



Strata Subdivision Application

PROPERTY ADDRESS:	
LEGAL DESCRIPTION:	
CURRENT ZONING:	ROLL#:
DATE:	
TYPE OF STRATA SUBDIVISION: <input type="checkbox"/> Bare Land Strata <input type="checkbox"/> Phased Strata <input type="checkbox"/> Strata Conversion	

PROPERTY OWNER	APPLICANT
Name:	Name:
Address:	Address:
Postal Code:	Postal Code:
Phone:	Phone:
Email:	Email:
Signature:	Signature:

APPLICATION MUST INCLUDE (1 paper copy and an electronic copy)
<input type="checkbox"/> Current title search (with copies of all relevant easements, covenants, etc.)
<input type="checkbox"/> Subdivision plan showing development concept (1 paper copy and an electronic copy)
<input type="checkbox"/> Application fee (\$1000.00 application fee plus \$100.00 x _____ (for each additional lot) = \$ _____)
<input type="checkbox"/> Final Subdivision Approval \$150.00
<input type="checkbox"/> Phasing Plan (if applicable)
<input type="checkbox"/> Confirmation building has 50 year life expectancy (if applicable)

NEW Site Disclosure Statement (BC's New Contaminated Site Investigation Requirements (please check/initial))	
<input type="checkbox"/>	Attached (if Schedule 2 Uses have occurred on the property in the past)
<input type="checkbox"/>	N/A (if Schedule 2 Uses have not occurred on the property in the past)
<input type="checkbox"/>	Exempt (demolition, or other works where there is no soil disturbance, etc.)

Please note that applications and drawings may be submitted electronically in Adobe PDF format, but must be accurate, include all dimensions, and be to scale.
Professionally drafted plans are preferred.

SIGNATURE OF REGISTERED OWNER(S)

DATE

OFFICE USE ONLY
Date Received:
Fee Paid:
Received By:
Comments: