

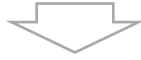
Before Demolishing, Renovating, Altering a Structure

Summary of Required Steps for Owner/Agent, Assessment & Abatement Contractor, Hauler

1

AGENCY AGREEMENTS

Is the owner(s) of the structure filling out the required paper work, or hiring an Agent/Contractor to act on the owner(s) behalf?



If hiring an Agent/Contractor to fill out and submit the required paper work, check with the local Municipal or Regional District Building Department if an **Agency Agreement Form** is required.



IS A DEMOLITION PERMIT REQUIRED?

IS A BUILDING PERMIT REQUIRED?

Check with your local Municipal Building Department or rural RDOS Building Department:



Renovating or Altering a structure may require a **Building Permit**.



Demolishing a structure may require a **Demolition Permit**.

FOR DETAILED INFORMATION, review **“Required Steps”** on the RDOS website.

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Co-Mingled Materials?
Sort to Save!
Asbestos?
New Construction?
Burned Structures?
↩ **SEE OTHER SIDE**

2

ARE HAZARDOUS MATERIALS PRESENT?

Obtain Hazard Assessment Report from a Qualified Professional

Contact Hazard Assessment Contractor



WERE HAZARDOUS MATERIALS IDENTIFIED?

Hazardous Materials MUST be abated (removed safely)

Contact Hazard Abatement Contractor



IS ALL GARBAGE REMOVED?

Ensure safe removal and disposal of all loose or bagged garbage (including all contents from drawers & cabinets), furnishings, appliances, mattresses.



OBTAIN CLEARANCE LETTER

from Hazard Assessment Contractor

FIND THESE DOCUMENTS on the RDOS website:

- List of Hazard Assessment & Abatement Contractors
- Guide to Asbestos (ACM) Disposal
- RDOS Landfill Asbestos Disposal Checklist

3

IS A WDA REQUIRED?

If you intend to haul demo/reno waste to an RDOS Administered Landfill, an approved **RDOS Waste Disposal Application (WDA)** is required.

IF **NOT HAULING TO AN RDOS LANDFILL:**

Inquire with the facility for their safe disposal procedures. Check with your local Municipal or Regional District Building Department if they require a copy of the Hazardous Assessment Report, and if hazardous materials are identified, ask if they need a copy of the Hazardous Material Disposal Receipts, and a Clearance Letter.



Download the WDA from the RDOS website:



rdos.bc.ca

Landfill Waste Disposal Application (WDA) for Demolition & Renovation Materials

Tip: The WDA can be filled in electronically – save to your computer first!

4

DO NOT DEMOLISH STRUCTURE or HAUL MATERIALS to an RDOS Administered LANDFILL until you have an Approved RDOS WDA and a Demolition or Building Permit (if applicable).



An **Approved RDOS WDA** allows conforming co-mingled assessed demolition/renovation materials to be accepted at the Okanagan Falls Landfill – DRC Sorting Site (servicing all communities in the South Okanagan & Similkameen) at a **significantly lower tipping fee rate** than at Campbell Mountain or Oliver Landfills.

FOR BYLAW INFORMATION, REFER TO:

- RDOS Regulatory Bylaw, and RDOS Fees & Charges Bylaw - see Regional Bylaws

Are you wanting to dispose of CO-MINGLED Demolition/Renovation Materials?

The Regional District of Okanagan-Similkameen has developed a **Materials DRC Sorting Site** at the **Okanagan Falls Landfill** with the mandate to safely sort **co-mingled Demolition/Renovation waste** into its constituent material components.

The maximization of the recycling of materials and the corresponding extension of local Landfill life is of tremendous environmental and financial benefit to the Communities within the Regional District.

The best way to achieve a significantly lower TIPPING FEE at RDOS administered Landfills for Co-Mingled Demolition/ Renovation Materials is to follow and complete the Required Steps (see Summary on other side) with the goal of delivering conforming loads to the Okanagan Falls Landfill - Demolition Sorting Site.

The Okanagan Falls Landfill - DRC Sorting Site offers **significantly lower tipping fees for co-mingled assessed demolition materials** with an **Approved RDOS WDA** and with conforming loads (generated both in Service Area and outside Service Area) than at Oliver or Campbell Mountain Landfill.

If you require additional hours of operation to complete the project, extended operation hours for the Okanagan Falls Landfill - DRC Sorting Site can be arranged.

For details, please contact the RDOS.

SORT TO SAVE!

Sort to save – if the structure is de-constructed, tipping fees can be **substantially lower** when materials are source separated, not contaminated, and are disposed of in the landfill's designated location.

Materials that can be source separated include wood, treated wood, concrete, metal, asphalt, asphalt shingles, tar and gravel roofing and gypsum board.

FOR DETAILED INFORMATION,
review this document on the RDOS website:

- RDOS Fees & Charges Bylaw for applicable tipping fees

IMPORTANT NOTE: BEFORE DEMOLISHING, RENOVATING OR ALTERING A STRUCTURE,

the BC Occupational Health & Safety Regulation requires that a qualified professional (Hazard Assessment Contractor) be contacted to prepare a **Pre-Demolition or Pre-Renovation Hazardous Assessment Report**.

Asbestos Containing Materials (ACM)

Are you within an RDOS Landfill Service Area and wanting to haul **Asbestos Containing Materials (ACM)** to an RDOS Landfill?

If the answer is YES, review and follow the Guide to Asbestos Disposal, and complete the RDOS Landfill Asbestos Disposal Checklist before hauling.

Burned Materials from a Structure

Are you within an RDOS Landfill Service Area and wanting to haul **BURNED MATERIALS** from a structure?

If the answer is YES, review and follow the BURNED MATERIAL Landfill Acceptance Procedures.

New Construction

Are you generating materials just from new construction, where no existing structure has been altered, and wanting to haul those materials co-mingled?

If the answer is YES, see the CONSTRUCTION MIXED LOAD form (generated within Service Area, and Non-Service Area), for significant savings on TIPPING FEES.

e-mail: info@rdos.bc.ca
phone: 250-492-0237
toll free: 1-877-610-3737



www.rdos.bc.ca

The below documents listed under each heading are located on the RDOS Website and can be saved and down loaded to your computer:

- To locate that webpage > search > rdos.bc.ca/demo
- Or go directly to the RDOS website > rdos.bc.ca > in the search box, key in - Demolition
- Or click on the following link:

<http://www.rdos.bc.ca/departments/public-works/solid-waste/demolition-renovation-new-construction-burned-structures/>

Before Demolition or Renovation or Altering a Structure:

- a) Contact List for Hazard Assessment and for Abatement Contractors
- b) *Flow chart – Required Steps* – is the Short Version, and
- c) *Required Steps – More Details* is the longer version giving more details. These documents list the steps required before Demolition or Renovation of a structure.
- d) *Guide to Asbestos (ACM) Disposal*, and
- e) *RDOS Landfill Asbestos Disposal Check-list* (requirements before hauling Asbestos to RDOS CML or Oliver Landfill) Note: No tipping fee for properly prepared Asbestos with an appointment.
- f) Hauling to an RDOS Landfill – complete and submit for approval the *RDOS Landfill Waste Disposal Application for Demolition and Renovation Waste* (can be filled out electronically – states on the application how to submit)

Important Note: Following the *Required Steps* – and with an Approved RDOS Landfill Waste Disposal Application for Demolition and Renovation Waste, the landfill tipping fees are substantially lower when hauling assessed co-mingled demolition/renovation materials to the Okanagan Falls Landfill – DRC Sorting Site. (Service Area Rate as of April 15th, \$125 M/T, Non-Service Area Rate as of April 15th \$150 M/T). Need more hours to haul, RDOS offers extended hour rates.

OHS Regulation - 20.112 Hazardous Materials – states:

(2) Before work begins on the demolition or salvage of machinery, equipment, a building or a structure, or the renovation of a building or structure, all employers responsible for that work, and the owner, must ensure that a qualified person inspects the machinery, equipment, building or structure and the worksite to identify the hazardous materials, if any.

New Construction – CONSTRUCTION MIXED LOAD Materials:

CONSTRUCTION MIXED LOAD are materials that are generated from new construction, where no existing structure has been altered. If wanting to haul new construction waste co-mingled (CONSTRUCTION MIXED LOAD Materials) to an RDOS Administered Landfill and wanting to save on Tipping Fees – follow and complete the:

- *NEW CONSTRUCTION MIXED LOAD Landfill Procedure & Hauler Declaration Form*

Important Note: RDOS Landfill tipping fees are substantially lower when hauling to the Okanagan Falls Landfill – DRC Sorting Site with a signed copy of the Hauler Declaration Form and a copy of the Building Permit (for new structures only). If altering and renovating follow the *Required Steps* under *Before Demolition, Renovating or Altering a Structure*. (Service Area Rate as of April 15th, \$125 M/T, Non-Service Area Rate as of April 15th \$150 M/T).

BURNED MATERIAL Structures

For Landfill Acceptance, procedures and times – follow the Steps and Notes in the document:

- *BURNED MATERIAL for Structures – Landfill Acceptance, Procedures and Times*