



Development Permit Application

PROPERTY ADDRESS:	
LEGAL DESCRIPTION:	
CURRENT ZONING:	ROLL#:
DATE:	OCP DESIGNATION:

PROPERTY OWNER	APPLICANT
Name:	Name:
Address:	Address:
Postal Code:	Postal Code:
Phone:	Phone:
Email:	Email:
Signature:	Signature:

APPLICATION MUST INCLUDE (1 paper copy and an electronic copy)
<input type="checkbox"/> Current title search (with copies of all relevant easements, covenants, etc.)
<input type="checkbox"/> Site plan showing development concept, existing buildings, and geographical features
<input type="checkbox"/> Description of how proposed development satisfies the applicable design guidelines
<input type="checkbox"/> Technical Report
<input type="checkbox"/> Application fee of \$50.00 where the proposed works are valued at \$2500 or less
<input type="checkbox"/> Application fee of \$250.00 where proposed works are valued greater than \$2500 and less than \$50 000
<input type="checkbox"/> Application fee of \$500 where the proposed works are in excess of \$50 000

NEW Site Disclosure Statement (BC's New Contaminated Site Investigation Requirements (please check/initial))	
<input type="checkbox"/>	Attached (if Schedule 2 Uses have occurred on the property in the past)
<input type="checkbox"/>	N/A (if Schedule 2 Uses have not occurred on the property in the past)
<input type="checkbox"/>	Exempt (demolition, or other works where there is no soil disturbance, etc.)

Additional Information Required Once Development Concept Reviewed:
<input type="checkbox"/> Detailed Landscape Plan showing types, sizes and locations of all plant material
<input type="checkbox"/> Landscape and paving construction estimate
<input type="checkbox"/> Security in the amount of 125% of landscape and paving construction estimate
Please note that applications and drawings may be submitted electronically in Adobe PDF format, but must be accurate, include all dimensions, and be to scale. Professionally drafted plans are preferred.

SIGNATURE OF REGISTERED OWNER(S)

DATE:

OFFICE USE ONLY

Date Received:

Fee Paid:

Received By:

Comments: