



Application for Building Permit Manufactured/Mobile Home

Section 1 – Owner Information (add additional page if more than two owners)



Registered Owner:		Registered Owner:	
Mailing Address:		Mailing Address:	
Province:	Postal Code:	Province:	Postal Code:
Tel. (home)	(work)	Tel. (home)	(work)
Fax:	E-mail	Fax:	E-mail

Agent Information (if applicable – attach Form 3)

Name:		Company Name:	
Mailing Address:			
Town/Province:		Postal Code:	E-mail:
Tel. (home)		(work)	Fax:

Section 2 – Land under Application

Lot:	Block:	District Lot:	Plan:
Parcel Identifier Number:			
Location (civic address of property):			
Name of Mobile Home Park		Pad #	
MHP Manager Name:		Phone:	
<input type="checkbox"/>	Letter of Authorization from Mobile Home Park owner/manager (if applicable)		

<input type="checkbox"/>	Manufactured Home CAN/CSA A277 Standard	
<input type="checkbox"/>	Mobile Home CAN/CSA Z240 Serial No.	
<p>Mobile homes cannot be re-located within the RDOS building inspection service area if they do not display the CSA Z240 certification (see example ) or are deemed to be structurally compromised. Any home which does not conform to CSA Z240 standards is not permitted within the District of Summerland.</p>		
Size of unit:		
Design of Snow Load:		Date of Manufacture:

Have there been any modifications to the structure (i.e. new openings and/or additions)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

If yes, give details: _____

Value of project when complete: \$ _____ (subject to District of Summerland evaluation or assessment).

Are there any buildings currently occupying any portion of said parcel/pad? Yes No

If yes, state use _____

(Note – all structures on the property **must be** identified on the site plan)

Section 4 – Supporting Information

Are there any restrictive covenants registered on the subject property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any registered easements or rights-of-ways over the subject property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there legal access to the subject property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a watercourse on the subject property or within 30 m of your project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> SUBMIT a recent (no older than 30 days) copy of the CERTIFICATE OF TITLE or title search print for the subject property.	
All drawings and plans are to be drawn to a scale ¼” per foot or 1:50 mm or such other scale as may be acceptable to the building official.	

<input type="checkbox"/>	<p>SUBMIT two copies of a SITE PLAN (drawn to appropriate scale) that show the location and distances from the property lines of the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> proposed home <input type="checkbox"/> driveway location <input type="checkbox"/> septic field and well (where applicable) <input type="checkbox"/> all existing structures and retaining walls <input type="checkbox"/> easements, rights of ways and covenants <input type="checkbox"/> watercourses and ravines (Please review the Riparian Areas Regulation (RAR) and Floodplain Regulations under the Zoning bylaw)
<input type="checkbox"/>	<p>SUBMIT two copies of a FOUNDATION PLAN (drawn to appropriate scale) showing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> basement or crawl space (all work to conform to the BC Building code) <input type="checkbox"/> concrete block piers <input type="checkbox"/> wood cribbing <input type="checkbox"/> anchorage diagram (required for single wide units) Refer to Z240.10.10.1-94 for specific requirement details <p>A structural engineer will be required when pier supports exceed a height of three concrete blocks or where a clear height from grade to the unit frame exceeds 1.5 times the width of the proposed wood cribbing.</p>
<input type="checkbox"/>	<p>SUBMIT two copies of an ELEVATION DRAWING (drawn to appropriate scale) showing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> natural and finished grades (show total building height proposed) <input type="checkbox"/> skirting (indicate access hatch and ventilation grilles)
<input type="checkbox"/>	<p>SUBMIT two copies of a CONSTRUCTION DRAWING (drawn to appropriate scale) for any on-site construction such as: decks, awnings, carports or garages, showing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> framing plan <input type="checkbox"/> cross section <input type="checkbox"/> elevations <p>All on-site construction shall conform to the current BC Building code and must be self-supporting unless otherwise verified by an engineer.</p>
<input type="checkbox"/>	<p>SUBMIT approved Record of Sewerage.</p>

INCLUDE copies of approvals required under any enactment relating to health or safety, including but not limited to highway access permits and Ministry of Health approval or, if such approvals have been applied for and not obtained, copies of application.

Additional Information

Additional material or more detailed information may be requested by the District of Summerland upon reviewing your application.

You may be required to provide a survey certificate of the property.

If there are any existing buildings being removed from the property, a demolition permit must be approved.

Important: Your application will not be considered complete unless it contains all the information above. The processing of your application will be delayed if it is incomplete. Contact a staff person for assistance.

DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

Signature of Registered Owner*/Agent

Date

*if registered owner is a company or corporation, proof of signing authority is also required

Print name of Owner or Authorized Agent

Signature of Registered Owner*/Agent

Date

*if registered owner is a company or corporation, proof of signing authority is also required

Notice of collection of personal information:

Personal information on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the District of Summerland. Documentation/information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*. **Contact the Freedom of Information Officer at the District of Summerland.**

FORM 1

Acknowledgements of Owner

I acknowledge that the **owner** of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the **Building Code** and other applicable laws respecting safety, including the requirements of the **Building Code** in relation to soil conditions for **building** foundations.

I acknowledge that the **owner** of the land is also solely responsible for determining whether the work authorized by this permit contravenes any covenant, easement, right of way, **building** scheme or other restriction affecting the **building** site, and whether the work requires the involvement of an architect under the **Architects Act** or an engineer or geoscientist under the **Engineers and Geoscientists Act**.

I acknowledge that the District of Summerland provides a limited service in relation to **building construction** and does not, by issuing **building** or **occupancy** permits, make any representation or give any assurance that the **construction** authorized by this permit complies in every or respect with the **Building Code** or any other applicable laws respecting safety.

If the District of Summerland has so indicated on this permit, I acknowledge that the District of Summerland has issued the permit in reliance on the certification of a **registered professional**, engaged by me to provide such a certification, that the plans for the work authorized by the permit comply with the **Building Code** and other applicable enactments, and that the fee for the permit has been accordingly set. I acknowledge that the District of Summerland, by issuing this permit or any **occupancy** permit, makes no representations to me or any other person as to any such compliance.

Signature of Registered **Owner**

Signature of Registered **Owner**

*if registered owner is a company or corporation, proof of signing authority is also required

Print name of Registered **Owner**

Print name of Registered **Owner**

Date of Acknowledgement

Date of Acknowledgement

DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

Signature of Registered Owner*/Agent

Date

*if registered owner is a company or corporation, proof of signing authority is also required

Print name of Owner or Authorized Agent

Signature of Registered Owner*/Agent

Date

*if registered owner is a company or corporation, proof of signing authority is also required