



ADDENDUM NO. 1

DATE ISSUED: September 24, 2018

PROJECT: RFP-2018-19 – Summerland Sanitary Landfill Compost Facility

The Request for Proposal documents for this work are revised as noted herein. All such revisions become a part of the work and shall be included in your Proposal. No consideration will be allowed for extras due to the Contractor not being familiar with this addendum.

This Addendum is issued to make the following changes:

1. REFERENCE: Section 4.0: Instructions to Proponents

ADD: 4.6 Proponent Site Visit

A non-mandatory site visit of the Summerland Sanitary Landfill has been requested and is scheduled for Thursday, September 27, 2018 at 8am local time. The District will meet all proponents who wish to attend at the entrance to the landfill located at 17202 Bathville Road. Please wear a high visibility vest and steel toed boots.

2. REFERENCE: Answers to Questions Received

The following are answers to questions received:

Q1	In trying to put together a cost estimate for some of the major tasks at such a preliminary stage, how would the District like Proponents to address the potential budget increases and changes in scope? For example, the scope of work and associated costs of major tasks 5 (design) and 9 (construction management) are going to vary greatly based on the result of the preceding major tasks.
A1	Please estimate for these services based on your previous experience with projects of a similar nature. Provide construction administration and management services based on full time-40hrs/week and part-time-20hrs/week. Required changes to scope, budget and time will be dealt with through the change order process.
Q2	Do you expect the odour impact assessment to be completed before the November 7 deadline?
A2	Yes, preliminary odour modeling will be required to determine if the chosen compost facility site is suitable. If it is not feasible to complete this before the submission deadline for the Expression of Interest, please comment on this and how you proposed to handle the approval of the site selection without it.

Q3	Does the District have an overall budget for this project?
A3	The overall project budget will be determined by the preferred method of processing.
Q4	Is the District willing to consider a transfer station with processing off site?
A4	No, the District requires the compost facility to include on site processing
Q5	What level of processing method is the District looking for?
A5	It is expected that the preferred method of processing for the compost facility will be of a lower to medium level.

END OF ADDENDUM NO. 1

Note: Proponents shall indicate the acknowledgement of receipt of all the addendums in the RFP proposal.

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