



BUILDING BULLETIN

SOLID FUEL BURNING APPLIANCE PERMITS

DATE January 8, 2026

Bulletin No 2026-02

SOLID FUEL BURNING APPLIANCE PERMITS

What is required when applying for a Solid Fuel Burning Appliance Permit?

PURPOSE

To provide information application requirements for a Solid Fuel Burning Appliance (SFBA) Permit.

REQUIRED DOCUMENTS FOR APPLICATION

Fill out all of the required sections of the permit on the Building Permit Hub portal and provide:

Current Title Search and Covenants (Obtain from Land Title and Survey Authority)

Owner's Acknowledgement

Agent Authorization

Appliance Manual and Installation Documentation

Floor Plan Drawing

REQUIRED INSPECTIONS

Framing Inspection

- *If any framing is required for the installation of the SFBA please contact inspection@summerland.ca prior to covering.*

Inspection Report

- *A copy of the inspection report from a WETT Certified Inspector is to be submitted to devserv@summerland.ca prior to requesting a final inspection.*

Final Inspection

- *Please contact inspection@summerland.ca after submitting your WETT inspection report.*

OTHER REQUIREMENTS

Permit must be posted in a visible location from the road and Approved Plans must be on site for the duration of the project.



BUILDING BULLETIN

SOLID FUEL BURNING APPLIANCE PERMITS

Review all covenants attached to the site.

After installation the Installer shall:

Ensure that all equipment is in a safe working order and that all safety devices are working properly.

Instruct the owner and or user in the safe and correct operation of the appliance.

Provide the owner or user with the Manufacturer's instruction guide.

Post the name and address of the installer on the appliance in a readily visible location.

Persons performing the installation should be experienced and/or trained in the specific work.

Persons holding a valid WETT certification are considered qualified to perform this work.

Approval from a WETT certified agent is required prior to the operation of the appliance.

Carbon Monoxide detectors are required to be installed per BC Building Code 9.32.4.2.

All CO detectors are required to be interconnected.