



## **District of Summerland**

Cultural Plan Task Force

Meeting Agenda

Friday, August 21, 2015 at 9:00 am

Avery Law Office

107 – 13615 Victoria Road North, Summerland, BC

- 1) Call to Order
- 2) Approval of Agenda
- 3) Adoption of Minutes – August 4, 2015 meeting
- 4) Financial Considerations for the Task Force – Budget Development
- 5) Team Updates
  - a) Community Consultation Team
    - i) Update – Form of Cultural Survey Now Finalized
    - ii) Public Consultation Tent
    - iii) Public Engagement Roster for Survey – Volunteers needed
    - iv) Consultation Planning (including Communications Planning)
  - b) Time Management Team
    - i) Task manager/timeline update and identification of time sensitive matters
  - c) Comment Collating Team
  - d) Facebook Page and Website Development Team
    - i) Website progress (removal of IP restriction)
- 6) New Items
  - a) VitalSigns Survey (Janet P)
  - b) UBC Centre for Cultural Planning & Development Online Workshops (Jean E)
- 7) Action Items
  - a) Scheduling of guest invitation – Vicki Jones re Princeton cultural plan
  - b) Position of Vice-Chair
- 8) Next Meeting: Tuesday, September 8, 2015 at 6:30 pm???
  - a) Location of Meeting
- 9) Adjournment