

# Strata Subdivision Application

PROPERTY ADDRESS:	
LEGAL DESCRIPTION:	
CURRENT ZONING:	ROLL#:
DATE:	
TYPE OF STRATA SUBDIVISION: <input type="checkbox"/> Bare Land Strata <input type="checkbox"/> Phased Strata <input type="checkbox"/> Strata Conversion	
TYPE OF BUILDING TO BE STRATIFIED:	
<input type="radio"/> Semi-Detached <input type="radio"/> Duplex <input type="radio"/> Commercial <input type="radio"/> Industrial <input type="radio"/> Apartment <input type="radio"/> Other: _____	
Number of Existing Dwellings:	Number of Proposed Dwellings:
Number of on-site parking stalls:	

PROPERTY OWNER	APPLICANT
Name:	Name:
Address:	Address:
Postal Code:	Postal Code:
Phone:	Phone:
Email:	Email:
Signature:	Signature:

<b>APPLICATION MUST INCLUDE (1 paper copy and an electronic copy)</b>
<input type="checkbox"/> Current title search (with copies of all relevant easements, covenants, etc.)
<input type="checkbox"/> Subdivision plan showing development concept. (1 paper copy and an electronic copy) <ul style="list-style-type: none"> <li>Site plan showing North Arrow, locations and dimensions of all structures on the property</li> </ul>
<input type="checkbox"/> Application fee (\$1000.00 application fee plus \$100.00 x _____ (for each additional lot)) = \$ _____
<input type="checkbox"/> Final Subdivision Approval \$150.00 - a subdivision plan prepared by a British Columbia Land Surveyor must be submitted for final approval
<input type="checkbox"/> Phasing Plan (if applicable)





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☐ Rationale in support of the application. All strata conversions must meet the District of Summerland's applicable policies and Bylaws. Attach a separate sheet as required.

☐ Building Report – written report by a Professional Engineer or Architect, that provides BC Building Code review the specially addresses, for each subject building, the following:

- Fire Separation of the buildings
- Soundproofing
- State of repair for the buildings
- Age of buildings
- Assessment of the condition of the roof and interior and exterior surfaces of the building
- Building General Workmanship
- Structural Integrity
- Mechanical review
- Life expectancy of the building

If the building does not comply with the current BC Building Code, the professional shall identify the work required to bring the building up to code.

Additional Material or more detailed information may be requested by the District of Summerland upon reviewing the application.

## NEW Site Disclosure Statement (BC's New Contaminated Site Investigation Requirements (please check/initial))

<input type="checkbox"/>	<b>Attached</b> (if Schedule 2 Uses <b>have</b> occurred on the property in the past)
<input type="checkbox"/>	<b>N/A</b> (if Schedule 2 Uses <b>have not</b> occurred on the property in the past)
<input type="checkbox"/>	<b>Exempt</b> (demolition, or other works where there is no soil disturbance, etc.)

SIGNATURE OF REGISTERED OWNER(S)

DATE:

### OFFICE USE ONLY

Date Received:

Fee Paid:

Received By:

Comments:

Office Use GL: REZ  
11-1-506-0000

Please note that applications and drawings may be submitted electronically in Adobe PDF format, but must be accurate, include all dimensions, and be to scale.

Professionally drafted plans are preferred.