



Climate Solutions Integration Assistant (May – August 2019)

The District of Summerland is hiring one (1) exceptional student in the role of Climate Solutions Integration Assistant for the estimated period of May 1 to August 31, 2019 (some flexibility exists for these dates). To be eligible, students must be enrolled in a full-time undergraduate or graduate program at UNBC, UBC/UBCO, UVic, or SFU and be returning to university following their placement.

This position will receive an hourly rate of \$17.00, which includes an allocation in lieu of vacation and benefits. The Assistant will be working 35 hours per week (including some evenings and weekends), and will assist with: completing research and reporting regarding Summerland's GHG emissions profiles, opportunities to reduce Summerland's GHG emissions, and localized strategies for adapting to changing weather events; engaging community stakeholders and gathering their input through surveys, workshops, and open houses; and other duties as assigned by the Sustainability / Alternative Energy Coordinator. Some training will be provided.

Qualifications:

- strong writing and analytical skills
- prioritizing and problem-solving skills
- organized and flexible
- able to work independently and as part of a team
- friendly and professional
- experience with Microsoft Office programs and document formatting
- some minor lifting may be required
- possession of a valid driver's license is an asset but is not mandatory
- an interest in sustainability and climate change mitigation & adaptation initiatives, and knowledge thereof, is an asset but is not mandatory

Interested applicants are invited to submit their resume and cover letter (in pdf format) to hr@summerland.ca by 4:00pm on Monday, March 11, 2019, quoting Competition No. 19-10.

We thank all applicants for their interest; however, only those short-listed will be contacted.