DISTRICT OF SUMMERLAND

District of Summerland
Cultural Plan Task Force (CPTF)
Meeting Minutes
Friday, June 17, 2016 at 9:00 am
Municipal Hall, Council Chambers
13211 Henry Avenue, Summerland, BC

Present: Dianne Hildebrand, Susan Gibbs, Doug Holmes, John Bubb, Betty Ann Xenis, Margaret Holler, Janet Peake, Jean Evanishen, Ellie van Nie, Linda Beaven

1) **Call to Order** at 9:03 am

2) **Approval of Agenda**- Motion to approve amended agenda for discussion on coordinator position.

Carried.

3) **Adoption of Minutes** – Motion to approve the May 17, 2016 meeting minutes. Carried.

4) Recap of Focus Group Meeting and Open House Meeting-

- Focus group comments were sparcer but people were happy with actions.
- Open house boards were visual, informative and explanatory
- Comments made that people hoped that concrete actions would come from this.

5) **Workshop with Senior District Staff Meeting – June 14, 2016**

i) General discussion re workshop and preparations- municipality has only certain roles; need to make it clear what other participants responsibilities are. Some dissent as to value of schedule of timelines and responsibilities. Some rewriting to ensure we are incorporating community voice.

6.**Cultural Plan**

a) Writing Team

ii) Review/Discussion Focus Group/Open House comments and cultural plan revisions Decision made to rewrite a few areas to highlight the importance of arts as a value and of the arts and culture center. The writing team will include Cultural Budget , Flowchart of reporting, Schedule of Actions implementation and Executive Summary and then send it out to an outside consultant for read/review, . M.Holler will contact B.Momer/G.Hume to ask and report back by email and then send revision to them. J.Bubb asked whether workshop summaries should not be included in report but decided it will be an online appendix.

iii) Discussion re Cultural Plan design: D. Hildebrand stated revisions will be as above and then graphics added . Photos needed to be matched by content. Approx about 10 of them. Cartoons and quotes will be used together. D. Hildebrand will put that up on basecamp for group consideration.

b) **Discussion re Official Community Plan amendments** –tabled

c) **Discussion with Council** –

i) Format for discussion, give Councillors the non-graphic version and storyboards. Have Council ask questions. Possible date for this-June 27th , 2016 at Monday 9 am.

7)**Financing Team**

ii) Approval of expenditures of $207.50 for open house supplies and cartoons.

iii) Cultural Budget three year document may need to be revised by additional information from L.Coates.

8)**New Items/Old Items**

a)Team update

b)Coordinator position discussion- J Bubb stated that there should have been consultation with the CPTF before this was posted. There is a concern that the cultural component is a large enough piece of this position. D.Holmes said that culture was the primary part of that position.

c)State of the Union –D. Hildebrand asked about integrating fee for service in the report where the city makes a contract with arts for governance. Include in report the flowchart of goverance and mention goverance comments including the fee for service.

9)**Next Meeting**: July 4, 2016 at 6:30pm at Council Chambers

10)**Adjournment** at 11: 27 am.

Signed

Chair

Recording Secretary