



**MEMORANDUM OF UNDERSTANDING**  
Between the District of Summerland,  
School District 67,  
Interior Health, and  
South Okanagan Division of Family Practice,

**Summerland Community Recreation & Health Centre**

District of Summerland Council passed the following resolution on Jan. 13, 2020 R(A)-2020-4:

*“THAT Council direct staff to commence the process for creation of the Summerland Health & Wellness Centre in partnership with School District 67, Penticton Indian Band, South Okanagan Similkameen Division of Family Practice, Interior Health*

*AND THAT Council direct staff to prepare a Memorandum of Understanding and Terms of Reference for the proposed Summerland Community Health and Wellness Centre project and process, which will be brought back to Council for approval in Q1 2020.”*

Intent

The intention of this collaborative partnership opportunity is to bring key stakeholders together to develop and implement plans for a Community Recreation & Health Centre which addresses recreation and wellness needs from each organization as well as the needs in the community. The partner organizations recognize the potential benefits and efficiencies which could be achieved in collaborating on the development of community health infrastructure in Summerland.

The partner organizations agree that this Centre is a way to fulfill many community needs including the replacement of the Summerland Aquatic & Fitness Centre, a new high school gymnasium, clinic space for primary health care teams as well as other emerging needs such as child care spaces, youth services and other health care related needs.

The partners recognize that additional parties may be considered to join this partnership at a later date.

All partners will be committed to exploring capital funding opportunities to financially support the construction and operations of the Summerland Community Recreation and Health Centre.

The partners recognize that the project may be implemented in a phased approach dependent on partner organization direction, funding availability, opportunities, etc.

## Project Management

The process for the Summerland Community Recreation and Health Centre will be led by the District of Summerland with the support of the Summerland Community Recreation & Health Centre Steering Committee.

The proposed process, which will be subject to change as the process moves forward, includes the implementation of the milestones leading up to the next municipal election on October 15, 2022:

1. Confirmation of Project Scope
2. Stakeholder & Community Engagement
3. Facility Needs Assessment and Feasibility Study
4. Site Location Analysis and Confirmation
5. Conceptual Design & Option Development
6. Detailed Design
7. Financial Plan
8. Electoral Consent

Funding for phase one of Project Management consulting for 2020 will be funded by the District of Summerland.

## Summerland Community Recreation & Health Centre Steering Committee "Steering Committee"

### Purpose:

The mandate of the Summerland Community Recreation & Health Centre Steering Committee is to participate and provide support on implementing the Summerland Community Recreation & Health Centre process.

### Scope & Objectives:

Committee members will specifically:

- Participate in the implementation of the 7 process milestones.
- Assist with planning, hosting and participating in community engagement activities.
- Conduct research on successful facilities, best practices and governance models.
- Provide input and support to project consultants.
- Liaise between this project and senior staff and officials of partnership organizations.
- Seek funding opportunities to support this project at the appropriate times.
- Participate in joint communications.

### Membership:

The Steering Committee will consist of at least one representative from each partner organization (District of Summerland, School District 67, Interior Health and South

Okanagan Division of Family Practice). Consensus is desired for general discussion items. When decision points are required, each organization will have one vote.

**Term:**

The Steering Committee will meet on a regular basis from January 2020 through to November 2022.

**Meeting Format & Schedule:**

Meetings will be scheduled at regular intervals throughout term (approximately one meeting per month). District of Summerland staff will create and distribute meeting agendas and follow up meeting notes for each meeting. District of Summerland staff will facilitate the meetings.

Each partner organization is responsible to provide regular updates to their organization senior management and governing bodies on the progress of the project.

Partner Organization Considerations

The needs of the partner organizations will be considered throughout the process and will help inform the creation of the Summerland Community Recreation & Health Centre.

**District of Summerland**

- The process needs to consider the District of Summerland Strategic Priorities:
  - Infrastructure Investment: Stewardship of capital assets in a cost-effective manner through ongoing maintenance and replacement.
  - Good Governance: Enhancing processes and procedures that aid council in making decisions and resolutions on behalf of the community and its wellbeing.
  - Community Resilience: Utilizing resources to create and adapt programs and services that support a vibrant and liveable community.
  - Alternative Energy: Pursuing opportunities to generate energy that considers natural resources and the environment and provide revenue.
  - Active Lifestyles: Ensuring community design and services that enhance inclusive, barrier free participation and promotion of physical activity and healthy lifestyles.
  - Downtown Vibrancy – Collaborating to provide a dynamic mix of residences, business, recreation and culture as a community hub of Summerland.
- The process needs to consider the replacement of the Summerland Aquatic and Fitness Centre.
- The process needs to ensure that the community is engaged and provides meaningful input into the proposed new collaborative recreation and health facility.

### School District 67

- The process needs to consider School District priorities which include:
  - supporting school-based athletics;
  - ensuring facility is compliant for athletic tournaments;
  - replacing aged infrastructure;
  - utilizing green technologies to reduce carbon production;
  - supporting joint use agreements with community partners.

### Interior Health

- The process needs to consider the physical, social and mental impacts on community health.
- The process needs to be inclusive, diverse and equitable.
- The process needs to consider IH's strategic priorities:
  - Goal 1: Improve Health and Wellness;
  - Goal 2: Deliver High Quality Care;
  - Goal 3: Ensure sustainable Health Care by improving innovation, productivity, and efficiency;
  - Goal 4: Cultivate an engaged workforce and a healthy workplace.

### South Okanagan Division of Family Practice

- The process will foster a strong and health community of primary care providers, improve the health of our communities and enhance the quality of patient care and the primary care relationship.
- The process will:
  - ensure that the Division of Family Practice and members are trusted partners that will be consulted on how to best improve comprehensive primary patient care;
  - strengthen the primary care provider voice and influence on innovative local health care delivery;
  - aim to improve access to primary care for District of Summerland, rural Summerland and vulnerable patients;
  - identify local needs and advocate for improvements;
  - maximize strategic partnerships and collaboration to pursue common goals;
  - aim to build a sustainable primary health care system;
  - foster relationships to increase coordination of services and enable team based care;
  - seek to optimize resources that support care being provided by the right provider, at the right time, and in the right place;
  - encourage collaboration in the development of technical solutions to improve patient care and communication;
  - seek to improve efficiencies and build primary care capacity;
  - utilize quality improvement principles and best practices.

Additional Partnerships

As the development of the process continues, additional partners may become involved such as First Nations, post secondary institutions, service agencies and other local public or private organizations.

Communications

All parties agree that any public communications on this project will be completed in a coordinated and collaborative manner.

Non-Binding Document

The Memorandum of Understanding is intended to be a guiding document, is non-binding to all parties, and may get updated throughout the process.

This Memorandum has been agreed to by each of the parties by resolutions respectively adopted by the District of Summerland, School District 67, Interior Health, South Okanagan Division of Family Practice and Penticton Indian Band and the execution of this Memorandum by the authorized signing officers of each organization is made this 29 day of May 2020.

**District of Summerland:**

Toni Boot  
Print Name of Authorized Signatory

Toni J. Boot  
Signature

Mayor, Dist. of Summerland  
Title

**School District 67:**

James Palamini  
Print Name of Authorized Signatory

James Palamini  
Signature

Chair, Board of Education  
Title

**Interior Health:**

Susan M. Brown  
Print Name of Authorized Signatory

Susan M. B.  
Signature

Director Primary Care  
Title

**South Okanagan Similkameen Division of Family Practice:**

Tracy St. Claire  
Print Name of Authorized Signatory

Tracy St. Claire  
Signature

Executive Director  
Title