

The Committee of the Whole Meeting of the Municipal Council of the District of Summerland was held in Council Chambers, 13211 Henry Ave, Summerland, B.C. on Monday, January 9, 2012 at 8:30 a.m.

Council members in attendance were: Mayor Janice Perrino, Councillors L. Christopherson, R. Hacking, B. Hallquist, O. Robson, M. Van Alphen and P. Waterman.

Council member absent: None.

Staff members in attendance were: Acting Chief Administrative Officer and Director of Finance K. Ostraat, Director of Engineering and Public Works D. Darling, Deputy Director of Engineering and Public Works D. van der Meulen, Superintendent of Public Works D. Hill, Director of Parks and Recreation D. MacDonald, Fire Chief G. Noble, Manager of Corporate Services D. Gagnon*, Manager of Development Services I. McIntosh, Climate Action Planner J. McGuire and Deputy Corporate Officer M. Fugeta.

(* denotes partial attendance)

1. ADOPTION OF MINUTES

Moved by Councillor Christopherson, Seconded by Van Alphen,

THAT the Committee of the Whole meeting minutes dated December 12, 2011 be adopted.

Carried.

2. REGULAR MEETING AGENDA REVIEW

Item 7.1 – Section 57 Notice – Building Without a Permit – 6175 Hespeler Road

Council members discussed the following:

- Stop work orders
- Initial request for building permit
- Status and definition of secondary suites
- Secondary suites only on sewer serviced properties. The Manager of Development Services advised Council he will refer to the Zoning Bylaw to clarify this
- Extensions for completion of residence; how long is the property owner afforded to complete from start to finish. The Manager of Development Services advised initially it is 2 years to complete from time of application; although can be extended an additional 2 years.
- Development streamline and process regarding construction of buildings; inspections and permits. The Manager of Development Services clarified it is up to the owner to call the District for 'inspections' and that there is a system in place to follow up on lengthy building 'permits' and completion of same.

Item 8.3 – Transit Bus Shelter Advertising

Council members discussed the following:

- Projected revenue for advertising
- Additional bus shelters in the future will create revenue

- Does the 'signage' fall under the Design Guidelines (eg font)
- Maintenance and clean-up of signs and who is responsible
- Visibility of signage and cost

3. UNFINISHED BUSINESS

Proposed Correctional Facility (discussion)

Councillor Van Alphen referred to the recent townhall meeting held in Penticton with Premier Clark, where she had stated that a decision on the new Okanagan Provincial Correction and Remand Centre would be forthcoming soon. Councillor Van Alphen felt that as Summerland has a new Council, he would like to see a letter forwarded to the Ministry advising of continued Council support for the new Correctional Facility to be located in the South Okanagan. He further added that he would be interested in meeting with Ministry officials to further discuss the Correction Facility project.

Members discussed 'content' of the proposed letter and agreed that it should not be a 'hasty' decision or reflect a 'sales pitch' for the facility to be located in Summerland. Council referred the matter back to staff to 'draft' a letter for Council review and consideration, to be brought forward to the next Council meeting.

4. NEW BUSINESS

Prairie Valley Road - Conceptual Design

The Director of Engineering and Public Works provided a presentation on a 'Conceptual Design for the Prairie Valley Road upgrade. The presentation included the following:

- Viewed location
- Design for road and sidewalks; crosswalks
- Where are we now?
- Project benefits
- Cross sectional design elements
- Grant and Sinclair Avenue improvements
- New oval about and traffic flow
- Landscaping
- Projected cost and DCC's

Members discussed bike lanes, sidewalks and safety of pedestrians.

The Director of Engineering and Public Works stated they are in the planning stages for a public open house to be scheduled sometime in February; and completion of a detailed design by April in order to go out for Tender in early May.

The Director of Engineering and Public Works added that he would like to make a presentation on the Department's 2012 scheduled projects.

5. RESOLUTION TO CLOSE MEETING TO THE PUBLIC

Moved by Councillor Van Alphen, Seconded by Councillor Waterman,

THAT this meeting return to a Regular Meeting and now be closed to the public pursuant to Section 90(1)(a) and (c) of the Community Charter for Council to deal with personal information about individuals being considered for appointment to various Council Committees and employee relations.

Carried.

6. ADJOURN

The Committee of the Whole meeting adjourned at 9:35 a.m.

Certified Correct:

Mayor

Corporate Officer

/mf