



## **Manager of Recreation (Exempt)**

*Nestled in the heart of the Okanagan Valley, Summerland is a picturesque community with a population of approximately 12,000 residents. The District of Summerland boasts a small-town atmosphere, beautiful outdoor environment, and a great quality of life with access to many indoor and outdoor recreational facilities and parks. The Community Services Department is a team of approximately 60 staff providing services in recreation, aquatics, arena, parks, community event support and community development as well as a liaison with arts, culture and heritage. Facilities include the Summerland Aquatic & Fitness Centre, Summerland Arena & Curling Club, George Ryga Arts & Cultural Centre, Centre Stage Theatre, Summerland Museum & Archives, and over 60 parks including sports fields, beaches, trails, rodeo grounds, greens spaces and gardens.*

The District of Summerland is seeking an experienced, motivated recreation professional for the position of Manager of Recreation. Reporting to the Director of Community Services, the Manager of Recreation is responsible for overseeing the day-to-day operations of the Summerland Aquatic & Fitness Centre and providing direct supervision of the aquatics staff team (approximately 35 staff). This position plays an integral leadership role of the overall delivery of Community Services and implementation of the Parks & Recreation Master Plan. This position will work alongside many community groups and represent the District on community and Council committees. Future role expansion may include management and supervision of other recreation facilities and staff.

The ideal candidate will hold a Bachelor's degree or diploma in Recreation, Human Kinetics or related field, have a minimum of 3 years leadership and supervisory experience in recreation and/or aquatics, and have strong management, communication, interpersonal, team building and facilitation skills. As an operations specialist, the candidate will have experience in building effective systems, policies and procedures, recreation marketing materials, and have an understanding and knowledge of health and safety programs, regulations and legislation. The candidate will possess strong skills in computers, critical thinking, decision making and conflict resolution as well as the ability to effectively manage a variety of tasks and proven experience in successful grant writing and report writing.

For the Manager of Recreation position, Summerland offers a salary range of \$92,716 - \$104,857 along with a competitive benefits package including a Municipal Pension Plan and continued career and professional development opportunities.

Work hours are based on 35 hours/week with the flexibility to work varying shifts, early mornings, evenings, and weekends as required. An optional 4-day compressed work week is also available at this time. Please see a full job description including all required skills, knowledge, and qualifications at <http://www.summerland.ca/jobs>.

To apply for the position, send a cover letter and resume (in PDF format), quoting Competition No. 24-10 to [hr@summerland.ca](mailto:hr@summerland.ca) by noon on Wednesday, March 20, 2024.

*We thank all applicants in advance for their interest, however; only those under consideration will be contacted.*