



### **Arena Maintenance / Ice Person - Casual**

The District of Summerland is seeking qualified applications for casual work as an Arena Maintenance/Ice Person. While on shift, this position is responsible for the building supervision, maintenance and operations of the arena which includes operation of the Zamboni Ice Maker, resurfacing ice, skate rentals, set up for banquets, maintenance etc.

It is preferred that the successful candidate holds a Refrigeration Certificate; however, an Ice Facility Operators Certificate may also be considered. A Class 5 valid Driver's Licence is also required.

A complete job description is found below. This is a union position (CUPE 1136) and the hourly wage is \$28.65 per hour plus 15% in lieu of benefits.

Hours of work for this casual position are on an as needed basis and shifts would include early mornings, daytime, evenings, weekdays and weekends as required.

Interested individuals are invited to submit their resume and cover letter (in pdf format) to [hr@summerland.ca](mailto:hr@summerland.ca) by Monday, January 21, 2019, quoting Competition No 19-01.

*We thank all applicant for their interest, however, only those candidates selected for further consideration will be contacted.*



## JOB DESCRIPTION

<b>Title</b>	Arena Maintenance/Ice Person-Casual	<b>Pay Grade</b>	Paygrade 7 - Outside
<b>Department</b>	Recreation Department	<b>Location</b>	Summerland Arena
<b>Supervisor</b>	Recreation Manager	<b>Reviewed</b>	January 2019

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### **Nature and Scope of Work**

Under the direction of the Recreation Manager, the Arena Maintenance/Ice Person reports on day-to-day operations to the Facilities Maintenance Coordinator. This casual position is responsible for the building supervision, maintenance and operations of the arena while on shift.

### **Duties**

1. Operation and daily maintenance of the Zamboni Ice Maker, resurfacing and marking out ice as required.
2. Performs maintenance work and minor repairs on equipment as required.
3. Makes building repairs as required, minor plumbing, carpentry and painting.
4. Checks and cleans facilities, including garbage and recycling.
5. Building surveillance, including the maintaining of order and influencing behavior of those using facilities; attempts to minimize violence.
6. Maintains and sharpens rental skates.
7. Sets up chairs, tables and other equipment for banquets and meetings.
8. Provides customer service to user groups of the arena.
9. Monitors all arena systems and document/report as required.
10. Ensures the health and safety of patrons and staff; be familiar with all policies and procedures; implement emergency procedures as required; follow up with supervisory staff as required.
11. Performs other related duties as required.

### **Required Skills and Knowledge**

1. Considerable knowledge of ice resurfacing procedures as well as arena janitorial work, maintenance and repairs.

2. Experience and sufficient on-the-job training (in this or a similar environment) to enable the employee to perform the required duties.
3. Understanding of arena operations, maintenance and repairs.
4. Communication and customer service skills.
5. Ability to adapt to a work environment with ongoing changes.
6. Demonstrated understanding of health and safety requirements in an arena environment.

**Required Qualifications**

1. Refrigeration Certificate preferred however, Ice Facility Operators Certificate may also be considered.
2. Valid Class 5 BC Driver's License.

**Remuneration and Hours of Work**

1. Remuneration in accordance to Schedule 'A' of the CUPE Collective Agreement.
2. Hours of work for this casual position are on an intermittent basis, as required. Shifts include early mornings, daytime, evenings, weekdays and weekends. No minimum hours guaranteed.