



Manager of Human Resources

Nestled in the heart of the Okanagan Valley, Summerland is a picturesque community with a population of approximately 11,600 residents. The District of Summerland boasts a small town atmosphere, beautiful outdoor environment and a great quality of life. Residents and tourists enjoy easy access to spectacular beaches and parks, scenic biking and hiking trails, beautiful orchards and vineyards.

The District of Summerland is seeking an experienced, motivated professional for a newly created Manager of Human Resources position. Reporting to the Chief Administrative Officer, the successful candidate will serve as a key advisor to the District's senior management team and provide consultative support and direction to managers and staff throughout the organization on a wide range of human resource functions such as employee and labour relations, recruitment and selection, employee health and wellness, compensation and job evaluation, training and development, conflict resolution and policy development.

Ideal candidates will hold a degree or diploma in business administration or human resources management and have a minimum of 5 years of experience in a unionized and/or local government environment where human resource knowledge has been gained in dealing with interpreting collective agreements, handling grievances, and assisting with preparations for collective bargaining. A Certified Human Resources Professional Designation (CHRP) is preferred. The successful candidate will bring strong communication, interpersonal, teamwork and facilitation skills. Excellent organization, planning and analytical skills with an ability to apply creative solutions are required, as is the ability to think and work strategically with key stakeholders.

The District of Summerland offers a competitive salary and benefits package as well as continued career and professional development. This is a new position in Summerland and therefore a formal job description is under development. If you are interested in learning more about the position before applying, please contact Linda Tynan, CAO at 250-404-4043. To apply for the position, send a cover letter and resume (in PDF format) to hr@summerland.ca by **4:00 pm on Thursday, April 19, 2018**.

We thank all applicants in advance for their interest, however; only those under consideration will be contacted. The District of Summerland is committed to employment equity.