd</sup> reading, adoption 02/10/2020	Close application.
<b>Z19-008</b> <b>12819 McLarty Place</b> <i>Zone and OCP map amendment</i>	1 <sup>st</sup> and 2 <sup>nd</sup> reading 02/10/2020	Public hearing, 3 <sup>rd</sup> reading, and adoption 03/23/2020
<b>Z19-011</b> <b>13607 Rumball Avenue</b> <i>Zoning amendment</i>	Public hearing, 3 <sup>rd</sup> reading 02/10/2020	adoption on hold until subdivision approval
<b>DVP20-001</b> <b>17-6709 Victoria Road</b> <i>Retaining wall</i>	TPC 02/20/2020	Council consideration 03/23/2020

<b>DVP20-002</b> <b>11507 Blair Street</b> <i>Retaining wall, parking, setbacks</i>	Coordinated with Z20-001	Council consideration 2020-03-23
<b>DVP20-003</b> <b>9685 Agur Street</b> <i>Retaining Wall</i>	Application received 02/13/2020	Council consideration 2020-03-23
<b>DVP20-004</b> <b>7726 Higgin Avenue</b> <i>Rear yard setback for a proposed lot</i>	Application received 02/14/2020	Referred for comment
<b>DVP20-005</b> <b>14408</b> <i>Amalgamate and rezone lots for Institutional Use</i>	Application received 02/14/2020	Referred for comment
<b>LCRB(C)19-003</b> <b>3-13604 Victoria Road North</b> <i>Application to operate a licensed retail cannabis store</i>	Council consideration 02/10/2020	Letter of support forwarded to the LCRB
<b>S20-001</b> <b>10812 and 10808 Walters Road</b> <i>Lot line adjustment</i>	Application received 02/10/2020	Referred for comment
<b>ALR20-001</b> <b>11507 Blair Street</b> <i>Non-adhering residential use</i>	AAC and APC 02/21/2020 and 02/28/2020	Council consideration 2020-03-23

### Development Application Activity Summary:



Other Planning Matters:

- Building Inspector II attended a Cross Connection course in Penticton (Feb. 3 - 7)
- Director of Development Services attended a Regional Senior Building Officials Meeting in Penticton (Feb. 4)
- Engineering Technologist participated in Working In and About Water: Legislation, Regulations & Responsibilities course in Kelowna (Feb. 5 – 6)
- Director of Development Services participated in an EOC planning exercise at the RDOS in Penticton (Feb. 11)
- Open House, Development Services provided info for the Downtown Plan (Feb. 12)
- Alex Costin joined the Development Services team as a Planning Technician (Feb. 18)
- Director of Development Services attended a Q1 exempt staff meeting (Feb. 19)

**Building Permit Activity (Five Year Comparison):**

<b>Month of February</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Permits Issued	12	22	13	23	12
Total Billings	19,546	40,331	72,475	46,448	13,132
Total Construction Value	759,500	3,458,000	1,652,000	3,124,000	1,347,000
<b>Year-to-Date</b>					
Permits Issued	19	31	23	40	21
Total Construction Value	889,500	5,146,966	2,690,000	4,532,800	3,484,000
<b>Total Annual</b>					
Permits Issued	178	195	190	206	
Billings	269,385	328,616	286,337	729,760	
Total Construction Value	28,841,233	31,113,882	28,043,100	45,879,300	

LEGISLATION and POLICY:

Regional Growth Strategy Bylaw No. 2770, 2017  
Official Community Plan Bylaw No. 2014-002  
Zoning Bylaw No. 2000-450  
Building Regulation Bylaw No. 2013-017  
Land Use Procedures Bylaw No. 98-003

FINANCIAL IMPLICATIONS:

Development applications generate revenue to support the activities of the Development Services Department.


CONCLUSION:

Monthly reports will augment the information available to track and assess development activity.

OPTIONS:

1. Move the motion as recommended by staff.
2. Direct staff to provide additional or less information in subsequent months.

Respectfully submitted,



Corine (Cory) Gain  
Director of Development Services

Approved for agenda,



Anthony Haddad  
Chief Administrative Officer