



13211 Henry Ave, Box 159
Summerland BC V0H 1Z0
Tel: 250-494-6451 Fax: 250-494-1415
www.summerland.ca

2021 ARENA COMPLEX CONCESSION APPLICATION

Instructions:

Completed applications are to be delivered in a sealed envelope by 2:00 pm. **Monday August 23, 2021.**

Applications can be dropped off or mailed to:

District of Summerland, Municipal Hall
13211 Henry Avenue, PO Box 159
Summerland, BC V0H 1Z0
Attention: Lori Mullin, Director of Community Services.

All questions are to be directed to: Lori Mullin at lmullin@summerland.ca
or 250-404-4084.

Applicant Information:

Applicant Name(s): _____

Business name (if applicable): _____

Mailing address: _____

Phone: _____ Cell: _____

Email: _____

Relevant Experience (attach sheet if necessary): _____

Conditions and Requirements:

The Applicant agrees to:

1. Operate the Concession within the Arena Complex, consisting of a Banquet Room, Ice Arena, Four Sheet Curling Rink and Concession Stand, at 8820 Jubilee Road, Summerland, for an initial term of one (1) year, commencing on September 7, 2021 (the "Term"), with the option to renew the Term for an additional one (1) year period.
2. Provide Concession service in accordance with the Recreation Department public schedule.
3. Pay to the District of Summerland (the "District") a monthly licence fee (rental or proposed revenue share) for the operation of the Concession for each month the Arena Complex is open to the public with ice in place.
4. Pay to the District a prorated monthly licence fee, while operating the Concession during special events when the ice is out.
5. Post the Concession operating schedule outside the Concession for public information.
6. Not assign, sublet or transfer the agreement without written permission of the District.
7. Represent the District in a professional manner at all times and to not use any foul language or engage in any derogatory or defamatory comments regarding the District operations or staff.
8. Not keep any illicit drugs or controlled substances on the premises and to not participate in the consumption of alcohol or illicit drugs on District property.
9. Not carry on or allow carrying on or doing on the Premises anything that may be or become a nuisance to the District.
10. Obtain and maintain a valid Business License in the District of Summerland for the duration of the Term.
11. Obtain and maintain during the Term. commercial general liability insurance against claims for bodily injury, death, or property damage arising out of the use and occupancy of the premises in the amount of not less than Two Million Dollars (\$2,000,000.00) per single occurrence and Five Million Dollars (\$5,000,000) aggregate, and 'all risks' property insurance with all policies of insurance naming the District of Summerland as an additional insured, and to provide the District of Summerland with a certified copy of such policy.

12. Obtain and maintain a Food Safe certificate as per the current Health Act Regulations for the duration of the Term.
13. Provide the District with a WorkSafe BC Clearance Letter addressed to the District that indicates that their account is active and in good standing, or proof of exempt status in the form a status determination letter from WorkSafe BC indicating that coverage is not required.
14. Maintain the property in the vicinity of the Concession at all times to an excellent standard of cleanliness and maintenance.
15. Execute a Licence of Occupation agreement with the District.
16. Provide Concession services as follows:
 - a) During public skating sessions as scheduled by the Recreation Department;
 - b) During times when the Arena Complex is open to the public, in particular between the date the ice is installed and the date the ice is taken out, or as approved by the Director of Community Services, and to post an operation schedule for the public;
 - c) When needed for Curling Rink events as per the published arena ice schedule;
 - d) As needed by request with Minor Hockey officials, Figure Skating officials, Curling Club officials and other Arena Complex user groups regarding their schedules of special events or games;
 - e) only during times when District staff are on duty in the Arena Complex, or if approved by the Director of Community Services, otherwise District staff will be supplied at the expense of the Licensee.
 - f) When ice is out of the Arena Complex, will have the first option to operate the Concession during special events.

Applicant Signature:

I have read and understand the conditions and requirements to operate the Concession and propose a monthly rent of \$_____ or monthly revenue share of \$_____.

I understand that if my Application is accepted, the first month's payment will be due and payable to the District.

I accept the terms and agree to execute the License of Occupation agreement with the District as provided in Appendix A to this application.



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I will have the above conditions and requirements in place by September 7, 2021. Failure to do so could result in the loss of the contract and loss of the initial installment amount.

Signature

Signature

Print Name

Print Name

Date

Date