



Relocation Permit Application

\$150.00 Application Fee

\$500.00 Security Deposit

BUILDING LOCATED AT:

LEGAL DESCRIPTION:

TYPE OF BUILDING:

PID:

DATE:

BUILDING RELOCATING TO:

LEGAL DESCRIPTION:

TYPE OF BUILDING:

PID:

DATE OF MOVE:

(Application processing time is minimum 3 weeks)

PROPERTY OWNER	APPLICANT	CONTRACTOR
Name:	Name:	Name:
Address:	Address:	Address:
Postal Code:	Postal Code:	Postal Code:
Phone:	Phone:	Phone:
Email:	Email:	Business Licence No:
Signature:	Signature:	Signature:

APPLICATION MUST INCLUDE

Temporary Road, Sidewalk, or Parking Stall Closure application including the following:

- detailed map of proposed travel route
- overall dimensions of structure including transport vehicle (length, width, height)

Proof of Liability Insurance

Letter of Authorization from property owner showing proof of ownership

Hazardous Assessment & Clearance Letter for any on site construction for building constructed prior to 1992

Final Accounts form to turn off water service

Electrical Utility Service Request form to remove electrical service

REQUIRED IF STRUCTURE IS A MOBILE HOME (must be submitted prior to permit issue/work)

Transport Permit obtained from the Manufactured Home Registry

"Status of Real Property Taxes on a Manufactured Home" obtained from Finance Department, District of Summerland

The Contractor / Applicant is fully aware that they must notify all relevant organizations by giving sufficient advance notice including but not limited to the following:

<input type="checkbox"/>	Telus at HousemovesBC@telus.com
<input type="checkbox"/>	Shaw at planttechnicianspentiction@sjrb.ca
<input type="checkbox"/>	Fortis BC 1-888-224-2710 for Gas Disconnect – Construction Services
<input type="checkbox"/>	Ministry of Transportation, CVSE1052 District Authorization & Notifications for Very Large Loads https://www.th.gov.bc.ca/forms/search.aspx