



DEVELOPMENT PROCESS IMPROVEMENT ADVISORY COMMITTEE MEETING AGENDA

February 5th, 2020 – 3:30-5:00pm
Committee Room, Municipal Hall

1. **Call to Order**
2. **Previous Meeting Notes**
 - 2.1 Adoption of Minutes
 - 2.2 Review/Update Action Items
3. **Agenda**
 - 3.1 Adoption of Agenda
Recommendation:
THAT the February 5th, 2020 Development Process Improvement Advisory agenda be adopted/amended.
4. **Unfinished Business**
 - 4.1
5. **New Business**
 - 5.1 Welcome / Introductions
 - 5.2 Terms of Reference Review
 - 5.3 Selection of Committee Chair
 - 5.4 Confidentiality agreements
 - 5.5 2020 Development Services Priorities
 - 5.6 Committee members – expectations, issues and collaboration
6. **For Information**
 - 6.1 Development Statistics
 - Planning Applications
 - Building Permit Applications
7. **Adjournment**
 - 7.1 Adjourn Meeting
Recommendation:
THAT February 5th, 2020 Development Process Improvement Advisory agenda be adjourned.