

Pre-Application Enquiry

PROPERTY APPRESS		
PROPERTY ADDRESS:		
LEGAL DESCRIPTION:		
CURRENT ZONING:		ROLL#:
DATE:		
PROPERTY OWNER		APPLICANT
Name:		Name:
Address:		Address:
Postal Code:		Postal Code:
Phone:		Phone:
Email:		Email:
Signature:		Signature:
APPLICATION MUST INCLUDE (1 paper copy and an electronic copy)		
□ Current title search (with copies of all relevant easements, covenants, etc.)		
□ Conceptual Drawings or Preliminary Designs		
□ Agent Authorization Form (if required)		
TYPE OF APPLICATION BEING CONSIDERED (check all that apply)		
□ Official Community Plan amendment		
□ Zoning Bylaw amendment		
□ Subdivision		
□ Development Permit (Downtown, Trout Creek, Lower Town, Bentley Road Industrial)		
□ Building Permit (Multi-Family, Commercial, or Industrial)		
NEW Site Disclosure Statement (BC's New Contaminated Site Investigation Requirements (please check/initial)		
	Attached (if Schedule 2 Uses have occurred on the property in the past)	
	N/A (if Schedule 2 Uses have not occurred on the property in the past)	
	Exempt (demolition, or other works where there is no soil disturbance, etc.)	
Please note that applications and drawings may be submitted electronically in Adobe PDF format, but must be accurate, include all		
dimensions, and be to scale. Professionally drafted plans are preferred.		
PICNATURE OF RECIETERED OWNERS.		
SIGNATURE OF REGISTERED OWNER(S)		
DATE:		



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Please provide an overview of your development concept for potential application. Please include details on the plan for water and sanitary sewer servicing, land use requirements, (i.e. ALR restrictions?), phasing, and proposed timeline.		