



REGULAR COUNCIL MEETING AGENDA

Monday, June 8, 2015 - 7:00 PM
Council Chambers
Municipal Hall, 13211 Henry Ave.
Summerland, BC

Page

1. **Call to Order**

2. **Adoption of Minutes**

2.1 Adoption of Minutes

Recommendation:

THAT the Special Council meeting minutes and the Regular Council meeting minutes dated May 25th, 2015, be adopted.

3. **Resolution to Amend the Agenda**

4. **Delegations**

(maximum 5 minutes per delegation)

4.1 Delegation - Eva Hare and Vicki Lightfoot - Concerned Citizens re Little Conkle Mountain Cell Tower Upgrades

5. **Public Comment Opportunity - 15 minutes maximum**

(2 minutes per speaker)

Comments/Questions must pertain to Agenda items

***agenda items that can be commented on by the public are highlighted**

(exception: no comments on any item with a statutory requirement, such as Zoning/OCP Amendments; DVP and TUP applications)

6. **Mayor's Report**

7. **CAO's Report**

8. **Unfinished Business**

9. **Correspondence**

9.1 Item 9.1 - Correspondence - Informational Items

Recommendation:

16 - 68

THAT the correspondence be received by Council for information.

69 - 72

9.2 **Item 9.2 - Correspondence - Committee/Commission Minutes**

Recommendation:

THAT the Climate Action Committee meeting minutes dated April 16th, 2015, be received by Council.

10. Development Services Department Reports

73 - 79

10.1 **Development Variance Permit - 5914 Gartrell Road**
Mayor Waterman to invite public comment.

Recommendation:

THAT a Development Variance Permit to vary Section 8.1.6(b) to allow a winery to be located 4.0m from an interior side yard and 4.5m from an exterior side yard on Lot 3, DL 508, ODYD, Plan KAP64229 located at 5914 Gartrell Road be approved subject to the following conditions:

1. The existing fence currently encroaching in the road right-of-way be relocated onto private property.
2. The existing vegetation on the boulevard along the property line adjacent to Gartrell Road be removed or cut down to a height no greater than 0.9m to improve driveway safety.
3. The existing driveway be relocated a minimum of 15m to the east to ensure minimum sight-line distances in accordance with the Transportation Association of Canada Design Controls.

80 - 89

10.2 **Temporary Use Permit 9114 Hoofbeat Street**
Mayor Waterman to invite public comment.

Recommendation:

THAT a Temporary Use Permit to allow agri-tourism accommodation on Lot 7, DL 473, ODYD, Plan 147 located at 9114 Hoofbeat Street for a three year period, subject to the conditions shown on the permit attached as Schedule C, be approved.

90 - 96

10.3 **Environmentally Sensitive Development Permit for Lot 22, DL 488, ODYD, Plan 310 - 4816 Nixon Road**

Recommendation:

THAT a Development Permit to protect the environmental values within the Environmentally Sensitive Development Permit Area, as shown on Schedule C, on Lot 22, DL 488, ODYD, Plan 310 located at 4816 Nixon Road, be issued.

11. Staff and Other Reports

97 - 98

11.1 **Landfill Administrative and Landfill Operational Services**

Recommendation:

THAT Council enter into a four year contract with Cantex-Okanagan Construction Ltd. for the administrative services at the Summerland Landfill;

AND THAT the Mayor and Corporate Officer be authorized to execute the Summerland Landfill Administrative Services Contract.

99 - 121

11.2 Power Surge Event - November 26th, 2014

Recommendation:

THAT residents be provided with the option to purchase meter socket surge protection devices, at cost, from the District,

AND THAT staff continue to work with Primary Engineering in an effort to improve the electrical system's ability to protect against power surge events.

122 - 124

11.3 2014 Annual Parking Reserve Fund Report

Recommendation:

THAT Council receive the District of Summerland 2014 Annual Parking Reserve Fund Report.

125 - 127

11.4 2014 Development Cost Charge Reserve Fund Report

Recommendation:

THAT Council receive the District of Summerland 2014 Development Cost Charge Reserve Fund Report.

128 - 137

11.5 Grant-in-Aid Requests

Recommendation:

Council consider grant in aid requests from the Summerland Community Arts Council and the Summerland Museum and Heritage Society for additional funding in 2015.

138 - 139

11.6 2015 Transformer Oil Sampling Project

Recommendation:

THAT Council receive this report as information.

140 - 143

11.7 2018 & 2019 55+ BC Games Bid

Recommendation:

THAT the District of Summerland provide support to the City of Penticton in their bid to host the 2018 or 2019 55+ BC Games;

AND THAT the District of Summerland support an 'in kind' contribution for the use of Dale Meadows Sports Complex, Summerland Arena Complex/Curling Club and the Summerland Rodeo Grounds.

- 144 11.8 2014 Annual Report - to set Annual Meeting
Note: 2014 Annual Report to be available at meeting
 Recommendation:

 THAT Council set the Annual Meeting to consider the 2014 Annual Report for Monday, June 22nd, 2015 and direct staff to advertise the meeting twice in the local newspaper.
- 145 - 150 11.9 Canada 150 Community Infrastructure Program
 Recommendation:

 THAT staff be directed to submit an application to the Western Economic Diversification Canada: Canada 150 Community Infrastructure Grant program for _____(choose either arena upgrades or Trail Improvements in Giants Head Park) for a total project cost of \$_____.
- 151 - 153 11.10 Lease of Municipal Property to Rosa Pagliocchini
 Recommendation:

 THAT the District of Summerland lease a portion of municipally owned property, legally described as Lot A, Plan 6866, DL 474, ODYD, Lease Portion, containing approximately 1.0 acres as shown on Schedule A, for a term of 5 years.
- 11.11 Sidewalk Installation - New Library
(Report to be provided later - waiting for additional details from ORL)
12. **New Business**
13. **Councillor's Report**
14. **Public/Media Question Period**
*Public/Media Question Period - up to 15 minutes on any matter of Local Government Interest
(2 minutes per speaker)
15. **Adjourn**



MINUTES OF THE SPECIAL COUNCIL
HELD AT DISTRICT OF SUMMERLAND
COUNCIL CHAMBERS
13211 HENRY AVENUE, SUMMERLAND, BC
ON MONDAY, MAY 25th, 2015 – 8:30 A.M.

MEMBERS PRESENT:

Mayor Peter Waterman

Councillor Richard Barkwill
Councillor Toni Boot
Councillor Erin Carlson
Councillor Doug Holmes
Councillor Janet Peake
Councillor Erin Trainer

Staff Present:

Linda Tynan, CAO

Maureen Fugeta, Corporate Officer

1. CALL TO ORDER

Mayor Peter Waterman called the meeting to order at 8:31 a.m.

2. RESOLUTION TO CLOSE MEETING TO THE PUBLIC

2.1 Resolution to Close Meeting to the Public

Moved and Seconded,

THAT this meeting now be closed to the public pursuant to Sections 90(1)(c), (i) and (k) of the Community Charter for Council to discuss:

- labour relations or other employee relations,
- receipt of advice that is subject to solicitor-client privilege, and
- negotiations and related discussions respecting a proposed provision of a municipal service.

Carried.

Special Council Meeting Minutes
May 25th, 2015

3. ADJOURNMENT

The Special Council meeting went into a closed session at 8:32 a.m. and subsequently adjourned at 10:35 a.m.

Certified Correct:

Mayor

Corporate Officer

/mf



MINUTES OF THE REGULAR COUNCIL
HELD AT DISTRICT OF SUMMERLAND
COUNCIL CHAMBERS
13211 HENRY AVENUE, SUMMERLAND, BC
ON MONDAY, MAY 25, 2015

MEMBERS PRESENT:

Mayor Peter Waterman

Councillor Richard Barkwill
Councillor Toni Boot
Councillor Erin Carlson
Councillor Doug Holmes
Councillor Janet Peake
Councillor Erin Trainer

Staff Present:

Linda Tynan, CAO

Lorrie Coates, Director of Finance
Jeremy Denegar, Director of Corporate Services
Don Darling, Director of Works and Utilities
Maureen Fugeta, Corporate Officer
Jim Holtjer, GIS Database Coordinator
Ian McIntosh, Director of Development Services

1. CALL TO ORDER

Mayor Peter Waterman called the meeting to order at 7:00 p.m.

2. ADOPTION OF MINUTES

2.1 Adoption of Minutes

Moved and Seconded,

1. THAT the Committee of the Whole meeting minutes dated May 11th, 2015, be adopted.
2. THAT the Special Council meeting minutes dated May 11th, 2015, be adopted.
3. THAT the Regular Council meeting minutes dated May 11th, 2015, be adopted.
4. THAT the Special Council meeting minutes dated May 13th, 2015, be adopted.

Carried.

3. RESOLUTION TO ADOPT THE AGENDA (AS PRESENTED OR AS AMENDED)

The Corporate Officer advised there were amendments (correspondence) to add to tonight's meeting Agenda, as follows:

1. In reference to Item 7.1 – Rotary Proposal for a Sunday Market on Main Street – a Petition in support of a Summerland Sunday Market.
2. In reference to Item 12.3 – Bylaw 2015-017 – A Bylaw to add a Local Sanitary Sewer Service Area – letter in opposition

4. PUBLIC COMMENT OPPORTUNITY - 15 MINUTES MAXIMUM

(2 minutes per speaker)

Comments/Questions must pertain to Agenda items

***agenda items that can be commented on by the public are highlighted**

(exception: no comments on any item with a statutory requirement, such as Zoning/OCP Amendments; DVP and TUP applications)

Dick Norris, 2514 Juniper

- In reference to Item 12.3 – Bylaw 2015-017 – A Bylaw to add a Local Sanitary Sewer Service area
- Spoke against the implementation of a local sanitary sewer service area

Todd Laidlaw, 4809 Woods Avenue (owner of True Grain Bakery)

- In reference to Item 7.1 – Rotary Proposal for a Sunday Market on Main Street
- Spoke strongly in support of a Sunday Market and feels that the Sunday market will benefit more than local businesses

Christie Thiessen, Ganzeveld Avenue

- In reference to Item 10.1 – No-Post Barriers – Prairie Valley Road
- Pleased about the large no-post barriers being removed
- Concerned with parking on Prairie Valley Road and who will enforce

5. MAYOR'S REPORT

- Changes to our meeting agenda presentations re correspondence, back-up information included, clearer and more complete for the public
- Attended the Okanagan Regional Library board meeting on Wed May 13th and introduced Councillor Erin Carlson as the new District of Summerland representative
- Thompson Okanagan Tourist Association (TOTA) had a PR event at the Sandman announcing new initiatives
- Giants Head Grind successful race; Ellen Matthews and Rotary Club did a wonderful job; full day event was a great success
- Myself and Councillor Boot attended the RDOS board meetings – discussions included 'moratorium on the installation of smart meters in the South Okanagan;

also noted strong monitoring effort to prevent the invasion of Quagga and Zebra Mussels into our lakes and streams

- Attended the Valley Wide Business after Business on May 20th
- Attended the Rotary Gala fundraisers at the Waterfront Resort

6. CAO'S REPORT

- Climate Action Revenue Incentive Program (CARIP); previously each year we need to submit a CARIP report; there has been a change in the Climate Action Charter, wherein we are required to work towards being carbon neutral; you don't need to purchase carbon offsets, although we did submit it; options would have been to pay \$27,000 to purchase offsets.
- Communication with Telus; consultation with planned upgrades to the cell tower; they are only moving equipment; updating cables and wires; no modifications to the tower itself; Industry Canada Standards they are not required to do any consultation
- National Health & Fitness Day (first Saturday of June); same weekend as Action Festival (10,000 people visit) – 72 slo-pitch teams (1500 people), 5km and 10km Giants Head run organized by the Recreation Department, Man of Steel Triathlon (200 participants), and the Sportsman Association Fishing Derby (100 families)
- Government Finance Officer's Association of BC (GFOA) Annual conference is being held Wednesday, Thursday and Friday this week in Penticton; Director of Finance and Manager of Finance and myself will be attending the conference.
- Last minute item that came up today, with respect to the Okanagan Regional Library Board; to approve additional funds to upgrade a sidewalk portion; from 1.5 metre sidewalk; brushed pavement to 2 metre sidewalk with pavers. Members felt they required more information on the request, with respect to sidewalk budget, drawings and design.

Moved and Seconded,

THAT a Special Meeting of Council be scheduled for Thursday, May 28th, 2015 at 7:00 p.m., to afford council an opportunity to review and consider the additional funding request from the Okanagan Regional Library Board for an upgrade to the sidewalk.

Carried.

7. UNFINISHED BUSINESS

7.1 Rotary Proposal for a Sunday Market on Main Street

Moved and Seconded,

THAT Council approve the Sunday market proposal as presented by Rotary, direct staff to finalize a License to Occupy with the Rotary specifying the details, and further, authorize the Mayor and Corporate Officer to execute the Agreement.

Carried.

8. CORRESPONDENCE

8.1 Correspondence - Informational Items

Moved and Seconded,

THAT the correspondence be received by Council for information, as outlined.

Carried.

8.2 Correspondence - Committee/Commission Minutes

Moved and Seconded,

THAT the Cultural Task Force meeting minutes dated April 21st and May 1st, 2015, and the Heritage Commission meeting minutes dated April 15th, 2015, be received by Council.

Carried.

9. DEVELOPMENT SERVICES DEPARTMENT REPORTS

9.1 Development Variance Permit for Lot A, DL 508, ODYD, Plan 42382 - 6807 Highway #97
Mayor Waterman to ask for public comment.

Mayor Peter Waterman invited members of the public in attendance, to approach the lectern should they wish to speak on the DVP application.

Bernd Schales, Applicant and owner 8th Generation Winery

- founded winery in 2007
- outgrew existing wine shop
- move the existing wine shop to old farm house on property

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- maintain the old 'farmstead' keep the footprint and convert house to wine shop; opportunity to exhibit local arts and crafts
- house is vacant at this time

Moved and Seconded,

THAT a Development Variance Permit to vary Section 8.1.6(b) and 4.7.1 of Zoning Bylaw 2000-450 to allow a winery to be located in the existing building 9.75m from the front property line and 3.0m from the side property line on Lot A, DL 508, ODYD, Plan 42382, be approved.

Carried.

10. STAFF AND OTHER REPORTS

10.1 No-Post Barriers - Prairie Valley Road

Moved and Seconded,

THAT the no-post barriers installed along the north side of Prairie Valley Road from Saunders Crescent to Darke Road and from the west driveway edge at 11716 Prairie Valley Road to Cartwright Ave be removed and replaced with 4 inch asphalt painted curb and no-parking signage,

AND THAT additional speed limit signage be installed to reduce speed in the area of the Giants Head and Montessori Schools,

AND FURTHER THAT two (2) solar speed control devices be purchased to collect vehicular data and assist in reducing speeds on Prairie Valley Road and other areas of Summerland where speed has historically been an issue.

Carried.

10.2 Stewardship Agreements for Rocky Mountain Ridged Mussel and Western Screech-Owl

Moved and Seconded,

THAT Council defer the matter of Stewardship Agreements for Rocky Mountain Ridged Mussel and Western Screech-Owl back to staff and invite the District's environmental planner to attend a future meeting to provide further information.

Carried.

10.3 Simpson Road Railway Crossing

Moved and Seconded,

THAT staff make the necessary changes to the Victoria Road Alignment to allow buses to stop on Simpson Road without obstructing the CN railway tracks;

AND THAT staff review the current signage and road markings to ensure they comply with applicable regulations and standards;

AND FURTHER THAT staff contact CN and Kettle Valley Railway to request the removal of fencing and brush that are affecting sight lines to the north of Simpson Road.

Carried.

10.4 Climate Action Committee Pilot Projects

Moved and Seconded,

THAT the following two Climate Action projects be approved:

1. The Reduce, Reuse, ReWine project at a cost of \$4,974.74, and
2. The Worm Composting project at Summerland Middle School at a cost of \$152.97 for three classes to a maximum of \$611.88 for twelve classes;

AND THAT solar power be referred to staff to investigate funding opportunities.

Carried.

10.5 Annual Pricing Contract for Water Treatment Chemicals

Moved and Seconded,

THAT Council receive this report as information.

Carried.

10.6 Signage at Cartwright

Moved and Seconded,

THAT staff be directed to erect signage at the access point to the College grounds off of Prairie Valley Road just east of Morrow, indicating that the trails ahead are closed to motorized vehicles.

Carried.

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10.7 Request to Name an 'Unnamed Trail in Trout Creek' (Trout Creek Community Association)

Moved and Seconded,

THAT council direct staff to prepare a 'Trail Naming Policy' for council consideration.

Carried.

11. BYLAWS

11.1 Bylaw 2015-012 - Development Cost Charge (Roads) Reserve Fund Expenditure (Prairie Valley Road and Jubilee Road)
Bylaw 2015-013 - Tax Sale Reserve Fund Expenditure (RCMP Building Generator)

Moved and Seconded,

1. THAT Bylaw 2015-012 - Development Cost Charge (Roads) Reserve Fund Expenditure (Prairie Valley Rd and Jubilee Rd), be adopted.
2. THAT Bylaw 2015-013 - Tax Sale Reserve Fund Expenditure (RCMP Building Generator), be adopted.

Carried.

11.2 Bylaw 2015-015 - Amendment of Fees and Charges Bylaw No. 98-001 (Electric, Water and Sewer)

Moved and Seconded,

THAT Bylaw 2015-015 - 'Amendment of Fees and Charges Bylaw No. 98-001 (Electric Fees and Charges, Water Fees - Charges, Rates and Fines, and Sewer Fees and Charges', be adopted.

Carried.

11.3 Bylaw 2015-017 - A Bylaw to add a Local Sanitary Sewer Service Area (Juniper, Miltimore, Willow and Tait)

Moved and Seconded,

THAT Bylaw 2015-017 - A Bylaw to add a Local Sanitary Sewer Service Area (Juniper, Miltimore, Willow and Tait), be adopted.

Carried.

12. COUNCILLOR'S REPORT

Councillor Trainer:

- participated in the Giants Head Grind; a great event; raising money for good cause and showcases Giants Head Park
- attended the Valleywide Business After Business
- Bike to Work week May 25th to 29th

Councillor Barkwill:

- attended Heritage Committee meeting
- attended the Valleywide Business After Business

Councillor Boot:

- attended the Valleywide Business After Business
- attended recent Regional District board meeting; viewed presentation from the Ministry of Environment re zebra mussels (potential impact on lakes and streams); five minute video to be placed on District website

Councillor Carlson:

- attended Womens Enterprise Centre; Okanagan women in business
- Climate Action Committee meeting – committee is finding it difficult to work without enough staff support; need to achieve climate action goals
- Cycling presentation taking place at Centre Stage theatre Tuesday night at 6:30 pm (free of charge)

Councillor Holmes:

- biked to work this morning, cycled up Peach Orchard
- congratulations to all the participants in the Giants Head Grind; and to Councillor Trainer who placed in the top 10 finishers
- enjoyed hike during Meadowlark Festival; hiked through the Trout Creek ecological reserve

Councillor Peake:

Attended a number of events and activities this past couple of weeks:

- Cultural Task Force meeting;
- Timbermart open house – discussion on 'radon'
- Valleywide Business After Business
- Women's Leadership Enterprise Centre

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13. PUBLIC/MEDIA QUESTION PERIOD

**Public/Media Question Period - up to 15 minutes on any matter of Local Government Interest
(2 minutes per speaker)*

14. ADJOURN

The Regular Council meeting adjourned at 9:45 p.m.

Certified Correct:

Mayor

Corporate Officer

/mf

THE CORPORATION OF THE DISTRICT OF SUMMERLAND

ITEM 9.1 - CORRESPONDENCE – INFORMATIONAL ITEMS

June 8th, 2015 – Regular Council Meeting

RECOMMENDATION:

THAT the following correspondence be received by Council for information.

ITEMS SUMMARY:

The following items of correspondence and interest have been received since the last meeting of Council.

CORRESPONDENCE

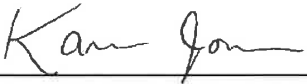
SENDER	SUBJECT	ACTION
1. Ministry of Forest, Lands and Natural Resource Operations	Increased Wildfire Hazard Information Bulletin	Receive for information
2. Canadian Postmasters and Assistants Assoc.	Resolution in Support of Rural Post Offices	Receive for information
3. Linda Tynan, CAO	Response to Owners of Your Dollar Store with More re New Dollarama Store	Receive for information
4. Your Dollar Store with More Owners C. Buffie and A. Carter	Letter and Petition Opposing New Dollarama Business	Receive for information
5. City of Burnaby	BC Housing Non-Profit Asset Transfer Program	Receive for information
6. Canadian Mental Health Assoc.	Ride Don't Hide Annual Bike Ride Fundraiser June 21	Receive for information
7. Development Services	Building Statistics - May	Receive for information
8. Development Services	Monthly Planning Report - May	Receive for information
9. Development Services	Monthly Subdivision Report - May	Receive for information
10. Kierstin DeRosier	Thank You for No-Post Barrier Solution	Receive for information
11. Delores Willoughby	Request for Support – Interior Health Authority Laundry Workers	Receive for information
12. Naomi Yamamoto – Chair of BC's Small Business Roundtable	2015 Open for Business Awards Deadline July 17, 2015	Receive for information
13. Dorit Greenspan, Earth Day	2015 Hometown Heroes Award Program June 30, 2015 Deadline	Receive for information
14. Robert Finch, Monarchist League of Canada	Request to Municipalities to Honor The Queen's Reign Sept. 9, 2015 Ceremony	Receive for information
15. Robert Riedlinger	Email Microwave Radiation	Receive for information
16. Kevin Mahoney, BC Transit	Transit Services Update	Receive for information
17. Arn van Iersel, Auditor General for Local Government	Annual Service Plan for 2015/16-2017/18	Receive for information
18. Diane and Bob Calhoun	Prior Place Development Flooding	Staff to respond
19. Doug Wahl	Bike Lanes on Peach Orchard	Receive for information
20. Summerland Senior's Village	Elder Abuse Awareness Day June 15	Receive for information

OUTSTANDING ITEMS

21. Outstanding Council Resolutions	Receive for information
22. Outstanding Tasks	Receive for information

Note: Unless items listed are dealt with specifically by Council, staff will respond to requests, referrals and issues where appropriate and as outlined by District Policy and as indicated on each item.

AUTHOR:



KAREN JONES, CONFIDENTIAL SECRETARY

REVIEWED BY:



LINDA TYNAN, CHIEF ADMINISTRATIVE OFFICER



For Immediate Release
May 21, 2015

Wildfire Management Branch

Increased wildfire hazard in Kamloops Fire Centre

KAMLOOPS – In the last week, the Kamloops Fire Centre has responded to five industry-caused wildfires.

Due to isolated precipitation, not all weather stations may reflect the true hazard conditions within operating areas. The Wildfire Management Branch wants to ensure that its industry partners are diligently assessing local weather conditions to help prevent wildfires.

Please pay particular attention to the Fire Danger Class rating in your area, ensure that you are using the representative weather station data for the area where you're operating and adhere to the shutdown formulas outlined in the Restrictions on High Risk Activities.

Remember: If you see or cause a wildfire, you have an obligation to report it and (if practical) take action with available resources and extinguish it. Please ensure that you carry out your industrial operations in accordance with the Wildfire Act and Wildfire Regulation.

After a period of higher temperatures and little precipitation, there is an intensified risk of wildfires. These conditions mean that several areas of the Kamloops Fire Centre are experiencing a "high" fire danger rating, with the remainder of the region rated "moderate."

Since April 1, 2015, the Wildfire Management Branch has responded to 39 wildfires in the Kamloops Fire Centre that have burned over 345 hectares. All but one of these fires are suspected to be human-caused and were therefore preventable. Since the rest of the province is experiencing similar conditions, these fires serve as a reminder to everyone to be extremely cautious and vigilant when carrying out industrial activities.

The Wildfire Management Branch appreciates the continued co-operation of the forest industry and other stakeholders to prevent wildfires and to report any wildfires they see or cause.

This bulletin is provided for general information only and is not to be used for operational planning or to make operational decisions. More information about wildfire prevention is available at www.bcwildfire.ca

To report a wildfire, please call *5555 on a cellphone or 1 800 663-5555 toll-free.

Karen Jones

From: Brenda McAuley, President CPAA-ACMPA <mcauley@cpaa-acmpa.ca>
Sent: May 28, 2015 1:57 PM
To: General Information Website
Subject: ADV: Resolution in Support of Rural Post Offices

May 28, 2015

Peter Waterman

Mayor of Summerland
PO Box 159 13211 Henry Ave
Summerland, BC
V0H 1Z0

Dear Peter,

The Canadian Postmasters and Assistants Association (CPAA) is the bargaining agent that represents over 5,600 permanent and 2,900 temporary employees of the Canada Post Corporation (CPC). These employees work in 3,290 rural public post offices in Canadian communities. At the upcoming Federation of Canadian Municipalities in Edmonton, CPAA is respectfully asking for your support to have the Marystown NL resolution debated on the convention floor.

Since 2006, Canada Post has closed 229 rural post offices and installed 73 new franchises. This speaks to one of the points in the Five-point Action Plan introduced in December 2013, which is to increase franchises.

Our public post offices have had their hours of service drastically reduced and citizens of rural Canada are concerned by the potential loss of their federally run public post office. Our study "Rural Post Offices and the communities that rely on them are being abandoned" which can be viewed [here](#), states that when a corporate post office is replaced with a franchise (privately owned), most often when this franchise closes, the community is left with no postal outlet what so ever.

In March 27, 2015, the Canada Post Corporation group of companies reported a massive profit from operations of \$299 million for 2014. The Canada Post segment reported profit from operations of \$204 million and a profit before tax of \$194 million. This profit is around \$555 million better than CPC's projected loss. And yet, Canada Post continues to close post offices, move forward with the elimination of door to door delivery, the reduction of positions and the abolition of decent paying jobs.

We ask that the Mayors support this resolution objecting to the Canada Post Corporation's continued attack on our public postal service and the elimination of good paying jobs in rural and urban Canada. We further ask that the Government order Canada Post to invest the massive profits reported in 2014, to improve postal service in rural communities. Canada Post is courting big retailers like Amazon and Walmart to get the online shopping business, yet they are destroying the very asset that gives them their competitive advantage, and that is the unparalleled distribution network of rural post offices in our country.

Karen Jones

Subject: FW: Your Dollar Store with More, Summerland B.C.

From: Linda Tynan

Sent: June 2, 2015 7:31 PM

To: 'Your Dollar Store with More #112'

Subject: RE: Your Dollar Store with More, Summerland B.C.

Dear Catherine Buffie and Allan Carter,

Thank you for your letter that you have forwarded to Council. The Mayor and council has received your letter and it will be included as correspondence on the next public council meeting agenda (June 8).

I appreciate your concern regarding the location of the new store. Although I recognize that you have received tremendous support from your customers and residents of the community who have expressed an expectation that council should have disallowed this business, I must advise you that District Council does not have the authority to consider whether to allow or disallow the business to operate in the location it has chosen.

Businesses do not require municipal approval to purchase or lease a building. Before making a decision to purchase or lease, a business owner would likely check zoning requirements to ensure their proposed business is allowed in that particular zone. In this case, the property chosen is located in the **CB2-Shopping Centre** zone and the proposed use fits into the "permitted use list" provided for that zone. Neither District staff nor council have an ability to comment on the location since the use of the land will fit under the specifications included in the zoning.

A demolition permit for doing interior renovations to the existing building was required and this was issued. A building permit to make some changes to the exterior entrance and interior tenant improvements is required. An application has been received however it has not yet been issued. These permits (demolition and building permits) are issued if the applicants meet the criteria outlined in the applicable bylaws. A municipality **does not have the authority** to withhold a demolition permit or a building permit for the purpose to stop a business from operating.

The improvements will also require a **Development Permit (DP)** as the business is in the Downtown Development Permit Area. The District of Summerland's OCP states that Council is the approving authority for downtown development permits unless the work regarding signage, exterior colour changes and exterior renovations are less than \$50,000 in which case the authority falls to the Director of Development Services. In this case, the exterior renovations are limited to installing some new windows and a new door as well as some exterior signage improvements. The value of this work has been estimated at less than \$50,000 therefore the Director of Development Services is delegated as the approving authority. Once the criteria of the bylaw is met, the Development Permit will be issued. The District of Summerland does not have the authority to refuse to issue a development permit if the criteria (as detailed in the bylaw) is met.

At this time, it does not appear that the business will require any further permits from the District therefore it does not appear that the business will require council approval to proceed.

If you would like further clarification on the permitting process or council's role, please do not hesitate to contact me and we can arrange to meet.

Regards, Linda.

RECEIVED

JUN 01 2015

District of Summerland

Karen Jones

From: Your Dollar Store with More #112 <[REDACTED]>
Sent: June 1, 2015 8:07 AM
To: Council; Maureen Fugeta
Subject: Your Dollar Store with More, Summerland B.C.

Dear Mayor Waterman, Councilor Trainer, Councilor Peake, Councilor Barkwill, Councilor Boot, Councilor Carlson and Councilor Holmes;

It is with great respect that we address this letter of concern to local council.

We own Your Dollar Store with More in the Summerfair Mall. The decision to allow Dollarama to lease the building (previously the bowling alley) 20 feet away from us is very distressing. We would like to take a few moments of your time to explain the following.

Many of our customers have expressed that they have a difficult time visiting our store as we are "so far away from downtown". Would a more central location for the competition not service the community better? We are not against competition and consumer choices but the proposed location. Conversely, that location could be more effectively used for a pharmacy or other services which is lacking in this area. Why would Summerland City Hall and the Permit Department extend Dollarama, a direct competitor to our business with almost identical products, the opportunity to conduct business in the same location?

A few facts that council may not be aware of is that we own and operate our Franchise. Your Dollar Store with More originated in Kelowna and the head office is still located there. There are over 140 franchised stores in Canada. Our head office hosts a trade show exclusively for our franchise bringing 50 plus suppliers into the valley, supporting local businesses and hotels during the 4 day event held twice annually. These vendors are Canadian owned and thru purchasing our products with the sales representatives we support other Canadian owned businesses. Some of these suppliers live and work in the Valley. We are also proud to offer some Canadian and American made products.

Dollarama is a corporate chain, not a franchise or locally owned. Dollarama purchases the majority of their products directly from foreign factories, not financially supporting any other Canadian business except their own.

Our specific store always extends a discount to our local non-profit organizations, schools, churches, the food bank, Brownies and sport teams with every purchase, plus many more. Some of these groups are from Penticton as well. We also donate a new bike to a Summerland child with Neighbour Link who kindly selects the family. We bring in special items specifically

for the Shoe Box Drive to make it more financially viable for local families to support those less fortunate around the world. There are other groups that we also support with donations for raffles and fund raising events. We are very concerned that with Dollarama, not only a direct competitor but within the same location will have negative effect on our ability to support local entities. Only Dollarama's corporate office in Montreal, Quebec determines what donations or discounts will be considered. All requests for donations must be emailed to their head office well in advance of any event. (Customer Service Email: contactus@dollarama.com) Unlike Dollarama, we respond immediately, often while the local representative is in the store with products donated or discounts given at the time of purchase. You are probably not aware that we receive 7 – 10 requests a month in addition to the discounts as described above from your local organizations in need of assistance to achieve their goals.

Two of our customers started an online petition and then posted it to Change.org. Currently there are over 280 signatures and many, many comments written by your local citizens. We have also been told that many people have been into City Hall expressing their dislike of Dollarama in the proposed location and in town in general. It is well known by businesses around the world that any expression of dissatisfaction should be taken seriously. For every one customer that complains, there are 10 more with the same or similar concern. They don't express their view; they just take their business elsewhere. This industry standard and research is not limited to retail but to all businesses, organizations and governments. With this calculation the citizens of your community increase to 3000 voices that are not in favor of Dollarama. This is not a small number given the population of Summerland (11,280 in 2011). We all know that many residents of Summerland are seniors. Many of them do not use the internet and therefore have expressed their support directly to us or to City Hall instead of signing the petition. Other businesses in town have now included the petition on their web page.

In conclusion, we the owners of Your Dollar Store with More would like you to explain to us why two competing stores in the same location best satisfies the needs of your citizens, those that voted for you to serve them to the best of your ability. Your guidance and decision on this matter, directed to the Permit, Building and Business departments speaks volumes on the direction you will take Summerland into the future. A direct quote from the online front page of "Your City Hall" states:

The District of Summerland is governed by an elected Council comprised of a Mayor and six Councilors. The Local Government Act and Community Charter give Council the authority to establish policies to guide the growth, development and operation of the District and to levy taxes to provide services.

The comments and signatures from Change.Org from your local citizens and patrons of our business are shown below.

Hopefully, we will not find out that we were mistakenly under the illusion that Summerland Council supported locally owned, family businesses.

We await your response.

Respectfully;

Catherine Buffie
Allan Carter
Your Dollar Store With More
11 – 7519 Prairie Valley Road
Summerland, B.C.
VOH 1Z4
250 494 -1722

Comments

Name Location Date Comment

Nicole Haddow Summerland 2015-05-13 I'm signing because I'm a small business owner in Summerland and the small family owned business model appealed to me. The community is fabulous and Spartans is something we do not need or want here! The dollar store with more supplies all we need!

Sara Galpin summerland 2015-05-13 We need to keep our small town businesses strong! Not drive them away.

holly dunlop summerland, BC 2015-05-13 I'm signing because I'm not impressed

Peggy Richards Summerland 2015-05-13 We don't need a big store like this, when we already have our own small dollar store, family owned.

Tanya Bremmer Summerland 2015-05-13 Its wrong to promote local businesses and then allow this to happen. There already is a great dollar store in town...we don't need another one right beside the other.

Stephanie Hurst Penticton 2015-05-13 this is REDICILIOUS and Unfair for our wonderful community!

Chris Bremmer Summerland, Canada 2015-05-13 More support for local business is needed

Laceydawn Loeppky Summerland 2015-05-13 This is posing a real threat to a great local business!

Jennifer Wilson Summerland 2015-05-13 We are a small community that thrives on supporting locally owned and operated businesses. Dollarama can stay out of Summerland.

Carrie Mayes Summerland, Canada 2015-05-13 This is absolutely terrible planning. There is no reason for a second dollar store in our small community. An empty building is better

than having a local store suffer over the couple months that the big box dollar store will survive. Support our local small business and let the big guys go to the big city.

Erika Busch Kelowna, BC 2015-05-13 Saving SMALL business!!!

Debbie Leworthy Summerland, Canada 2015-05-13 The dollar store has worked so hard to upgrade from what we had before. They have done such a great job. Why bring in another dollar

we only need one! We should be thanking the Dollar store for doing what they have done for Summerland.

kelsey kotzian Penticton BC 2015-05-13 I work in Summerland and buy all my supplies from the current dollar store. They are an amazing buisness and should not be run out of town by a big

franchise!

judy chmelyk Penticton, Canada 2015-05-13 I actually enjoy the dollar stores and more better than dollarama and find the service is more personable. .

Amanda Ash Summerland, Canada 2015-05-13 Local businesses are most important!

Tina Martin Summerland 2015-05-13 I believe in buy local supporting local, NO BOX STORES

Jennifer Dunsdon Vernon, Canada 2015-05-13 This will ruin the dollar store right next door which is family owned. Two dollars stores right next door to each other is a waste of tax dollars money regardless.

Alanna Wertz Summerland, Canada 2015-05-13 We already have a great local Dollar Store and to put another dollar store right beside it is a joke and I think it's quite rude

Kala Nahu Summerland, Canada 2015-05-13 Not a fan of Summerland city council as it is but a dollarama in the same plaza as a locally owned dollar store is beyond ridiculous

Erika Wamsteeker Vernon, Canada 2015-05-13 It doesn't need to happen!!! Too small of a town!!

Anna Bookelaar summerland, Canada 2015-05-13 this is bad planning, I have X dollars to spend and will support the business that was here first

Name Location Date Comment

Samantha Anderson Summerland 2015-05-13 I moved from a large city to small town Summerland and the ladies at that store are amazing. We should be supporting local family businesses and not chains like dollars ms. I'm happy to spend the extra couple dollars. BRIING BACK THE BOWLING ALLEY!!

Tania Snyders Summerland 2015-05-13 We love our local dollar store. Open a business we don't have here!!

Tanya Mcavany Summerland 2015-05-13 We don't need a dollarama right next to a locally owned dollar store. No need for it and will hurt a local privately owned business.

Heather Morrison Kelowna, Canada 2015-05-13 I want to support my hometown!

Balwinder Sandhu Summerland, Canada 2015-05-13 I enjoy the friendly services at the existing dollar store. The dollarama is not something that this town needs since we already have a store that is sufficient for the citizens. Council should not be waisting its time on such projects and instead should be looking at more beneficial opportunities.

Colleen bremmer Summerland, Canada 2015-05-13 we do not need them! I support our dollar store!

Janet Cornett-Ching Summerland, Canada 2015-05-13 Support local business!

Therese Jamieson-Harvey Summerland 2015-05-13 I think this is appalling. Putting a dollarama right next to a mom and pop dollar store is really not needed.

Karyn Holinaty Summerland, Canada 2015-05-13 We need to support our town and the people within our town. This would be bad business practice and would hurt local businesses.

charlie parcher Summerland, Canada 2015-05-13 We need our local businesses to survive. the dollar store with more supports our community and donates to our local food bank. There are 2 dollaramas in penticton. We dont need to endanger our local buisnesses. As im sure this would hurt more than 1 here in summerland.

KaraLee Cave Summerland 2015-05-13 it is ABSOLUTELY RIDICULOUS to put in another dollar store right beside the one that has already established itself. I assume the people that run the one

that is already there are Summerland people, as well as the employees. Another dollar store will not help and will probably put them out of business! Who okays this??

verna richardson Summerland 2015-05-13 support of local owned businesses

toni selles Summerland, Canada 2015-05-13 I agree with what is written.

Cathy Peacosh Cranbrook, BC 2015-05-13 Summerland doesn't need another dollar store! What is there is plenty!

Anja Wilke Kootenay Boundary 2015-05-13 Adding another Dollar store is a joke. Lets just shut down every private store in

Summerland so the corporations can take over. Get a grip District of Summerland. If you want young people to stay in Summerland, you had better stop catering to the retirement community.

Robin Dube Summerland, Canada 2015-05-13 Enough already

Renee Dickinson Summerland, Canada 2015-05-13 I do not think it is fair to allow a dollar store near the one we already have in Summerland

Helen Elder Summerland, BC 2015-05-13 This doesn't make sense. Neither on an economic nor a support your local business level.

philip feasey summerland, Canada 2015-05-13 2 dollar stores in a small town like summerland is bad enough but 2 right next to each other is stupidity

jean flebbe summerland 2015-05-13 don't believe we need two dollar stores, especially together

Wendy Turner Summerland, Canada 2015-05-13 We don't need another dollar store!!!

kyle galpin Summerland 2015-05-13 Summerland promotes local business. Let's follow thru and get rid of corperate dollar store. They don't even do reno with local contractors.

Name Location Date Comment

Krystal Sheridan Penticton, Canada 2015-05-13 I believe in small business especially in small communities. It is already hard enough to make a dollar in the Okanagan. This is a terrible decision and will effect many if they go through with it

Cheryl Peterson Summerland, Canada 2015-05-13 Support our local family owned business, not another chain

Janice Manders Summerland, Canada 2015-05-13 come on people, it is hard enough to keep a business going in Summerland. These people have a great store and support our town. Do you want both business' to go under?

Shauna Boerboom Summerland, Canada 2015-05-13 We don't need another dollar store in Summerland.

Pat Keehn Summerland, Canada 2015-05-13 The family owned dollar store we have now is meeting all of my family's needs.

Evan sorensen Summerland, Canada 2015-05-13 I worked at this dollar store for 2 years. To have a dollarramma come in right next to it would be such a waste to all the hours All the staff put in the last few years. The staff there treat each other like family and they all have contributed to the city of summerland. I have never seen dollarramma do anything to support a city. so why put another dollar store in when you have one that has an outstanding community reputation for giving back. Does not make sense to me to have dollarramma come in and try to run them out of businesses. It will just be hurting Summerland in the long run.

Leeann Webster Summerland, Canada 2015-05-13 I support locally owned businesses.

Meaghan Atkinson summerland, BC 2015-05-13 Local businesses should not be getting pushed out and around for big box corporate ones.

Nicholas Walsh Summerland 2015-05-14 It's unfair to push a well established family owned business out just to support a corporation. Everyone in town loves the existing Dollar Store and the people who run it. Town Council needs to open there eyes for once in the 12 years I've lived here.

Deanna Bushman Surrey, Canada 2015-05-14 I don't live in Summerland but I visit my family that do live there often. The small town feel is amazing. Even in peak times, this quaint little town exudes its charm. I love the Your Dollar Store that is there now. I frequent alot of the small business in the town and enjoy every minute of it. If I need something that I can't get in Summerland, Penticton is a quick 15 minute drive down the highway. Leave the Dollarama there! and leave Summerland as it is!!!

Darren Sweet Summerland, Canada 2015-05-14 Our current dollar store does a GREAT job of supplying the little items locals need. Putting a chain store right next to them is outrageous!

Megan Hoy-McAfee Summerland, Canada 2015-05-14 Am tired of big stores taking business from small mom and pop ones

Amanda martins Lake Country, Canada 2015-05-14 Support small businesses in Summerland, we don't need a second dollar store right beside the one we have that's locally owned!!

Terry Sedawie Summerland 2015-05-14 I love the Dollar store that we have already. The owners are awesome people and have a wonderful store. Everyone that goes in there feels this way. I really don't think another store right beside this one is needed.

Cortney Riep Summerland, Canada 2015-05-14 I cant even believe that town council would approve such a thing. We need to support our local businesses not suffocate them.

Niki Carlson summerland, Canada 2015-05-14 This is disgusting! We need to support small family run businesses and not allow big companies/ corporations to take over!

Lauren Holler Summerland, Canada 2015-05-14 Another large dollar store in Summerland is not needed. I dont understand why this would even be considered, especially in the same plaza as our existing one. Allowing this would undoubtedly hurt our existing local dollar store. We need to support our local buisnesses, its hard enough for them to make it here with westbank and penticton so close.

Name Location Date Comment

Sherrill Ducharme Kootenay Boundary, BC 2015-05-14 We do NOT need another dollar store!

Brenda Mraz Summerland 2015-05-14 Brenda mraz

Jennifer Gordon Summerland 2015-05-14 We have to protect our local businesses from these parasites. Moving in two stores down from a local dollar store is just wrong. Suck it Dollarama!

Paula haag Summerland, Canada 2015-05-14 I supported you to keep development out of agricultural land so farmers can make a living. What about our local businesses as well, that's a great store and another one would be ridiculous

Nicole DeRosier Summerland, Canada 2015-05-14 Not fair to the other dollar store business owners in the same complex. have worked hard to establish themselves and are not associated with a major chain.

Rene Serbon Summerland, Canada 2015-05-14 summerkand does not need two dollar stores especially not in the same complex

Sherry Sorensen Summerland, Canada 2015-05-14 We do not need Dollarama in Summerland. I could not believe this when I heard this was coming to our town. Your Dollar Store with More is great business that has always supported our community.

John Gordon Summerland, Canada 2015-05-14 This is ridiculous. The existing store/staff is excellent.

Trista Kerr Summerland, Canada 2015-05-14 I do not want a big box store to be allowed to open almost next door to a locally owned dollar store. This community has many small businesses and I enjoy this aspect of our community. I will not shop at the Dollarama if it opens in Summerland.

William Fulton Summerland, Canada 2015-05-14 Support for the family run business in an attempt to NOT have it put out of business by this Dollarama

Aerianna Plotzki Summerland 2015-05-14 I'm signing because I love the dollar store with more! I feel it's unfair to put a dollarama basically right beside it. Summerland is a small town community we

don't need another one.

Angella Dykstra Summerland, Canada 2015-05-14 Having a national dollar store chain right next to a locally owned dollar store is not logical, and against supporting local business owners.

H. Findlay Summerland, Canada 2015-05-14 We need to support our small business owners!

Andrew Verge Summerland, Canada 2015-05-14 I think one dollar store owned as a family business is enough for our small town

Janet weir Summerland, Canada 2015-05-14 Without our local businesses our town will become a ghost town

Holly Karnish Summerland, BC 2015-05-14 This business is Un necessary in our small community. I feel it is rather

scummy to put one of these stores pretty much next door to an existing dollar store

Kari Harding Summerland, Canada 2015-05-14 Summerland supports Summerland families. There is NO need for competing businesses in our community.

gordon hayman Summerland, Canada 2015-05-14 I support small family owned business!

Cherie Bordeleau Summerland, Canada 2015-05-14 I love love love Dollarama, but we just don't need another dollar store in town.

ella walker West Kelowna, Canada 2015-05-14 family business is utmost important!!!!

Shawn McAfee Summerland 2015-05-14 I believe in local business and I believe that local businesses make Summerland stronger. Allowing a company that is a direct competition to a

local store to open in such close proximity to that store is unfair, harmful to our residents and in the long run harmful to our community.

Krista Goss Summerland 2015-05-14 Its ridiculous to have to dollar stores in the same area! And we are a small community we only need one!

Name Location Date Comment

Kathy Dilar Summerland, B.C., Canada 2015-05-14 Our Dollar Store is exceptionally good and I do not want the present one to go under because the two businesses have to share the customer base. The present owner has made our Dollar Store with More are great addition to the town.

Tara Hollas Summerland, BC 2015-05-14 Lets support the businesses already here in Summerland, its hard enough for them as it is.

Cheryl Pescada Summerland 2015-05-14 Small business owner our community already suffers from other chain stores. If this is brought in what other family owned small businesses will suffer !

Sandra Morrey Summerland, B,C, 2015-05-14 It will ruin an existing business

Joel Vernon Cumberland, Canada 2015-05-14 if u study the economy like I have , we just hit QE4 , the wealth austerity these days is insane , the 1% , really the 0.00001% have it all , and the 99% cant have thrift stores ????

Stacey Bogan Penticton, Canada 2015-05-15 Because my family a dl love visiting summerland because of the small town feel, with all of the small private family businesses . Please do not make it a big corporate mess and ruin that

Marlene Vancha Summerland, Canada 2015-05-15 I don't believe we need another Dollar Store & the Summerland Council should be ashamed of themselves for allowing another dollar store right around the corner. It's tough enough to keep business in this town & this will surely warn other businesses to think twice before opening a business here. Shame on you for allowing this to happen!

Richard Simpson Summerland, Canada 2015-05-15 I support local business

Sandra Verecki Summerland 2015-05-15 Putting a small town already established shop out of business is just ridiculous!!!

Laura Rowlett Summerland, BC 2015-05-16 I am signing the petition because it is absolutely RIDICULOUS for Summerland to issue a business permit to a HUGE corporation like Dollarama when

Summerland has a GREAT dollarstore already. INFURIATING, UNFAIR, UNJUST and GREEDY. Shame on you Summerland Municipal Hall!!!!

Wendy Rodocker Summerland, Canada 2015-05-19 This should not be allowed with a dollar store in the same mall sa

Sandra wright Summerland 2015-05-20 It makes no sense to encourage people to shop local and then allow an outside company to come in and effectively put a local business OUT of business. I'm all for healthy competition but what we need instead is diversification not duplication

Elizabeth Warawa Kelowna, Canada 2015-05-23 There is no need for two stores in such a small town. Dollarama was not there when the community needed it. And if there is an economic turn down... Rest assured they will pull out. Community is not their interest.... Profit is the bottom line. Let's keep our integrity and support local businesses

Sherry Whitnack Summerland, Canada 2015-05-23 What is wrong with our corporation? Always wanting businesses to come to Summerland....we get them, and then they allow another business of the same type to move in and put the other guy out of business !!! Your Dollar Store has worked hard to get established.....shame on our corporation if they end up losing their business.

Gail Schramm Summerland, Canada 2015-05-23 We have a great Canadian owned company with their head office in Kelowna running a nice dollar store in the mall. Why would we want to have an American owned company be allowed to move into the same mall.....only to put our local business out of business !!??

Dave Whitnack Summerland, Canada 2015-05-24 We don't need another dollar store....especially in the same mall. Why would we want another American owned company in our community?

Keep it local !!

Name Location Date Comment

Betty-Ann Xenis Summerland, BC 2015-05-30 Your Dollar Store and More has friendly, helpful staff and is a great community citizen. I would hate to see them driven out of business.

Janet Weir Summerland, Canada 2015-05-30 It is hard enough to keep a business going in Summerland. These people have a great store and support our town.

Valerie Urquhart Maple Ridge, Canada 2015-05-30 I spend a weekend a month in Summerland. We love the small town feel. I shop each time at the local dollar store and more.

Linda Lumsden Red Deer, Canada 2015-05-31 We need to keep family owned businesses in Summerland. City Hall asks us (the citizens) to support local business perhaps they should do the same!!!!

Shame on you for allowing Dollarama to set up business next door to an existing dollar store!

keith lumsden Summerland, Canada 2015-05-31 I think council should have done a lot more HOMEWORK before granting this business license!!!!

Heather Dofoo Calgary, Canada 2015-05-31 I don't like to encourage and USA businesses in Canada especially in our town where we have so many gifted artists.

Signatures

Name Location Date

Jen Bulmer , Canada 2015-05-13

Nicole Haddow Summerland, Canada 2015-05-13

sara galpin Summerland, Canada 2015-05-13

holly dunlop summerland, Canada 2015-05-13

Kristine Altrows Okanagan Falls, Canada 2015-05-13

Kaylee Noel Penticton, Canada 2015-05-13

carol gillard Penticton, Canada 2015-05-13

Leona hrncirik Summerland, Canada 2015-05-13

Peggy Richards Summerland, Canada 2015-05-13

Celeste Beaulne Summerland, Canada 2015-05-13

Shelley Clay Summerland, Canada 2015-05-13

Tanya Bremmer Summerland, Canada 2015-05-13

Stephanie hurst Summerland, Canada 2015-05-13

Chris Bremmer Summerland, Canada 2015-05-13

Lacey Dawn Loeppky Summerland, Canada 2015-05-13

Jennifer Wilson Summerland, Canada 2015-05-13

Jennifer Kole Summerland, Canada 2015-05-13

Katia Heines Summerland, Canada 2015-05-13

Carrie Mayes Summerland, Canada 2015-05-13

Jerilee Schramm Summerland, Canada 2015-05-13

Shelley Smith Summerland, Canada 2015-05-13

sarah tenveen Penticton, Canada 2015-05-13

Erika Busch Kelowna, Canada 2015-05-13

Debbie Leworthy Summerland, Canada 2015-05-13

Gurine Richard Summerland, Canada 2015-05-13

kelsey kotzian Penticton BC, Canada 2015-05-13

Madeline Gibbard Summerland, Canada 2015-05-13

laura robert summerland, Canada 2015-05-13

Dan olivier Summerland, Canada 2015-05-13

Kim Wall Penticton, Canada 2015-05-13

Name Location Date

judy chmelyk Penticton, Canada 2015-05-13

jasmine unrau summerland, Canada 2015-05-13

Jenny Kunka Summerland, Canada 2015-05-13

Alana Knowles summerland, Canada 2015-05-13

Terri Mix Summerland, Canada 2015-05-13

krista johnson Summerland, Canada 2015-05-13

Amanda Ash Summerland, Canada 2015-05-13
Julie Layh Kelowna, Canada 2015-05-13
Tina weeks North Vancouver, Canada 2015-05-13
Liz Piket Summerland, Canada 2015-05-13
Nicole Nadeau Summerland, Canada 2015-05-13
Tina Maritn Summerland, Canada 2015-05-13
Jennifer Dunsdon Vernon, Canada 2015-05-13
Alanna Wertz Summerland, Canada 2015-05-13
Kala Nahu Summerland, Canada 2015-05-13
Kelsey Carter Penticton, Canada 2015-05-13
Jenny Martin Summerland, Canada 2015-05-13
Chelsea McDowell Summerland, Canada 2015-05-13
rachel feasey Summerland, Canada 2015-05-13
Reena Sharma Summerland, Canada 2015-05-13
Michelle Simpson Summerland, Canada 2015-05-13
Catherine Spittlehouse Summerland, Canada 2015-05-13
Erika Wamsteeker Vernon, Canada 2015-05-13
Anna Bookelaar Summerland, Canada 2015-05-13
Trish Wilsner Summerland, Canada 2015-05-13
Samantha Anderson Summerland, Canada 2015-05-13
Lisa Valancius Ottawa, Canada 2015-05-13
Tania Snyders Summerland, Canada 2015-05-13
Tanya Mcavany Summerland, Canada 2015-05-13

Sienna Robillard Summerland, Canada 2015-05-13

Robyn Xenis Calgary, Canada 2015-05-13

Heather Morrison Kelowna, Canada 2015-05-13

Name Location Date

manpreet brar Summerland, Canada 2015-05-13

Balwinder Sandhu Summerland, Canada 2015-05-13

colleen corpe Summerland, Canada 2015-05-13

Joanne Larsen Summerland, Canada 2015-05-13

Janet Cornett-Ching Summerland, Canada 2015-05-13

Therese Jamieson-Harvey Summerland, Canada 2015-05-13

Lauren Lessley Summerland, BC, Canada 2015-05-13

Derek Lutz Summerland, Canada 2015-05-13

Jenny Nemeth Summerland, Canada 2015-05-13

Kathleen Bloom Summerland, Canada 2015-05-13

Louise Watt Summerland, Canada 2015-05-13

Kayley Robb Summerland, Canada 2015-05-13

Karyn Holinaty Summerland, Canada 2015-05-13

charlie parcher Summerland, Canada 2015-05-13

Kay-Dee Birch Summerland, Canada 2015-05-13

KaraLee Cave Summerland, Canada 2015-05-13

verna richardson Summerland, Canada 2015-05-13

Tiffany Hantelmann Summerland, Canada 2015-05-13

Dorthea Atwater Summerland, Canada 2015-05-13

toni selles Summerland, Canada 2015-05-13

Janice Mallory Summerland, BC, Canada 2015-05-13

Shauna Douthwright Terrace, Canada 2015-05-13

Alana Schatz Summerland, Canada 2015-05-13

Miechelle Noble Summerland, Canada 2015-05-13

Cathy Peacosh Cranbrook, Canada 2015-05-13

Anja Wilke Kootenay Boundary, Canada 2015-05-13

robin dube Summerland, Canada 2015-05-13

Kristy Valentim Summerland, Canada 2015-05-13

Renee Dickinson Summerland, Canada 2015-05-13

Nicole Smed Summerland, Canada 2015-05-13

Helen Elder Summerland, Canada 2015-05-13

philip feasey summerland, Canada 2015-05-13

Name Location Date

Jean Flebbe Summerland, Canada 2015-05-13

Wendy Turner Summerland, Canada 2015-05-13

Vicki Scott Summerland, Canada 2015-05-13

Melissa Keys Summerland, Canada 2015-05-13

Kacie Sawri Summerland, Canada 2015-05-13

Jacqueline Kilba Summerland, Canada 2015-05-13

Stephanie Fowler Summerland, BC, Canada 2015-05-13

April Dodsworth Summerland, Canada 2015-05-13

Tricia Dalphond North Vancouver, Canada 2015-05-13

natalie Langlois Summerland, Canada 2015-05-13
kyle galpin Summerland, Canada 2015-05-13
Letitia Desiree Summerland, Canada 2015-05-13
Kathi quinton Summerland, Canada 2015-05-13
kayla swaenepoel Penticton, Canada 2015-05-13
Rb Biggley Summerland, Canada 2015-05-13
Krystal Sheridan Penticton, Canada 2015-05-13
Lisa Jaager Summerland, Canada 2015-05-13
Laura widdis Summerland, Canada 2015-05-13
Kaity keen St. Albert, Canada 2015-05-13
Kate Watt Summerland, Canada 2015-05-13
Cheryl Peterson Summerland, Canada 2015-05-13
Ike Doell Summerland, Canada 2015-05-13
Debbie Gerrits Summerland, Canada 2015-05-13
Dawn Kelliher Summerland, Canada 2015-05-13
Sarah Felske Summerland, Canada 2015-05-13
Janice Manders Summerland, Canada 2015-05-13
Shauna Boerboom Summerland, Canada 2015-05-13
Sheena Fowlie Summerland, Canada 2015-05-13
John Kingsmill Summerland, Canada 2015-05-13
Pat Keehn Summerland, Canada 2015-05-13
Evan sorensen Summerland, Canada 2015-05-13
Leeann Webster Summerland, Canada 2015-05-13

Name Location Date

michael hillman Summerland, Canada 2015-05-13
zoe giesbrecht Peachland, Canada 2015-05-13
Janna reid Summerland, Canada 2015-05-13
Meaghan Atkinson summerland, Canada 2015-05-13
Alyshia Olsen Penticton, Canada 2015-05-13
Kierstin DeRosier Summerland, Canada 2015-05-13
gail degen Summerland, Canada 2015-05-13
Leah Roney Summerland, Canada 2015-05-13
Caylie Gillard Penticton, Canada 2015-05-13
Melissa Nickerson Summerland, Canada 2015-05-14
Elysecia McGowan Summerland, Canada 2015-05-14
Nicholas Walsh Summerland, Canada 2015-05-14
Deanna Bushman Surrey, Canada 2015-05-14
Heather Dunlop Summerland, Canada 2015-05-14
Darren Sweet Summerland, Canada 2015-05-14
Sue bohlken Summerland, Canada 2015-05-14
Amber Richard Summerland, Canada 2015-05-14
Shanna Sieben Summerland, Canada 2015-05-14
Megan hoy mcafee Summerland, Canada 2015-05-14
Amanda martins Lake Country, Canada 2015-05-14
Terry Sedawie Summerland, Canada 2015-05-14
Melissa sykes Summerland, Canada 2015-05-14

Cortney Riep Summerland, Canada 2015-05-14

Shannon Coco Summerland, Canada 2015-05-14

Yoshihito Inaba Summerland, Canada 2015-05-14

niki carlson Summerland, Canada 2015-05-14

gary scatchard Penticton, Canada 2015-05-14

Sarah fidler Summerland, Canada 2015-05-14

marnie edmondson summerland, Canada 2015-05-14

Lauren Holler Summerland, Canada 2015-05-14

Jennifer McTaggart Summerland, Canada 2015-05-14

Bradley Coates Summerland, Canada 2015-05-14

Name Location Date

Anna Saprunoff Summerland, Canada 2015-05-14

Sherrill Ryan Summerland, Canada 2015-05-14

Angela Machuik Summerland, Canada 2015-05-14

Brenda Mraz Summerland, Canada 2015-05-14

Colleen Mah Summerland, Canada 2015-05-14

Jennifer Gordon Summerland, Canada 2015-05-14

Paula haag Summerland, Canada 2015-05-14

Nicole DeRosier Summerland, Canada 2015-05-14

Valerie McKinnon Summerland, Canada 2015-05-14

Caroline Harbinson Summerland, Canada 2015-05-14

Katherine Wiebe Summerland, Canada 2015-05-14

Nicole Hodgson Summerland, Canada 2015-05-14

Rene serbon Summerland, Canada 2015-05-14

Kristina McNicol Penticton, Canada 2015-05-14

Sherry Sorensen Summerland, Canada 2015-05-14

John Gordon Summerland, Canada 2015-05-14

Kimberley Jones Penticton, Canada 2015-05-14

Trista Kerr Summerland, Canada 2015-05-14

Kyla Gaudioso Summerland, Canada 2015-05-14

Courtney Nuessler summerland, Canada 2015-05-14

Bill Fulton Summerland, Canada 2015-05-14

Aerianna Plotzki Summerland, Canada 2015-05-14

Brittany Smith Summerland, Canada 2015-05-14

Corey Richards Penticton, Canada 2015-05-14

Angella Dykstra Summerland, Canada 2015-05-14

Jo Altena Summerland, Canada 2015-05-14

H. Findlay Summerland, Canada 2015-05-14

Chelsea Belly Enderby, Canada 2015-05-14

Kasey Paul Penticton, Canada 2015-05-14

Sandi Paulson Summerland, Canada 2015-05-14

Glennnda Nuessler Summerland, Canada 2015-05-14

Jennfer Lukiv Summerland, Canada 2015-05-14

Name Location Date

Andrew Verge Summerland, Canada 2015-05-14

Sandy Vogel Summerland, Canada 2015-05-14

Janet weir Summerland, Canada 2015-05-14
Holly Karnish Summerland, Canada 2015-05-14
willow Vasquez Penticton, Canada 2015-05-14
Samantha Hebert Penticton, Canada 2015-05-14
Kari Harding Summerland, Canada 2015-05-14
Melissa Smith Kelowna, Canada 2015-05-14
Celine Gregoire summerland, Canada 2015-05-14
Nancy Flegel Summerland, Canada 2015-05-14
Amber goodwin Summerland, Canada 2015-05-14
candice granger Summerland, Canada 2015-05-14
Patricia Gove Waikanae, Canada 2015-05-14
Selena Rudolph Okanagan-Similkameen, Canada 2015-05-14
Amanda lusted Summerland, Canada 2015-05-14
gordon hayman Summerland, Canada 2015-05-14
Cherie Bordeleau Summerland, Canada 2015-05-14
Carling Burchell Summerland, Canada 2015-05-14
ella walker West Kelowna, Canada 2015-05-14
Amanda West Kelowna, Canada 2015-05-14
Ramona Feasey Summerland, Canada 2015-05-14
Jessa Martin Summerland, Canada 2015-05-14
eva goss Summerland, Canada 2015-05-14
Bruce Merit Princeton, Canada 2015-05-14
cameron weir Summerland, Canada 2015-05-14

Shawn McAfee Summerland, Canada 2015-05-14

Krista Goss Summerland, Canada 2015-05-14

layna martin Summerland, Canada 2015-05-14

Mary Anne De Colle Summerland, Canada 2015-05-14

Jodi Vancha Summerland, Canada 2015-05-14

Vishal Lekhi Summerland, Canada 2015-05-14

Kathy Dilar Summerland, Canada 2015-05-14

Name Location Date

linda baker summerland, Canada 2015-05-14

Justine Houde Summerland, Canada 2015-05-14

Tara Hollas Summerland, Canada 2015-05-14

Ashia Fredeen Summerland, Canada 2015-05-14

Cheryl Pescada Summerland, Canada 2015-05-14

Sandra Morrey Summerland, B,C,, Canada 2015-05-14

Sadie Schneider Summerland, Canada 2015-05-14

Christina cutler Penticton, Canada 2015-05-14

joel vernon Summerland, Canada 2015-05-14

Cory Nelmes Penticton, Canada 2015-05-14

Lynne Lowe Summerland, Canada 2015-05-14

Angela Vandewater Summerland, Canada 2015-05-14

Kim Rae Merrickville, Canada 2015-05-14

Lori Plotzki Summerland, Canada 2015-05-14

Staci McGill Penticton, Canada 2015-05-14

Katie grant Summerland, Canada 2015-05-15

Tyrell Truman Summerland, Canada 2015-05-15

Marlene Vancha Summerland, Canada 2015-05-15

Justin Martens Summerland, Canada 2015-05-15

Don Huston Summerland, Canada 2015-05-15

deepa raj Calgary, Canada 2015-05-15

Richard Simpson Summerland, Canada 2015-05-15

Sandra Verecki Summerland, Canada 2015-05-15

Megan Praught Summerland, Canada 2015-05-15

Jaims Bereza Port Coquitlam, Canada 2015-05-15

Debbie Welsh Langley BC, Canada 2015-05-15

Rebecca Gilman ontario, Canada 2015-05-15

Benoit Malboeuf X, Canada 2015-05-16

jay marshall summerland, Canada 2015-05-16

Laura Rowlett Summerland, BC, Canada 2015-05-16

Arielle McKeown Summerland, Canada 2015-05-18

Nicole tuhkala Summerland, Canada 2015-05-18

Name Location Date

Kevin hay Summerland, Canada 2015-05-18

Wendy Rodocker Summerland, Canada 2015-05-19

Carolyn Ryland Summerland, Canada 2015-05-20

sandra wright Summerland, Canada 2015-05-20

Bonita Snyders Summerland, B.C., Canada 2015-05-20

Dionne Bakalos Summerland, Canada 2015-05-20
Lesley Vaisanen Summerland, Canada 2015-05-21
Matt Carter West Kelowna, Canada 2015-05-21
Valerie Hague Edmonton, Canada 2015-05-21
Elizabeth Warawa Kelowna, Canada 2015-05-23
Liane Keating St. Albert, Canada 2015-05-23
Sherry Whitnack Summerland, Canada 2015-05-23
Gail Schramm Summerland, Canada 2015-05-23
Dave Whitnack Summerland, Canada 2015-05-24
Erin James Edmonton, Canada 2015-05-24
Faye Shore Kelowna, Canada 2015-05-26
linda law Kelowna, Canada 2015-05-26
Valerie Schewe West Kelowna, Canada 2015-05-26
Julie Gray Mississauga, Canada 2015-05-27
Holli Hudson Summerland, Canada 2015-05-27
N coleman Summerland, Canada 2015-05-28
Debbie Farrow Summerland, Canada 2015-05-30
Betty-Ann Xenis Summerland, Canada 2015-05-30
Janet Weir Summerland, Canada 2015-05-30
Shelley Jakobson Summerland, Canada 2015-05-30
Valerie Webster Maple Ridge, Canada 2015-05-30
Linda Lumsden Summerland, Canada 2015-05-31



CITY OF BURNABY
OFFICE OF THE MAYOR
DEREK R. CORRIGAN
MAYOR

2015 May 05

FILE: 2410-20

UBCM Member Municipalities
Via Email Distribution

Dear UBCM Member Municipalities:

Subject: BC HOUSING NON-PROFIT ASSET TRANSFER PROGRAM
(Item 6 (G), Reports, Council 2015 May 04)

Burnaby City Council, at the Open Council meeting held on 2015 May 04, received the above noted report and adopted the following recommendations contained therein:

1. "THAT Council write to the Premier and the Deputy Premier and Minister Responsible for Housing, the Honourable Rich Coleman to express concern with the disposal of public land and building assets under the Non-Profit Transfer Program, as outlined in this report.
2. THAT Council request the Premier and Minister to provide for a long term plan to maintain public ownership of lands and buildings for non-market housing purposes to meet current and future community needs in the Province.
3. THAT a copy of this report be sent to Burnaby MLAs, the Metro Vancouver Board, and the City's Social Planning Committee.
4. THAT a copy of this report be sent to UBCM member municipalities for information."

In accordance with Recommendation No.4, a copy of the report is *enclosed* for your information.

Yours truly,

Derek R. Corrigan
MAYOR

Come to KJoner...



Canadian Mental
Health Association

ride don't hide

Association canadienne pour la santé mentale Strengthening and Supporting Women's Mental Health
A community bike ride for women and their families

CMHA-SOS – 2852 Skaha Lake Rd. – Penticton, BC – V2A 6G1

The Event

On Sunday June 21, 2015, The Canadian Mental Health Association – South Okanagan Similkameen Branch will be holding its third annual Ride Don't Hide community bike ride to raise funds for Mental Health services in our region. Riders will start and finish at KVR middle school and travel either 10k, 24k or 35k on the KVR trail. This is not a race, but a community bike ride to raise awareness of the importance of good mental health. Riders will pay a registration fee of \$35 (Children under 14 free) and will collect pledges. The goal is to have 150 riders participate.

The Organization

CMHA-SOS provides services to individuals living with mental illness and promotes the mental health for everyone. Funds raised will support wellness programs for individuals including Living Life to the Full education groups in the South Okanagan Similkameen area. This ride will be one of 27 rides on the same day across Canada.

Did You Know

- One in five Canadians will experience some form of mental illness in their lifetime.
- Every day 500,000 Canadians are absent from work due to psychiatric problems.
- Almost half of those who suffer from depression or anxiety never visit the doctor.
- Suicide accounts for 24% of all deaths among 15-24 year olds.
- Many symptoms of mental illness exhibit before age 24.

Specific Components for Sponsorship

By supporting the Ride Don't Hide campaign you will be supporting mental wellness groups, the Bounce Back telephone support program, the Living Life to the Full Group program that teaches stress management skills, and programs to support the recovery and resilience of individuals living with mental illness.

Opportunities for Sponsors (see back for full details)

Newspaper ads, news stories, signage, appreciation certificate

Participating Communities

Osoyoos, Keremeos, Penticton, Summerland, Oliver, and Princeton

Other Sponsors

Shoppers Drug Mart

Last year more than 42 businesses were sponsors of cash, prizes or in kind donations

Dennis Tottenham – Executive Director

Phone: 250-493-8999

Email: CMHA_SOS@shaw.ca

Charitable #: 132727538-RR0001

Website: sos.cmha.bc.ca

Tax receipts will be issued for donations \$20.00 and over

DISTRICT OF SUMMERLAND
Building Statistics Summary



BP5030
 Date : Jun 01, 2015
 Page : 1
 Time : 12:49 pm

Period From : May 2015 - May 2015
 Year : 2015
 Display Area Permit Billing : Yes
 Display Area Project Value : Yes

Area Code : All
 Area Status : All
 Area Rate Type : All

BUILDING PERMIT

There were **16** BUILDING PERMIT(S) issued during the period May 2015 - May 2015
 with a total construction value of : **1,379,300.00.**

There were **0** BUILDING PERMIT(S) completed during the period May 2015 - May 2015
 with a total construction value of : **0.00.**

These BUILDING PERMIT(S) ISSUED can be broken down as follows:

1	SINGLE FAMILY DWELLING	500,000.00
2	SIGN	0.00
2	RESIDENTIAL ADDITIONS & ACCESS	214,000.00
2	GARAGES & CARPORTS	37,500.00
2	FARM & AGRICULTURE BUILDINGS	95,000.00
1	INDUSTRIAL ADDITIONS/ALTER	3,000.00
3	RESIDENTIAL - RENOVATIONS	42,800.00
2	PLUMBING / WATER LINE	1,000.00
1	SINGLE FAMILY DWELLING FULLY ENGINEERE	486,000.00
16		1,379,300.00

These BUILDING PERMIT COMPLETED can be broken down as follows:

1	RESIDENTIAL ADDITIONS & ACCESS	7,000.00
1	RETAINING WALL - ENGINEERED	30,000.00
1	RESIDENTIAL - RENOVATIONS	5,000.00
1	CARRIAGE HOME	118,000.00
4		160,000.00

The comparative analysis of the permits issued is shown in these statistics :

2015	1,379,300.00	16 permits	8,381,800.00	71 permits
2014	1,157,000.00	12 permits	3,167,000.00	47 permits
2013	1,165,000.00	16 permits	7,524,300.00	63 permits
2012	952,000.00	12 permits	8,984,500.00	70 permits
2011	688,000.00	11 permits	7,274,000.00	50 permits

Respectfully submitted,

*

Chief Building Inspector

Monthly Planning Report for May 2015

<i>Application Type</i>	<i>This month</i>	<i>2015 to date</i>	<i>Total for 2014</i>	<i>Street</i>	<i>Address</i>	<i>Application Date</i>	<i>Approved Date</i>
<i>ALR</i>	0	1	2				--
<i>Amend Covenant</i>	0	0	0				--
<i>Board of Variance</i>	0	0	1				--
<i>Bylaw Enforcement</i>	0	0	0				--
<i>Development Permit</i>	1	5	17				--
				1552	PRAIRIE VALLEY RD	7705	May-11-2015
<i>Liquor License</i>	0	0	0				--
<i>OCP</i>	0	0	2				--
<i>OCP/Rezone</i>	0	0	0				--
<i>Rezone</i>	1	4	7				--
				1571	BENTLEY RD	19013	May-27-2015
<i>Section 57 Notice</i>	0	0	0				--
<i>Strata</i>	0	0	0				--
<i>Subdivision</i>	0	6	12				--
Totals	4	23	51				

Monthly Subdivision Report for May 2015

<i>Applications this month</i>	<i>Lots Applied For</i>	<i>Street</i>	<i>Address</i>	<i>Applications 2015 to date</i>	<i>Total Applications in 2014</i>	<i>Total Lots Applied for in 2015</i>	<i>Total Lots Applied for in 2014</i>
0	0			7	18	18	48

Karen Jones

Council Comp

From: Kierstin DeRosier [REDACTED]
Sent: June 1, 2015 9:54 AM
To: Council
Subject: Re: Thankyou

Good Morning,

Thankyou so much for the timely solution to the Prairie Valley Road- No post Barriers. When I sent the petition letter last fall I was very apprehensive if anything would be done. To my delight, you all took our frustrations to heart and rectified the situation. Thankyou so much!

Sincerely,

Kierstin DeRosier
10720 Prairie Valley Road

Sent from my iPhone

Karen Jones

From: DELORES WILLOUGHBY [REDACTED] >
Sent: May 29, 2015 2:49 PM
To: Council
Subject: Protecting IHA Laundry Jobs

Dear Mayor and Council,

I am writing you to request your support for the laundry workers throughout the Interior.

The Interior Health Authority is working on contracting out laundry services to a private Vancouver or Alberta contractor. The IHA has issued a Request for Solutions that could see 175 in- house hospital laundry workers laid off across the region. We need to keep decent, family supporting jobs in our communities.

To date, Vernon City Council, Nelson City Council, One hundred Mile District Council and the Kamloops City Councillors have adopted a motion to urge the IHA to cancel its plans to contract out hospital laundry services.

Please support these laundry worker jobs by adopting a motion to urge the IHA to cancel its plan to contract out these services. The loss of employment affects all of our communities.

I am available on June 2nd 4:30 to meet you at the Beanery Cafe to discuss the urgency to support these workers.

Sincere regards,

Delores Willoughby

Karen Jones

From: Minister, STSB STSB:EX <STSB.Minister@gov.bc.ca>
Sent: May 28, 2015 2:28 PM
Cc: Lewis, Kaaren JTST:EX; [REDACTED] JTST:EX; [REDACTED] JTST:EX;
 [REDACTED]@ubcm.ca
Subject: 2015 Open for Business Awards

Ref: 109309

Dear Mayor and Council:

As Chair of British Columbia's (BC) Small Business Roundtable (Roundtable), I am pleased to inform you that the Roundtable is now accepting community submissions for the 2015 Open for Business Awards (Awards).

Launched in 2013, this award recognizes communities that are undertaking initiatives and partnerships to reduce the cost and complexity of doing business in BC. As an incentive, the Province has awarded \$10,000 each to sixteen communities which have best demonstrated they are operating within the spirit of the BC Small Business Accord (Accord): www.jtst.gov.bc.ca/sbaccord/.

The Province is pleased to extend this invitation to First Nations communities to celebrate and recognize their achievements to support economic development. Please note that the deadline for submitting an application is **July 17, 2015**, with the finalists announced in August. The winners will be announced during the annual Union of British Columbia Municipalities Convention in Vancouver in September.

I encourage your staff and government officials to contact your local business improvement association, chamber of commerce, economic development officers and small business community to invite their input in your Award submission.

The Open for Business Awards Best Practices Guide

(www.smallbusinessroundtable.ca/sm_busi_roundtable/media/images/Open_For_Business_Best_Practices_Guide_2015.pdf) highlights local government initiatives that are in the spirit of the Accord and helped distinguish finalist communities as open for business. These best practices were identified by the Roundtable through the evaluation of past award submissions and represent communities that have reduced regulatory overlap, leveraged partnerships to improve government interactions with small businesses and maximized local economic development for the small business community.

Information about the Roundtable, the Accord and the Award is available in the application provided, as well as at www.smallbusinessroundtable.ca.

The Roundtable Secretariat is available to support the preparation of your application and can be contacted by telephone at 250 952-0403 or by email to: roundtablesecretariat@gov.bc.ca.

We look forward to receiving your submission in June.

Sincerely,

Naomi Yamamoto
 Minister

Karen Jones

Climate Action

From: Dorit Greenspan [REDACTED]
Sent: May 26, 2015 1:15 PM
To: General Information Website
Subject: Awards to recognize local environmental heroes!

Hello ~~Ms. Perrino~~,

I am writing as a follow-up to the e-mail we sent you regarding the 2015 Hometown Heroes Award Program.

If you know a youth, individual, group or small business in your community that is making a difference to improve the state of the environment at the local level, we encourage you to nominate them for an award at earthday.ca/hometown and help Earth Day Canada (EDC) recognize and celebrate environmental achievement in Canada.

Heroic candidates can win one of the following:

- Youth Hometown Heroes Award—a \$5,000 cash-prize that can be donated to a local environmental group/cause of their choice or be put towards their post-secondary studies in the form of a scholarship
- Individual Hometown Heroes Award—a \$10,000 cash-prize to donate to a local environmental group/cause of their choice
- Group Hometown Heroes Award—a \$10,000 cash-prize to support their work
- Small Business Hometown Heroes Award—a \$5,000 cash-prize that must be used by the business to make an operational change that results in the business lessening their environmental impact, and permission from EDC to use the award and the EDC logo for one year to help market and promote the business and/or an approved product.

For more information or to submit a nomination, please visit earthday.ca/hometown.

Nominations must be postmarked by June 30, 2015.

If you have any questions about the program or would like our guidance completing the nomination package, please contact us at 416-599-1991 ext. 108 (1-888-283-2784 ext. 108) or at heroes@earthday.ca.

We're happy to answer any questions you may have, and guide you through the nomination process.

Yours Sincerely,

Dorit

Dorit Greenspan
Earth Day Canada

503-111 Peter Street
Toronto ON M5V 2H1
T: 416.599.1991
1.888.283.2784 (toll-free)
F: 416.599.3100
www.earthday.ca



Use our new Earth Day Every Day tool. Track your carbon impact daily and win great prizes!

Rcvd:	
File:	
Circulated:	<i>Carol Greenp</i>
	<i>Don Nil</i>
	<i>Climate Action</i>
	<i>Commit</i>
Copy to:	
Action:	<i>J</i>

Karen Jones

From: Dominion Secretary <[REDACTED]>
Sent: May 21, 2015 1:36 PM
To: Mayor
Subject: A request to the Mayor to organize a simple civic ceremony on September 9th to mark The Queen's reign
Attachments: ML Mayors' Attachments for Sept 9 compressed.pdf

THE MONARCHIST LEAGUE OF CANADA

A REQUEST THAT YOU JOIN A CHAIN OF SIMILAR EVENTS BY ORGANIZING
A BRIEF, SIMPLE, HEARTFELT NOON-TIME CEREMONY
IN YOUR MUNICIPALITY ON WEDNESDAY, SEPTEMBER 9, 2015
TO CELEBRATE THE QUEEN'S REIGN, LONGEST IN OUR MODERN HISTORY

(Si vous préférez, nous vous ferons parvenir cette lettre et les pièces jointes en français sur demande)

May, 2015

Dear Mayor Waterman,

Buckingham Palace has calculated that on September 9 The Queen's reign will surpass that of Canada's other great Mother of Confederation, Queen Victoria. On that date, our Monarch will have served us and the Commonwealth for the longest period in our modern history.

None of us needs to be reminded of how remarkable a woman is Elizabeth II. Monarchists or republicans, Canadians agree that our Sovereign has shown the ideals to which we might all aspire and which reflect our country's traditions and the best of its contemporary way of life: inclusiveness, stability, friendship, service, dignity, defiance of stereotypes of age and gender, to name but a few.

In that spirit of service, I am writing you and some 3,500 of your fellow mayors across the country, to ask that your municipal government consider organizing a brief, simple, heartfelt noon-time ceremony, preferably outdoors, at your town or city hall or some other central place in your community on September 9. This would allow citizens to share a tribute to The Queen on this special day, and so join a chain of municipalities large and small across Canada in a public demonstration of thanks, loyalty and deep affection.

The attached documents are designed to provide a template for such an event. You are of course free to follow the suggestions as written, or to improve upon them in order to reflect

local circumstances and resources. Additionally, together with our friends at Canadian Heritage, we can send you materials for distribution to those attending.

Those attachments include - a suggested **Order of Events** for a 15-20 minute celebration with some suggestions for planning it; a **draft message to The Queen** to inform her of the event; a **Proclamation**; a **tribute to The Queen** if the speaker prefers to use it or borrow from it in addition to or rather than compose his/her own remarks; the **Oath of Allegiance** should you choose to include a (re)-affirmation of loyalty in the proceedings; the text of the **Royal Anthem** in English and French; an **order form** to obtain print materials for distribution.

We look forward to hearing from you about how your municipality decides to mark this significant moment in our nation's life. We stand ready to assist you in any way we can.

Sincerely yours,

Robert

Robert Finch, Dominion Chairman
The Monarchist League of Canada
La Ligue monarchiste du Canada
PO Box 1057/CP 1057
Lakeshore West PO
OAKVILLE, ON L6K 0B2
www.monarchist.ca
domsec@sympatico.ca

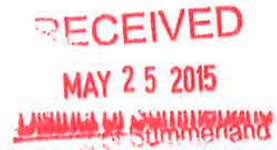
Karen Jones

From: info@summerland.ca
Sent: May 22, 2015 9:53 AM
To: Council
Subject: Summerland Contact Us submission

Name: Robert Riedlinger
Email: [REDACTED]
Phone: [REDACTED]
Address: 30199 Silverhill Ave.
City: Mission
Postal Code: v4s1h9
Contact Me by: [X] Email
Department: Council

Comments: Last night on CBS news in New York there was a short segment on electro-hypersensitive people's reaction to microwave radiation. Radio Frequency is harming public health. This includes cell towers, WiFi, cordless phones, baby monitors. (video 02:18) Seen At 11: Is Wi-Fi Making You Sick? by CBS New York - YouTube - May 20, 2015: - <https://www.youtube.com/watch?v=QH-mAudn1xw>

Revd: _____	
File: _____	
Circulated: Council	
Linda Ryan	
Copy to: Regional Council	
Correspondence	
5/25 Acknowledged	
Action:	fy



May 11, 2015

His Worship
Mayor Peter Waterman
District of Summerland
PO Box 159
Summerland BC V0H 1Z0

Reference: 235029

Dear Mayor Waterman:

Re: Transit Services

I am writing to update you on steps government is taking to ensure that B.C. continues to lead the nation in its level of funding support for transit services, and in doing so, to support stable levels of transit services over the next three years. Despite protected funding, delivery costs may challenge some communities to maintain current service levels. Therefore, ensuring that every transit dollar possible is focused on providing front-line transit service is a critical priority for the province. Consequently, I have provided direction to BC Transit to refocus its approach, in concert with local governments, to deliver on this objective.

First, on March 26, 2015 a Crown Agency Review of BC Transit began. My expectation is that this review will contribute to a dialogue amongst the partners in each community through the identification of revenue opportunities as well as efficiencies, ensuring each transit community reflects best practices. Secondly, we are working with BC Transit to develop options which will ensure it has maximum flexibility in applying provincial funding to community transit service priorities within the current service plan period. I am confident that these steps will immediately inform local planning discussions now underway, and will go a long way towards positioning participating communities in their efforts to get the most out of their transit systems.

These initial efforts by the province are only part of the story. Local governments and contracted service providers must also play their part in managing costs and optimizing revenues as local service priorities are considered. That is why I am also calling on BC Transit to work with local governments to develop broad and clear strategies based on local ideas for service innovations, cost savings (such as through administrative or route efficiencies), and increased revenues (such as through increasing marketing and advertising opportunities like bus wraps). These strategies must play an important role in ensuring both provincial and local funding contributions are fully leveraged to the benefit of those who rely on transit services.

.../2

Ministry of Transportation
and Infrastructure

Office of the Minister


Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

- 2 -

With these steps, I am confident we can continue to build on the mutual success of our transit record. The Province of British Columbia's financial commitment to transit operations is the highest in Canada, twice the national average, and we are committed to maintaining this leadership position with investments of \$312 Million in transit services over the next three years alone. In partnership with our local government partners, our record level of funding support for transit service resulted in 51 Million trips on BC Transit buses last year and a 40 per cent increase in overall transit service since 2001. Together with our partners, we will continue our commitment to environmental stewardship with investments in compressed natural gas bus fleets in Nanaimo and Kamloops, and in fact we will replace approximately half of BC Transit's fleet (500 buses) over the next five years. What makes this even more exceptional is that this is all being accomplished while keeping our promise to British Columbians to balance the budget and exercise fiscal discipline in all provincial programs.

By aggressively employing cost saving and revenue strategies, BC Transit has assured me that it will be able to stabilize service hours in your community through 2017. I look forward to BC Transit's continued progress with its partners in developing a transit service strategy that meets the needs of both transit users and taxpayers.

Sincerely,



Todd G. Stone
Minister

Copy to: Kevin Mahoney, Chair
BC Transit

Manuel Achadinha, President and CEO
BC Transit



AUDITOR GENERAL FOR
LOCAL GOVERNMENT

ACCESSIBILITY · INDEPENDENCE · TRANSPARENCY · PERFORMANCE

RECEIVED
MAY 25 2015
DUNN & HUMPHREY
Vancouver



BRITISH
COLUMBIA

Local Corresp.

May 13, 2015

Ref.: 158277

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

Greetings to All:

Re: Annual Service Plan for 2015/16 - 2017/18

I am pleased to advise you that the Auditor General for Local Government annual service plan for the period 2015/16 - 2017/18 will be released on our website www.aglg.ca at 11:00 am on Thursday, May 14.

I want to thank local governments for their cooperation and support during this year of transition for the office.

As the recently-appointed acting Auditor General for Local Government, I appreciate this opportunity to reflect on the office's accomplishments to date, the challenges it has faced, and the plans we are developing to address those challenges and move the office forward to carry out its important mandate.

This plan sets out the work we will undertake over the next year to reflect on the office's work to date and identify specific measures we can institute to improve the office's outcomes in the future. Key questions we will explore include the following:

- What is a reasonable number of performance audits for this office to complete each year?
- How can the office meet the timelines set out for its audit work while maintaining the required standards and quality of the audit report?
- What is the right balance for the office in terms of internal staff resources and reliance on contractors, such as for specialist activities?
- How can we get the most out of the audit planning work we carry out with local governments and how should this be updated to set the office's audit priority over the next few years?
- What opportunities are there for the office to focus more of its energies on audit work and developing AGLG Perspectives booklets as opposed to administration?

201 – 10470 152nd Street
Surrey, BC V3R 0Y3

Phone: 604-930-7100
Fax: 604-930-7128

www.aglg.ca

During 2015/16, we will develop answers to each of these questions and others, while continuing with ongoing performance audit work. The answers, together with input from yourselves, will inform our approach for the balance of the period covered by this plan.

While the task ahead is challenging, it is also one that is filled with opportunity.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on our plan for this year. Please feel free to send your comments to info@aglg.ca or call the office at 604-930-7100.

Best Regards,

A handwritten signature in dark ink, appearing to read 'Arn van Iersel', written in a cursive style.

Arn van Iersel, CPA, FCGA
A/Auditor General for Local Government

pc: Chief Administrative Officers

RECEIVED

MAY 25 2015

District of Summerland

Diane and Bob Calhoun
10820, Prior Place,
Summerland, BC
VOH 1Z8

tel: 250-494-8870: email d[REDACTED]

The Mayor and Council,
Summerland, BC

May 25, 2015

Your Worship,

We would like to bring to your attention a situation that occurred to at least six properties in the Prior Place development earlier in the year.

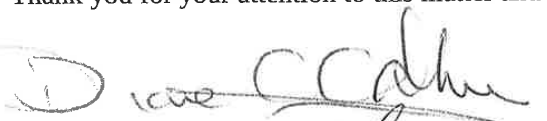

As you are aware, during the extensive road work that occurred on Prairie Valley Road last year, there was a diversion installed at the Giant's Head School area. In mid-February of this year, several properties in the Prior Place development experienced flooding in their crawl spaces where none had ever existed before. The properties that we are aware of are those on the south and eastern sides of the development, i.e. those closest to Giant's Head School and the creek that runs behind those houses. We, personally, had approximately two inches of water in our crawl space even though we have a sump pump, our neighbours had approximately four inches of water, and other property owners were only made aware of a problem when we went door-to-door to the properties on the south and eastern side of the development which we thought might have crawl spaces. What was more disturbing was that the water appeared to be coming up from underneath our properties.

We contacted your Works Manager, Maarten Stam, and over the next several weeks, we were aware that Town workers were dispatched to open the gates of the diversion to try to lower the water level in the creek and other mitigating actions were attempted. There was also some technical correspondence between Mr. Stam and our neighbour, Harry Nicol.

In any event, the water table seems to have been permanently raised, the creek is filling up with grass and weeds (we were told it can't be dredged again as previous dredging was done illegally, without the permission of other ministries) and there is still some dampness in several crawlspaces even though the weather, of course, has been unseasonably hot and dry.

We wanted to bring this to your attention as we are convinced that until the Town takes this issue seriously, we will have an ongoing problem which could eventually cause damage and mold to the affected properties. If you need more information, please contact us at the above phone number or email.

Thank you for your attention to this matter and we look forward to hearing from you.



Diane and Bob Calhoun

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Carol Comp at	
respond	Linda Don
Copy to:	
Action:	8

Council Correspondence

Karen Jones

From: Doug Wahl <d.wahl@cityofchicago.org>
Sent: May 26, 2015 8:47 AM
To: Mayor
Subject: Concern about bike lanes on Peach Orchard Rd.

Hello Peter

It is my understanding that at tonight's meeting, Council will be hearing a petition to remove the no-post barriers on Prairie Valley Rd and replace them with a 4 inch tall, painted asphalt barrier.

For some time now, I have been wanting to approach Council about the conditions for safe cycling on Peach Orchard Rd. If my memory is correct, in 2008 the District received over \$100K in grant money from Bike BC to provide "safe routes for cyclists". The District subsequently repaved Peach Orchard Rd. placing narrow bike paths on each side.

I have cycled Peach Orchard Rd. many times and believe the bike lanes are far too narrow and there is little buffer for safety between vehicles and bicycles— the situation is exacerbated by how fast vehicles are driving. If Council agrees to remove the no-post barriers from Prairie Valley Rd., perhaps they could be moved to Peach Orchard Rd.?

Thanks

Doug Wahl
(250) 494-1571

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2015.0.5941 / Virus Database: 4354/9871 - Release Date: 05/26/15

Shirley Applied. Thx.
Forward to PW
For consideration

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RETIREMENT CONCEPTS

SUPPORT WORLD ELDER ABUSE AWARENESS DAY!

Mon. JUNE 15th, 2015

AT SUMMERLAND SENIORS VILLAGE

SHOW THE WORLD YOU CARE BY WEARING PURPLE



SENIORS, FAMILIES, CARE PROVIDERS & FRIENDS ~ PLEASE JOIN US!

DISPLAYS – RESOURCES – LIGHT REFRESHMENTS – ENTERTAINMENT!

- South Okanagan Seniors Wellness Society – Presentation & Discussion**
- Senior's Advisory Council, Central Okanagan, Guest Speaker - Wade Ireland**

Would you like to.....

- Know who to call if you have concerns about being abused or if you suspect someone is being abused
- Know more about scams and frauds directed towards seniors

EVERYONE WELCOME!

Date: Monday, June 15, 2015

Time: 2:00 p.m. – 4:00 p.m.

**At: Summerland Seniors Village, 12803 Atkinson Road,
Summerland, BC**

For more information please call: **250.404.4304** or email slusch@retirementconcepts.com

So nice to come home to.

retirementconcepts.com |

1160-1090 West Georgia St.
Vancouver, BC, V6E 3V7

Tel. 604.662.4969
Fax: 604.662.4939

Outstanding Council Resolutions

Resolution #	Date	Resolution	ACTION	End date
	27-Jan-15	That council defer the matter (power surge) and staff's recommendation, in order to allow staff additional time to provide updated information in relation to completed survey (sag lines); surge protectors; and further option that may be available	Report from staff to council: June 8	08-Jun
	27-Jan-15	That the Mayor and Interim CAO request results and information from FortisBC in relation to the recent electrical power surge.	Follow up meeting with Fortis (UBCM) to discuss letter.	Sep-15
	13-Apr-15	That item 9.1 FortisBC Agreement for the Supply of Electricity Wholesale Service be deferred	Response received; under staff review.	June 22 council
	13-Apr-15	That Item 9.2 FortisBC Agreement for the Shared Use of FortisBC Structures be deferred	Waiting for response from Fortis	June 22 council
	11-May-15	That the application for a Temporary Use Permit to allow agri-tourism accomodation on Lot 7, DL 473, ODYD, Plan 147, located at 9114 be referred back to staff for additional informaiton and updated map of the proposed permit area.	Property owners currently modifying plans; will be back for council review.	June 8 council
	11-May-15	That council direct staff to draft a policy to provide training for buskers and street performance, such policy to include addressijng the issue of permits, fees, conditions and guidelines.	In progress	delayed to June 22 council meeting
	26-May	THAT Council defer the matter regarding Screech Owls and Mussel Stewardship back to staff and invite the District's environmental planner to attend a future meeting to provide further information	To June meeting	
	26-May	THAT council direct staff to prepare a 'Trail Naming Policy' for council consideration.	referred to staff	July meeting

DRAFT - pending finalization

OUTSTANDING TASKS - STAFF

	Project/Issue	Person Responsible	Next Steps	Anticipated Timing
1	Old RCMP lands	IM	Closed May 29 - 2 proposals rec'd. Currently under review	June 30
2	Skateboard Park	JD/BI	CAO/BI/JD to schedule meeting with School Board staff to discuss current status; report to be brought back to council for discussion on next steps. Letter sent to Pennylane requesting extension on funding deadline.	June 30
3	Lakeside Trail Project	DD/JD	Design has been completed. MOTI has informed the District that the tender has been issued and will close next week. Construction is dependent on tendered pricing but is anticipated to be completed by the end of summer.	End of summer
4	New Subdivision Servicing Bylaw			2016
5	Firefighter training program	Glen	The majority of the members will have completed exterior operations certification by the end of June. Waiting on the Office of the Fire Commissioner to supply training material for Interior operations.	June 30
6	Grant app followup - Asset Management	CFO	Grant app submitted; staff to contact for update on expectations.	
7	Grant app followup - Water Separation	DD/DV	Design is complete. Funding application was submitted and will need followup	
8	DCC Bylaw Amendment	IM	Teleconference requested with ministry to discuss proposed changes.	
9	TeamViewer reinstalled in council chambers	JD	Completed	June 8 council
10	Grant app followup - Bike BC	DD/MS	Design is complete. Funding application was submitted and will need followup	
11	Fortis Agreement - Wholesale Power Purchase	DD/DV	Response received from Fortis; under review.	June 22 council
12	Fortis Agreement - Power Poles	DD/DV	Awaiting approval of agreement from FortisBC	June 22 council
13	Garnet Valley Road - encroachment issues	JD/DD	Discussed at manager's meeting; potential properties identified; JD working with DD and IM on planning next steps.	
14	Rotary Sunday Market	JD/LT	Approved by council; finalizing License to Occupy	June 21 start
15	Request for Non-motorized signage - Test of Humanity	BI	Approval received by council; BI to contact Test of Humanity.	June 30

2015-06-03

1

DRAFT - pending finalization

OUTSTANDING TASKS - STAFF

	Project/Issue	Person Responsible	Next Steps	Anticipated Timing
16	Building Bylaw review project	JD/IM	Negotiate terms of reference with MIA and Lidstone	
17	Online registration system - Recreation	JD/BI	JD and BI meeting June 8 to discuss next steps.	
18	Committee Appointments	Admin	A number of committees outstanding; reappointments to come to June 8 meeting; awaiting member applications for Water/Agricultural	June 8 council
19	Leases of municipal properties	JD	In progress; will bring forward leases to upcoming council meetings as prepared.	June 8 council
20	Wharton Street RFP	IM	To go back to council for discussion of parameters	June 22 IC
21	Busker Policy	CAO	Present draft policy to council for consideration	June 8 council
22	Local Service Area - Sewer	LC/DD	Adopted. Establishment of service area complete.	Complete
23	Protocol Agreement - PIB	CAO	For council discussion	
24	MTI Bylaw issue	JD	JD to work with all departments to review MTI Bylaw	Aug 2015
25	Citizen Survey	CAO	Preliminary	1st quarter 2016?
26	Community Engagement Policy	CAO		Sept 2015
27	Parks and Recreation Masterplan	BI/CAO	Reviewing RFP templates; issue RFP	June 30 for RFP issue
28	Debt, surplus, reserve policies	CFO	Update research and draft policies	
29	Gravel Sales & Pit Development	DD/JD	Cantex has received the permit for gravel extraction. Next step is for Cantex to prepare detailed site plans and prepare the site for extraction	Sept 2015
30	Fleet Renewal Policy	JD/LC/DD	Corp services to work with Works and Utilities/Finance	October 2015
31	Sidewalk Master Plan	IM	In progress.	Nov 2015
32	Cemetery Upgrades	DD/MS	Retaining wall, paving, and drainage at Peach Orchard Cemetery	June 30 for RFP issue
33	Scale Replacement at Landfill	DD/MS	Working with Cantex to see if there is any efficiencies in DOS and Cantex sharing the cost of upgrades so that they can both use the same scale	June 30

2015-06-03

2

DRAFT - pending finalization

OUTSTANDING TASKS - STAFF

	Project/Issue	Person Responsible	Next Steps	Anticipated Timing
34	Flume and Water Intake	DD/DV	Currently under design. Funding application was submitted and will need followup	July 31 Design
35	Raw Water Slidegate Upgrade	DD/DV	Confined space issue. Preparing scope of Work	June 30 for RFP issue
36	Wastewater Filtration and Grit Removal Upgrade	DD/DV	Design is complete. Funding application was submitted and will need followup	
37	PCB Testing, Removal, & Replacement	DD/DV	Tender for testing has closed. Information report to Council	June 8 council
38	Cultural Plan	IM	Cultural Task Force underway	
39	Resolve OCP Growth Strategy	IM	With OCP Select Committee of Council	
40	Backyard Chicken bylaw	JD	Staff report with options to council	Aug 24 Council
41	Perpetual Slide	DD/MS	Draft report received. There are some errors in the report and a resident survey needs to be completed before the draft can be circulated.	June 22
42	Fire Training Facility	GN	Site fully serviced; fencing completed last week. The RFQ for the training building has closed; preferred supplier identified. In process of finalizing; contract to be awarded by June 1.	Nov 30
43	Canada 150 Grant opportunity	BI	Currently identifying eligible projects.	Deadline: June 18
44	Rodeo Grounds footings	BI/DD	BI requested meeting with SRGC (Gwen Shaw) and Marten	
45	Sister City (gift received)	BI	Contacted Leanne for update with signage for Kin Park	
46	Foreshore Tenures with Crown	JD	In progress	Dec 2015
47	Manager of Legislative Services	CAO/JD	Complete job description, post position	June 10
48	I.T. Coordinator	JD	Recruit and fill position	June 15
49	Engineering Technologist	DD/LT	Hiring of one new and one replacement Engineering Technologist	ASAP
50	Asset Management	LC	Waiting on results of grant application before determining next steps.	
51	Joint Use Agreement	JD	Agreement with SD67 for shared use - agreement outstanding; staff to meet	Summer 2015
52	No Post Barrier Removal	DD/MS	Request for Quotes to be issued by June 5. Removal and curb installation to follow.	June 30
53				

2015-06-03

3

THE CORPORATION OF THE DISTRICT OF SUMMERLAND
ITEM 9.2 – CORRESPONDENCE – COMMITTEE/COMMISSION MINUTES

June 8th, 2015 – Regular Council Meeting

RECOMMENDATION:

THAT the following minutes from Council Committees/Commissions be received by Council.

COMMITTEE MINUTES

Climate Action Committee, April 16, 2015	Receive for information
--	-------------------------

Any recommendations for Council consideration will be brought forward under separate cover.

AUTHOR:

REVIEWED BY:



KAREN JONES, CONFIDENTIAL SECRETARY



LINDA TYNAN, CHIEF ADMINISTRATIVE OFFICER

RECEIVED

Council
Corresp.

MAY 22 2015

District of Summerland



DISTRICT OF SUMMERLAND
Minutes of the Climate Action Committee
Held at District of Summerland
Council Chambers
13211 Henry Avenue, Summerland, BC
On Thursday, April 16th, 2015 at 8:45 AM

Members Present: Chairperson D. Hill
J. Arendt
H. Sielmann
G. Downton
B. Harris
L. Scott

Staff Present: M. Stam, Manager of Works

Councillors Present: E. Trainer

Members Absent: N. Hildebrand

1. Call to Order

Chairperson D. Hill called the meeting to order at 8:50 a.m.

2. Adoption of Minutes

Recommendation:

Moved, seconded,

THAT the CAC meeting minutes dated March 19th, 2015 be adopted.

Carried.

3. Adoption of Agenda

Recommendation:

Moved, seconded,

THAT the CAC meeting agenda be adopted.

Carried.

4. Delegations

4.1. Renée Belyk, Deputy Chief Financial Officer

Renée led a discussion about electronic billing incentives proposed at the last meeting. In May Penticton will start charging \$1 to mail utility bills. This is not a very popular approach. Summerland contributes the cost of a stamp to a tree fund for each mail-out that can be avoided if the resident receives the bill electronically. So far these funds have been accumulated and remain unspent.

The CAC would like to see this program promoted. J. Arendt will talk to Finance and publish a story that will hopefully encourage more people to switch to electronic billing. The CAC will donate a tree to be placed visibly if a certain target is met.

Action: Promote the electronic billing option by publishing how it works (John) and by donating a tree to be planted in a visible location (Dave).

Renée confirmed that project expenses can only be reimbursed by submitting a receipt for related expenses. This receipt will be approved by the CAC for payment by Finance. Invoices can be reimbursed at the end of the project or at interim milestones.

5. Unfinished Business

5.1. Update Climate Action Tracker

The updated Climate Action Tracker will be reviewed at each regular meeting.

5.2. Earth Week

CAC Participation regarding e-bikes. Dave will invite an e-bike vendor to display e-bikes during Earth Week. We will also try to get an electronic car. The display will be at Dale Meadows near the municipal yard storage area.

Unused funds in the amount of \$175 will be applied to help finance Earth Week activities.

5.3 Bike to Work Week

The group met a few times. There will be a morning celebration station at the green space near Nesters every morning. A story has been published in the Summerland Review. The theme is "Bike to everywhere week" in recognition of the fact that many residents are retired and it's not just about biking to work. A FB page has been set up at <https://m.facebook.com/btwwsummerland>.

5.4 Projects proposed by CAC Members

A brainstorming session appears to be the best method to define and select suitable projects. Each CAC is invited to submit up to 3 ideas. Lisa reminded us of the CAC Action Plan and we need to ensure that all ideas fit its criteria.

Action: All members are invited to e-mail up to 3 ideas with an estimate of cost (where possible) to D. Hill by May 14th.

6. New Business

6.1 New Pilot Project Applications

The pilot project submissions were distributed at the meeting. The four member review committee (George, Lisa, John, Brian) will develop their review and recommendations and report to the full CAC. Input from other CAC members is welcome. We need to develop an overall budget summary for recommended pilot projects and then add corporate and CAC-initiated project requests. The review committee will meet after Earth Week with a possible announcement on June 5 at the occasion of World Environment Day.

Action: Martin will advise applicants for the 2015 Pilot Projects that a selection will be announced in June.

7. Items for next meeting

The following will be ongoing discussion items:

- 2015 Budget
- Smart Tool
- CAC Pilot Projects.
- Proposed Community and Corporate Projects

8. Next meeting date

The next meeting is scheduled for May 21st at 8:45 a.m.

Adjournment

The meeting was adjourned at 10:05 a.m.

This is a correct record of the meeting:



Henry Sielmann, Recording Secretary
April 17th, 2015



Dave Hill, Chairperson
April 20th, 2015



THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: June 8th 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Ian McIntosh, Director of Development Services
(Prepared by: Alex Kondor – Development Planner)
SUBJECT: Development Variance Permit for Lot 3, DL 508, ODYD, Plan KAP64229
5914 Gartrell Road

STAFF RECOMMENDATION

That Council pass the following resolution:

THAT a Development Variance Permit application to vary Section 8.1.6 (b) to allow a winery to be located 4.0m from an interior side yard and 4.5m from an exterior side yard on Lot 3, DL 508, ODYD, Plan KAP64229 located at 5914 Gartrell Road be approved subject to the following conditions:

1. The existing fence currently encroaching in the road right-of-way be relocated onto private property.
2. The existing vegetation on the boulevard along the property line adjacent to Gartrell Road be removed or cut down to a height no greater than 0.9m to improve driveway safety.
3. The existing driveway be relocated a minimum of 15m to the east to ensure minimum sight-line distances in accordance with the Transportation Association of Canada Design Controls.

PURPOSE:

To present a comprehensive review of the applicant's request for a Development Variance Permit.

BACKGROUND:

Current Use:	Winery
Parcel Size:	7.9 acres
Zoning:	A1 – Agricultural Small Acreage Zone
OCP:	Agricultural
M.o.T. Approval:	N/A

This site is located at the intersection of Gartrell Road and Happy Valley Road. The entire neighbourhood is located within the Agricultural Land Reserve. There is an existing winery building in the centre of the property and a single family dwelling with a garage/shop toward the west end of the property. A site map is attached as Schedule "A". The owners are applying to vary the District's Zoning Bylaw to reduce the minimum set-backs to allow a proposed winery and storage building to be located at the north-west corner of property.

The main reason provided by the applicants for the variance is to eliminate the need to remove a portion of the existing vineyard. The proposed location is a corner of the property that is not currently planted to grapes. There is an existing storage shed and several trees that would be removed to accommodate the new structure.

DISCUSSION:

The property is zoned "A1" in the Zoning Bylaw. Section 8.1.6(b) of the Zoning Bylaw requires wineries in the A1 zone to be set back a minimum of 15.0m from an exterior side property line and 30.0m from an interior side property line. The requested variance is to reduce the interior side set-back from 30.0m to 4.0m and reduce the exterior side set-back from 15.0m to 4.5m. The proposal complies with all zoning regulations other than the setbacks noted above.

The large setback for wineries in the agricultural zones is meant to reduce noise or nuisance concerns for neighbouring properties. The requested variances are quite extreme however the property has several constraints. Two areas of the property are Environmentally Sensitive Development Permit Areas as shown on Schedule "C". The site is further constrained by sloping topography and the fact that the majority of the site is already planted to grapes. The proposed location avoids the Environmentally Sensitive Development Permit areas and utilizes a level buildable portion of the property formerly used for residential purposes.

The proposed building is designed to face away from the adjacent neighbours. It is not expected that the building will negatively impact any lake views of adjacent neighbours. A large cedar hedge is located on the adjacent property which will screen the proposed building from the neighbouring house. Elevation sketches of the proposed building are attached as Schedule "B". If the proposed winery structure were to be constructed in accordance with the required setbacks, it would require removal of existing vineyard and less efficient use of the property.

CIRCULATION COMMENTS:

The application has been circulated to the District's Works and Utilities department and the Fire department. There is concern that the existing driveway is unsafe. The conditions listed in the staff recommendation are required to improve driveway sight lines and safety.

The application has been circulated to neighbouring property owners within 30m of the subject property in accordance with the Land Use Procedures Bylaw. No responses have been received as of the writing of this report. This is a significant variance and while no concerns have been raised to date, staff recommendation to support the application is contingent on neighbourhood support. Should neighbours attend the hearing and voice concern, these comments should be weighed accordingly.

FINANCIAL IMPLICATIONS:

There are no financial implications with respect to this application.

CONCLUSION:

The proposed variance is significant however the purpose of these setbacks is to try and limit noise and nuisance concerns. This site is zoned for agricultural use, is located within the ALR and is in an agricultural precinct. The most efficient use of the site would be to allow the variance and turn the residential portion of the site into agricultural use. The proposed building is designed to minimize conflict with neighbours and avoids environmental and topographical constraints while preserving the existing vineyard. This variance is significant however staff can recommend

approval of the variance request provided the application has support from neighbouring property owners.

ALTERNATIVES TO STAFF RECOMMENDATION:

Council could deny the Development Variance Permit application or send the application back to staff for further review.

Respectfully submitted,



Ian McIntosh
Director of Development Services

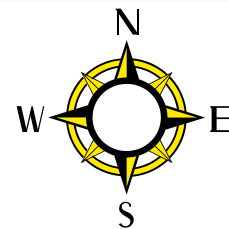
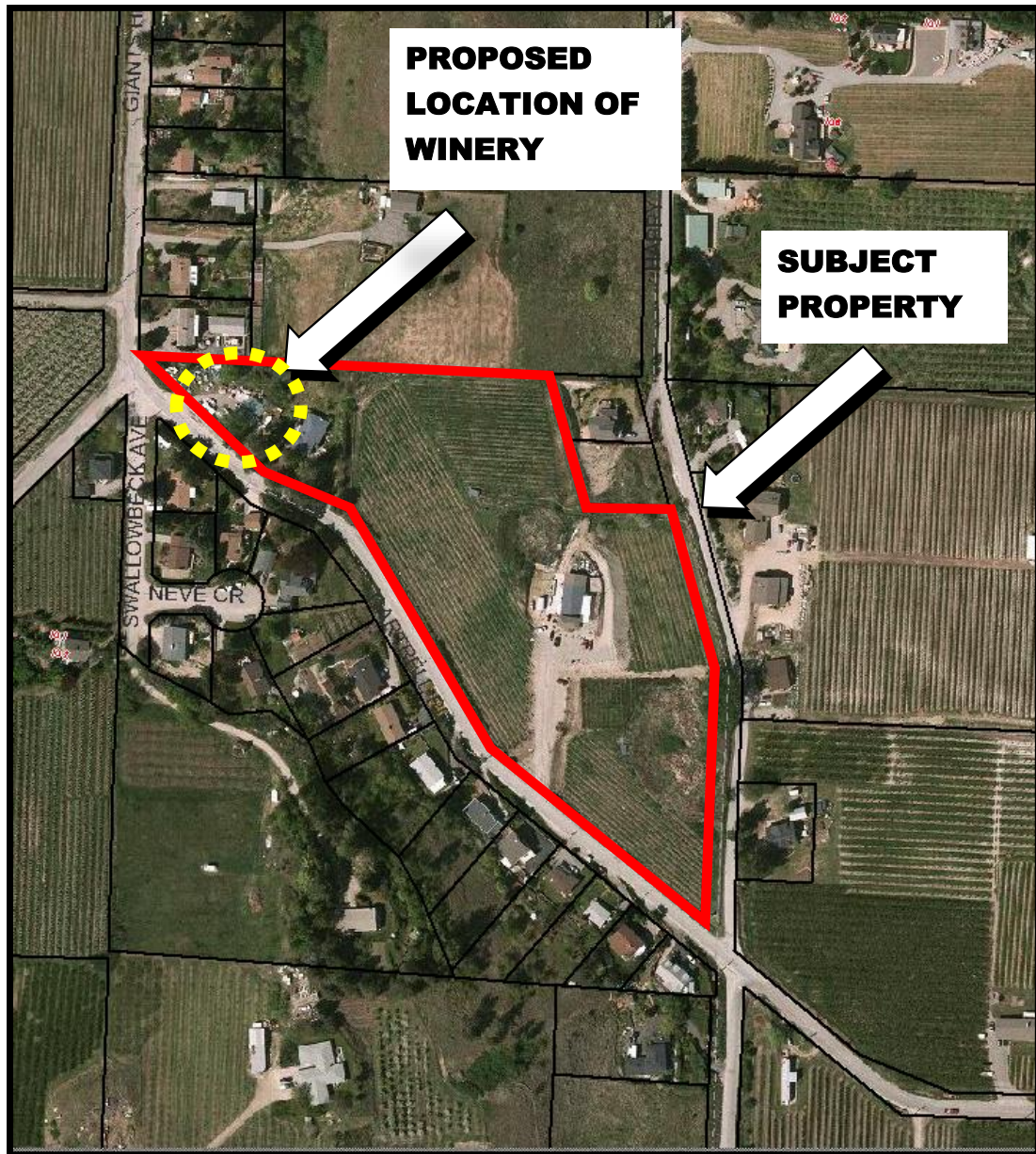
Approved for Agenda



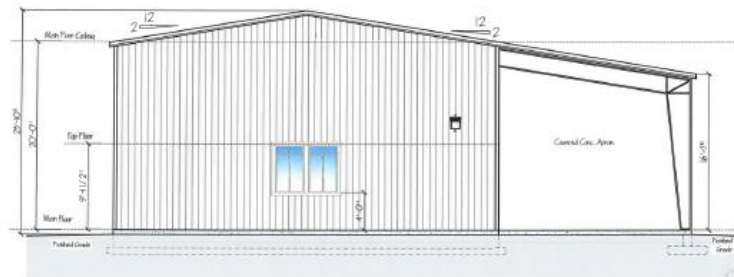
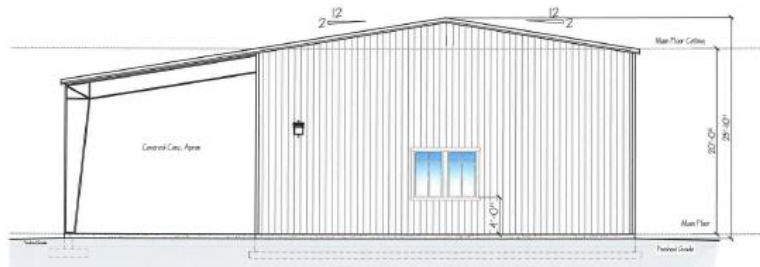
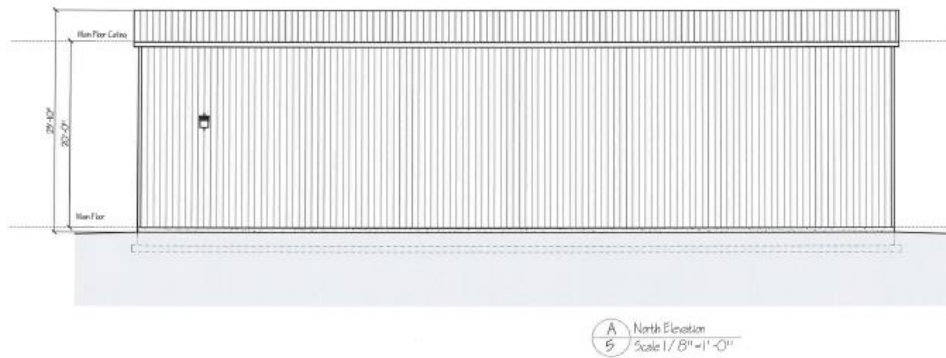
CAO – Linda Tynan

June 3, 2015

Schedule "A" – Site Map



An aerial photograph overlaid with planning information. A red rectangle indicates a "Proposed 80'x40' Building". Dashed lines show setbacks: "Proposed 4m Side Interior Setback" along the top boundary and "Proposed 4.5m Side Exterior Setback" along the bottom boundary. An arrow points to an "Existing Farm Building" located near the center-right. The map includes street names "SMALLWOODS AVE", "GARTRELL RD", "NEVE CR", and "HAPPY VALLEY RD". Various lots are labeled with numbers and parcel IDs (e.g., PL 29338, PL 64229).



Schedule "C" – Environmentally Sensitive Development Area





THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: June 8th 2015
TO: Linda Tynan – Chief Administrative Officer
FROM: Ian McIntosh – Director of Development Services
(Report Prepared by Alex Kondor – Development Planner)
SUBJECT: Temporary Use Permit 9114 Hoofbeat Street

STAFF RECOMMENDATION

That Council pass the following resolution:

THAT a Temporary Use Permit to allow agri-tourism accommodation on Lot 7, DL 473, ODYD, Plan 147 located at 9114 Hoofbeat Street for a three year period subject to the conditions shown on the permit attached as Schedule C, be approved.

PURPOSE:

To present a comprehensive review of an application for a Temporary Use Permit to allow for an agri-tourism accommodation use at 9114 Hoofbeat Street.

BACKGROUND:

Current Use:	Agricultural
Parcel Size:	6.973acres (2.82ha)
Zoning:	A1 – Agricultural Small Acreage Zone
OCP:	Agricultural
M.o.T. Approval:	Required

This application and report was originally presented to Council on May 11th 2015. The application was sent back to staff to address two major concerns about the proposed agri-tourism accommodation use.

1. Council was concerned that the application did not comply with the Agricultural Land Reserve regulation that requires the total area of any agri-tourism accommodation development to not exceed 5% of the parcel area. The applicants have addressed this concern by reducing the road length, changing the RV site configuration, and moving the proposed RV sites closer to the road.
2. Council was concerned that there were 3 additional RV sites not shown on the proposed plan which exceeded the ALR regulation that limits agri-tourism accommodation developments to a maximum of 10 sites. The applicants have confirmed there are 3 additional sites that were meant for family members and were not to be part of the commercial development. The applicants have addressed this concern by agreeing to remove 2 of the 3 spaces and will keep one space to be used only for the storage of their own personal recreational vehicle.

These changes are shown on the revised site plan attached to this report as Schedule “B”. All land not shown for agri-tourism use will be for agriculture as permitted in the A1-Agricultural Small

Acreage zone. All other aspects of this development are the same as originally presented to Council on May 11th 2015.

The subject property is located adjacent to Highway #97 and Hoofbeat Street. An application has been received to allow an agri-tourism accommodation use with 10 recreational vehicle sites at 9114 Hoofbeat Street. The property owners have recently acquired the property and intend to develop the site as combination of orchard, horse paddocks, and RV camping sites. The agri-tourism use is meant to accommodate members of public traveling with horses. A site sketch showing the exact location of the property is attached as Schedule "A". A detailed site-plan showing the revised development is attached as Schedule "B". A copy of the Temporary Use Permit is attached as Schedule "C".

This property is designated Agricultural in the Official Community Plan (OCP). The property is zoned A1 – Agricultural Small Acreage in the Zoning Bylaw. The Zoning Bylaw allows for temporary use permits to be considered on properties that are zoned A1. The property is located in the Agricultural Land Reserve (ALR) which considers seasonal or temporary agri-tourism accommodation uses such as campgrounds to be permitted farm uses provided they comply with several regulations outlined in detail below.

DISCUSSION:

Local Government Act

Section 920 and 921 of the Local Government Act allows local governments to designate temporary use permit areas in a Zoning Bylaw. A local government may issue a temporary use permit by resolution to allow a use that is not permitted by the Zoning Bylaw, specify conditions under which the temporary use may be carried on, and regulate the construction of buildings or structures. In accordance with the Act an approved temporary use permit is valid for a maximum of 3 years and is eligible to be renewed only once.

Agricultural Land Reserve

The property is located within the Agricultural Land Reserve (ALR). Section 3(1)(a) of the Agricultural Land Reserve Use, Subdivision and Procedure Regulation imposes the following limitations on agri-tourism accommodation uses:

- Maximum of 10 spaces
- All or part of the parcel must be classified as a farm
- Total area of agri-tourism accommodation use must not exceed 5% of the parcel area
- Must be seasonal (not year round)

The proposed use appears to comply with these regulations. Specifically, according to the plans provided in Schedule "B" the RV Parking area totals 4.9% of the total lot area, there are 10 proposed RV sites, and the property has farm status under the BC Assessment Act. To ensure the development is operated on a seasonable basis staff are recommending that a specific condition be added to the Temporary Use Permit to limit the period of occupation from April 1st to October 31st. This the same period of operation given to a campground which operated previously under a temporary use permit located at 11208 Sanborn Street (Dickinson Family Farm).

OCP

The property is designated Agricultural in the Official Community (OCP). The OCP includes an objective to 'continue to strengthen the economic base of the agricultural community'. The OCP also includes policy 5.1.1.4.8 to 'support agri-tourism throughout Summerland and direct farm marketing operations as a secondary use to permitted farming operations that comply with the policies of the ALC'.

Zoning Bylaw

All lands zoned A1 – Agricultural Small Acreage are designated as temporary use permit areas. This means that property owners can apply for a temporary use permit if they own property in the A1 zone. Section 7.10 of the Zoning Bylaw has a number of specific regulations regarding temporary use permits for agri-tourism accommodation. Specifically, the Zoning Bylaw limits this use to a maximum of 10 campsites and states that no campsite maybe be closer than 60m to any adjacent residential dwelling. A complete list of bylaw regulations is attached as Schedule “D”.

The applicants have submitted an application which demonstrates they can comply with all of the zoning bylaw regulations. Specifically, the applicants have noted that they will construct no more than 10 campsites, there will only be one campfire area and that the campsites will be limited to self-contained recreational vehicle units with a time limit of 30 consecutive days.

CIRCULATION COMMENTS:

This application has been circulated to the Works and Utilities Departments as well as the Fire Department. The Fire Department has noted that they require vehicle access to the existing hydrant at all-times. A condition of the Temporary Use Permit will be that unobstructed vehicle access to the fire hydrant at the North West corner of the property must be maintained at all-times. The Fire Dept. will also turn the hydrant to face the property. The application has been referred to the Ministry of Transportation and Infrastructure for approval.

The notifications have been sent as required by legislation and no responses were received as of the writing of this report. This application was presented to the Advisory Planning Commission meeting held on April 24th 2015. After reviewing the application the Commission passed the following recommendation.

THAT the Advisory Planning Commission support the application as presented.

It is noted that the revised plan has not been referred to the Advisory Planning Commission. The land use was supported by the APC and the design revisions simply bring the proposal more strictly in line with the ALR regulations.

FINANCIAL IMPLICATIONS:

There are no immediate cost implications to the District associated with this Development.

CONCLUSION:

The property owners are proposing to develop the site as combination of orchard, horse paddocks, and RV camping sites. The ALR regulations allow for campgrounds provided the site is classified as farm and use is limited to 10 campsites, takes up less than 5% of the land and is seasonal. The Zoning Bylaw allows for Temporary Use permits on land zoned A1 subject to regulations meant to compliment the ALR regulations. The applicants have demonstrated they can meet the regulations of the District's Zoning Bylaw and the ALR regulations. TUP's essentially allow Council to “test” this use and allow the permit to expire if problems arise. The Official Community Plan supports agri-tourism activities provided they are secondary to farming operations. Staff are recommending that the application be approved.

ALTERNATIVES TO STAFF RECOMMENDATION:

- Reject the application for a temporary use permit.
- Send the application back to staff for further consideration.

Respectfully Submitted,



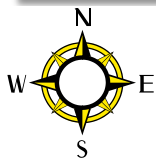
Ian McIntosh,
Director of Development Services

Approved for Agenda

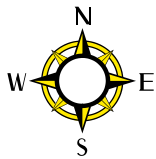
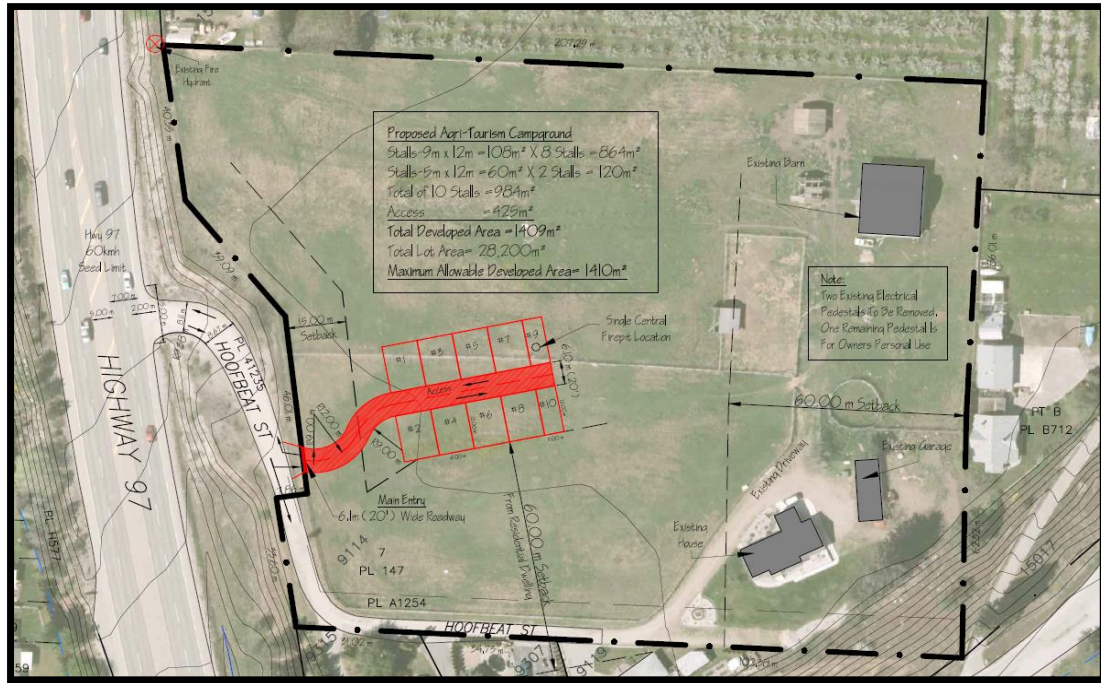


CAO: Linda Tynan June 3, 2015

Schedule "A" – Site Map



Schedule "B" – Site Plan



Schedule "C" – Temporary Use Permit

District of Summerland

TEMPORARY USE PERMIT

Effective Date: May 11th 2015

To: Dennis and Hazel Bridges (Owners)

Mailing Address: 9114 Hoofbeat Street
Summerland BC V0H 1Z0

1. This permit is issued subject to compliance with all of the bylaws of the Municipality.
2. This Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Legal Description: LOT 7, DL 473, ODYD, PLAN 147

Property Address: 9114 Hoofbeat Street

Zoning District: A1

3. That, in accordance with Section 921 of the Local Government Act, a Temporary Commercial Use Permit be issued to carry out an Agri-Tourism Accommodation Use as shown on Schedule A and in accordance with the following conditions:
 - i) The agri-tourism accommodation must be temporary limited to operation between April 1st and October 31st of any given year.
 - ii) The site must be developed as shown on Schedule A to this permit
 - iii) A maximum of 10 campsites are permitted including any approved Bed & Breakfast guest rooms;
 - iv) All or part of the parcel must be classified as farm under the Assessment Act;
 - v) The total developed area for this use including accessory buildings, landscaping and access, (driveway and parking) must be less than 5% of the total lot area.
 - vi) The proposed campsites must have the following setbacks:
 - a. Front yard setback – 15.0 meters
 - b. Side yard and rear yard setback – 30.0 meters
 - c. The proposed campsites shall be no closer than 60.0 meters to any neighbouring residential dwellings.

- vii) Campfires are only permitted in one centrally located campfire pit as approved by the District of Summerland's Fire Department.
- viii) 10:00pm until 6:00am must be enforced by the permit holder as quiet time in the campground.
- ix) Camping units are limited to recreational vehicles with self-contained water and septic disposal systems unless the permit holder constructs washroom facilities meeting the minimum requirements of the Provincial Health Authority.
- x) No recreational vehicle can be located on a campsite any longer than 30 consecutive days.
- xi) Unobstructed vehicle access to the existing fire hydrant at the North West corner of the property must be maintained at all-times.

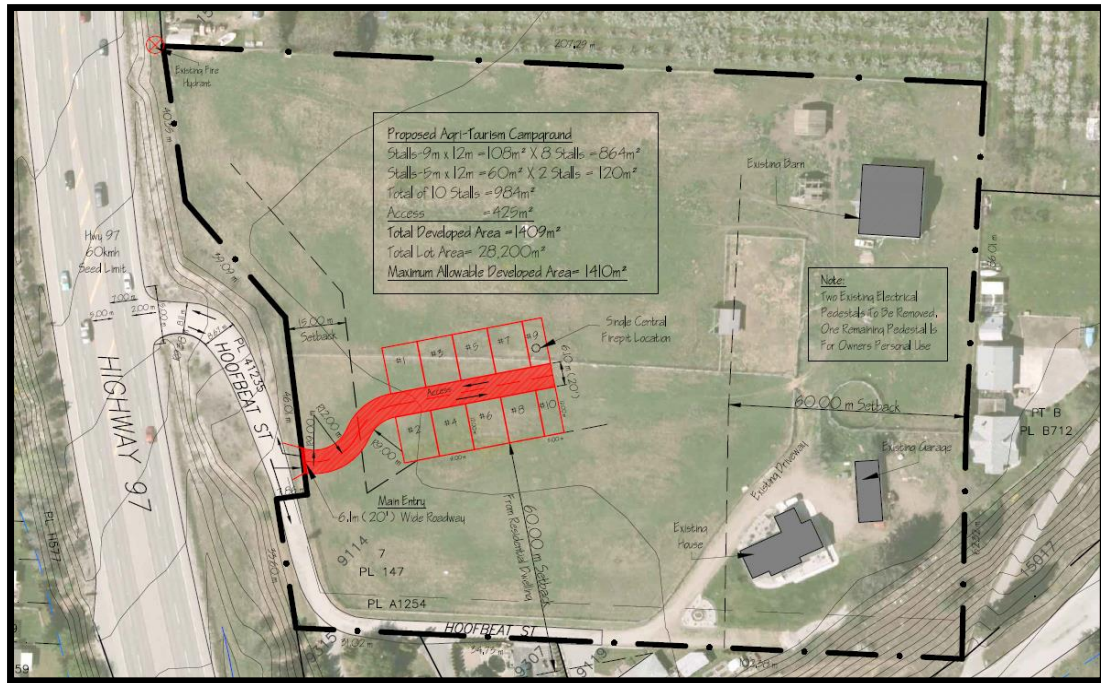
- 4. This permit is effective for a 3 year period expiring on May 11th 2018.
- 5. Should the conditions of this permit as described in Section 3 above be contravened, the permit may be cancelled by resolution of Council for non-performance. Should a permit be cancelled, the temporary commercial use authorized by the permit must cease immediately and the use revert to those permitted in the land use zone for the property as designated in the District's Zoning Bylaw.
- 6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this Permit and any plans and specifications approved for the issuance of a Building Permit pursuant to this Development Permit
- 7. This Permit is not a Building Permit. In order to proceed with this development, building permit application and supporting information in triplicate must be submitted to the Development Services Department, Municipal Hall, Summerland, B.C.

AUTHORIZATION RESOLUTION PASSED BY COUNCIL THE ____ DAY OF _____,

2015. ISSUED THIS ____ DAY OF _____, 2015.

Maureen Fugeta
Corporate Officer

Schedule A



Schedule “D” –Section 7.10 of Zoning Bylaw 2000-450

7.10 Temporary Use Permit Areas

7.10.1 All lands zoned A1-Agricultural Small Acreage or A2-Agricultural Large Acreage currently located in the *Agricultural Land Reserve* are designated as a Temporary Use Permit Area.

Bylaw 2014-029 added the following as (a) to Section 7.10.2 (November 10th, 2014):

7.10.2 A Temporary Use Permit within the Temporary Use Permit Area for an agri-tourism accommodation or a *Campground* will be considered for approval by Council based on the following, including but not limited to:

- (a) All lands zoned CM – Heavy Commercial are designated as a Temporary Use Permit Area;
- (b) a maximum of 10 campsites will be permitted including any approved Bed & Breakfast guestrooms;
- (c) all or part of the Lot must be classified as farm under the Assessment Act;
- (d) the total developed area for such a *Use* including *Accessory Buildings, Landscaping* and access, (driveway and parking) must be less than five percent of the total *Lot Area*;
- (e) the *Lot* containing the agri-tourism accommodation or a *Campground* is at least 2.0ha in size
- (f) the proposed agri-tourism accommodation or a *Campground* has the following *Setbacks*:
 - (i) *Front Setback* – 15.0m
 - (ii) *Side Yard and Rear Setback* – 30.0m;
- (g) the proposed campsites are no closer than 60.0m to any neighbouring residential *Dwellings*.
- (h) campfires are to be limited to a single, centrally located campfire pit and must be requested as part of the Temporary Use Permit.
- (i) methods to control potential late night noise and disturbances such as around a proposed campfire facility must be included as part of the applicant's Temporary Use Permit request.
- (j) washroom facilities approved by the Provincial Health Authority are required or the permit will limit the temporary *Use* to *Recreational Vehicles* with self-contained domestic water and septic disposal systems.
- (k) no *Recreational Vehicle* can be located on a campsite any longer than 30 consecutive days.

7.10.3 The *District* may require a security bond and impose performance measures as a condition for the issuance of a Temporary Use Permit.

7.10.4 Upon expiration of a Temporary Use Permit, the *Uses* allowed on the *Lot* shall revert to those outlined under the specific zoning category placed on that *Lot*. The applicant may, prior to the expiration of the Temporary Use Permit, apply for a one time only extension of three years, approval of which is at the discretion of Council.



THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: June 8th 2015
TO: Linda Tynan – Chief Administrative Officer
FROM: Ian McIntosh – Director of Development Services
SUBJECT: Environmentally Sensitive Development Permit for Lot 22, DL488, ODYD, Plan 310
4816 Nixon Rd

STAFF RECOMMENDATION

That Council pass the following resolution:

THAT a Development Permit to protect the environmental values within the Environmentally Sensitive Development Permit Area, as shown on Schedule C, on Lot 22, DL 488, ODYD, Plan 310 located 4816 Nixon Road be issued.

PURPOSE:

To present a comprehensive review regarding the applicant's request for a Development Permit.

BACKGROUND:

Current Use:	Residential
Parcel Size:	2.3ha (5.77ac)
Zoning:	RSD2 – Residential Large Lot Zone
OCP:	Low Density Residential
M.o.T. Approval:	Required

The subject site is adjacent to Trout Creek and is bounded by Nixon Road, Stonor Street, and Williams Avenue. The property was recently re-designated in the Official Community Plan (OCP) from Agriculture to Low Density Residential and rezoned from A1-Agriculture to RSD2-Residential Large Lot. A map of the property is shown on Schedule "A". A significant portion of the property falls within the District's Environmentally Sensitive Development Permit Area. The property is adjacent to Trout Creek so is also in the Watercourse Development Permit Area. An application for subdivision of the land has been submitted to the District which requires that Council authorize the issuance of an Environmentally Sensitive Development Permit. Staff are delegated to issue the required Watercourse Development Permit. The design guidelines applicable to the Environmentally Sensitive Development Permit Area are attached as Schedule D.

The proposed subdivision plan is attached as Schedule "B". The proposed development plan is in substantial conformance with the plans shown to Council when the OCP/Zoning Bylaw amendments were approved.

DISCUSSION:

The proposed development includes dedicating approximately 1/3 of the property as park to protect environmental values on the property. As part of the zoning review an environmental assessment was provided by a Registered Professional Biologist from Ecora Resource Group. Mapping in the Environmental Assessment identified a large portion of the property as ESA1 which is deemed to

be highly sensitive and is not intended to be disturbed by future development. This is mainly due to presence of habitat that is identified as critical for the Lewis's Woodpecker which is a federally 'threatened' and provincially 'red-listed' bird species. The remaining portions of the property that contain the existing pear tree orchard and two single family dwellings are deemed ESA2, ESA3 and ESA4 which range from moderate to non-sensitive. A copy of the map showing the environmentally sensitive areas is attached as Schedule "C". As part of the rezoning process a restrictive covenant was provided by the property owners requiring the 'hatched' area shown on Schedule "B" be dedicated to the District as parkland to protect this highly sensitive area. This is a significant parkland dedication of private property to protect environmental values and the property owner should be commended for supporting this approach. Staff intend to bring forward a separate amendment to change the OCP and zoning of this area to park once the dedication has taken place. Development of the site must be done in accordance with the environmental assessment including protection of vegetation during construction and monitoring of construction by the qualified environmental professional. No landscaping or remediation is required as the most sensitive area will remain undisturbed. No security or bonding is recommended.

CIRCULATION COMMENTS:

This application was circulated to the Works and Utilities Departments as well as the Fire Department. No concerns related to the Development Permit were raised. The environmental assessment was referred to our Shared Environmental Planner and to Cannings Holm Consulting for expert comment on the Lewis' Woodpecker issue. Both independent experts support the development proposal.

FINANCIAL IMPLICATIONS:

There are no immediate cost implications to the District associated the issuance of this Development Permit. There would be an increase in property tax revenue if the property is developed.

CONCLUSION:

Amendments to the Official Community Plan and Zoning Bylaw were recently approved by Council to allow the use of this property to change from agricultural to residential. The next step in the development process is to apply for Development Permits that would allow the subdivision. One Development Permit is required to be issued by Council as the land is within the Environmentally Sensitive Development Permit area. A second Development Permit is required to be issued by staff as the land is within the Watercourse Development Permit Area. Staff are recommending that the Environmentally Sensitive Area Development Permit be issued as the proposed development satisfies the design guidelines in the OCP for Environmentally Sensitive DP areas. A relatively large portion of the property is proposed to remain in its natural state and will be preserved as parkland. If the Development Permit is issued and the subdivision proceeds, staff will bring an amendment forward to change the parkland area shown on the attached plans from residential to parks and preservation.

ALTERNATIVES TO STAFF RECOMMENDATION:

Council could deny the application or send it back for further review.

Respectfully Submitted,



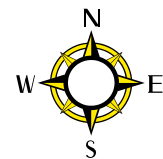
Ian McIntosh
Director of Development Services

Approved for Agenda

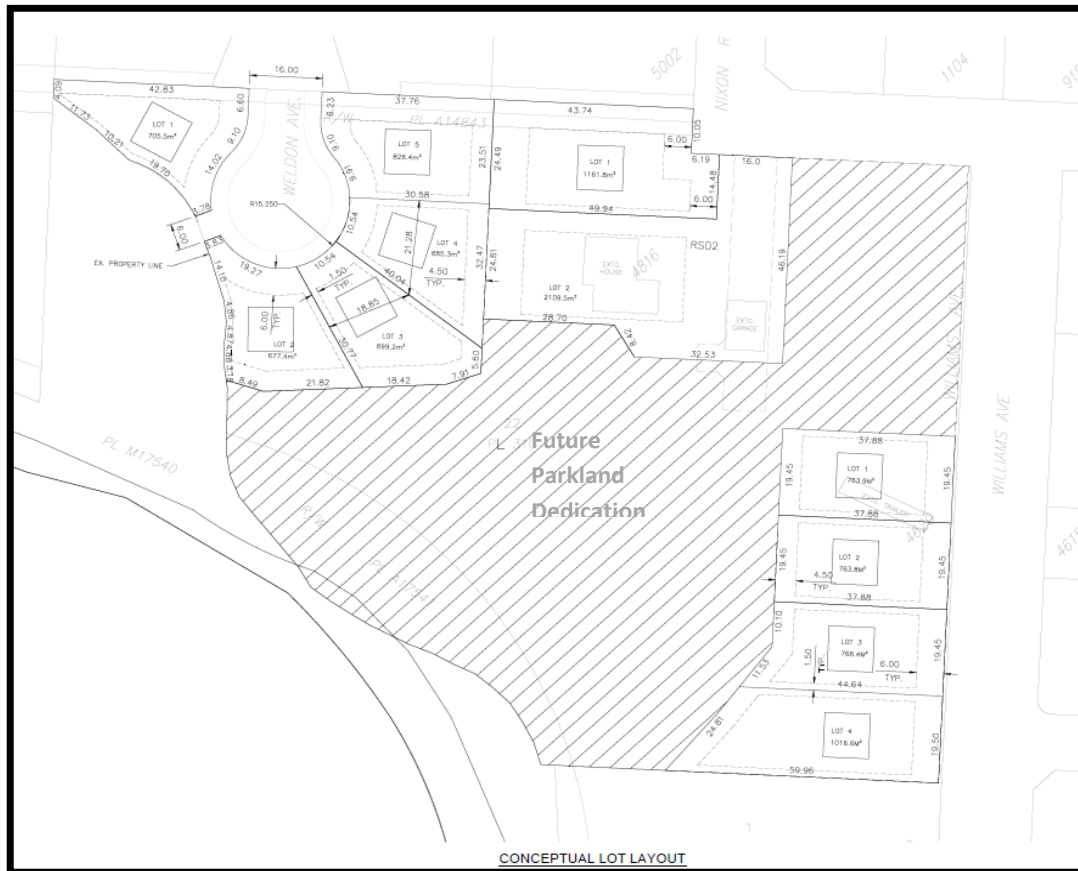


CAO: Linda Tynan June 3, 2015

Schedule A – Site Map



Schedule B – Development Concept



Schedule C – Environmentally Sensitive Areas



Schedule D – Environmentally Sensitive Areas DP guidelines

7.6.4 Guidelines

A development permit may be issued in accordance with the following guidelines:

- i. Every application for development in the ESDPA (unless exempted under s. 7.6.6) shall be accompanied by an Environmental Assessment (EA) prepared by a registered professional biologist (RPBio) as defined in the College of Applied Biology Act.. The environmental assessment shall be carried out in accordance with the District's approved terms of reference (TOR).
- ii. In accordance with the environmental assessment, lands deemed highly environmentally sensitive must be designated in the development permit as 'non-disturbance areas' and protected through conservation covenants, parkland dedication and/or other protection mechanisms acceptable to the District of Summerland..
- iii. Significant slopes in excess of 30 % are to remain free of buildings and where possible, free of roads/driveways and utility corridors.
- iv. Developments should be planned, designed and constructed to avoid encroachment on sensitive ecosystems identified in the environmental assessment. Wherever possible, development should provide a buffer (considering provincial Best Management Practices (BMPs) around sensitive ecosystems and from adjacent lands having sensitive ecosystems.
- v. Applications must include a construction management plan noting how 'non disturbance areas' will be protected during the construction phase (i.e. fencing or other protective measures) and how erosion and sediment impacts during and after construction will be managed and how invasive plant species will be controlled (provincial BMPs available on District website).

- vi. Should the development plan, including construction staging, include unavoidable disturbance of sensitive ecosystems, an environmental impact assessment must be provided by the RPBio explaining how the impacts are to be mitigated and what other environmental best management practices will be undertaken to offset the proposed impact.
- vii. The District may require monitoring reports prepared by a RPBio, during construction, and up to two years after construction, the purpose of which are to confirm the required conditions of the development permit have been met.
- viii. Development should result in no net increase in post-development surface water flows and impermeability or affect the quality of water available within the non-disturbance areas unless specified in the development permit.
- ix. Design wildlife crossings wherever protected wildlife corridors are interrupted by roadways, as determined by the environmental assessment.
- x. Provide landscape plan identifying and including vegetation to be retained and native landscape planting. Retain as much native vegetation as possible within the development area(s) and encourage the planting of native plant material for landscaped areas.



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 2, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Don Darling, Director of Works and Utilities
SUBJECT: Landfill Administrative and Landfill Operational Services

STAFF RECOMMENDATION:

That Council pass the following resolution:

'THAT Council enter into a four year contract with Cantex-Okanagan Construction Ltd. for the administrative services at the Summerland Landfill;

AND THAT the Mayor and Corporate Officer be authorized to execute the Summerland Landfill Administrative Services Contract.'

PURPOSE:

To retain a contractor for landfill administrative services.

BACKGROUND:

For more than 15 years, Implicit Holdings has worked as a contractor performing the administrative and spotting duties at the Summerland Landfill. On November 7, 2014, the owner of Implicit Holdings notified the District, pursuant to the Contract Documents, that he was retiring and that the company's last day of work would be April 30, 2015.

DISCUSSION:

Staff reviewed several different options for performing administrative and operational services at the Landfill. Options considered were:

1. Status quo with District staff responsible for operational services and the administrative services being performed by a contractor,
2. Reverse status quo where a contractor would take of the responsibility for operational services and District staff would take over the administrative services,
3. Retaining a contractor to provide all Landfill services,
4. Unionizing all Landfill services.

An RFP was issued in March 2015 and three proposals were submitted. Proposals were somewhat difficult to analyze as they contained differing levels of staffing, service levels, and equipment. It was apparent through the analysis that the cost of these options was considerably more than anticipated. The decision was made to cancel the RFP and re-issue a new RFP in May 2015 for the provision of administrative services. It should be noted that this is the current status in the breakdown of duties at the Landfill. The District received one response to this RFP from Cantex-Okanagan Construction Ltd. at the estimated yearly amounts as follows:

2015	2016	2017	2018	Total
\$ 193,582	\$ 205,360	\$ 217,742	\$ 230,728	\$ 847,412

A comparison of Cantex's costs with the cost of performing the administrative services with unionized staff found that Cantex's price of \$847,412 was almost identical to the unionized cost of \$848,886. The advantage of retaining a contractor is that it will allow the District to complete a Landfill fees and charges review and will give the District more flexibility to make changes in the future based on that review. Cantex is already under contract with the District for gravel extraction and the award of this contract should provide additional financial benefits such as sharing of the scale facility.

The term of the contract is four years with an option to extend the contract for one additional year if mutually agreed upon.

FINANCIAL IMPLICATIONS:

The financial plan anticipated an increase in the cost of Landfill administrative services and the budget was increased from \$102,352 to \$122,822. Even with the additional funds, there is a significant shortfall of \$70,760 in 2015. Best practice for the landfill function is self-funding where the tipping fees provide sufficient revenues to cover all operational costs and provide for the future closure of the landfill and all capital requirements.

The \$70,760 budget shortfall can be addressed by applying a portion of the funds received from Multi Materials BC. MMBC is expected to pay the District \$180,000 for recycling services in 2015 and these funds have been directed to a reserve for future capital requirements. The transfer to reserve will be reduced to cover the additional \$70,760 in costs.

As well, staff will complete the review of Landfill fees and charges and will report to Council on proposed increases in tipping fees to cover the cost of operating the landfill.

CONCLUSION:

Staff is recommending that Council award the contract to Cantex-Okanagan Construction Ltd.

ALTERNATIVES TO STAFF RECOMMENDATION:

1. Refer the matter back to staff for further review.
2. Revisit alternative models of delivery.

Respectfully Submitted



Don Darling

Approved for Agenda



CAO – Linda Tynan June 3, 2015



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 3, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Don Darling, Director of Works and Utilities
(authored by Devon van der Meulen, Manager of Utilities)
SUBJECT: Power Surge Event, November 26, 2014

STAFF RECOMMENDATION:

That Council pass the following resolution:

'THAT residents be provided with the option to purchase meter socket surge protection devices, at cost, from the District,

AND THAT staff continue to work with Primary Engineering in an effort to improve the electrical system's ability to protect against power surge events.'

PURPOSE:

To improve power surge protection in the District of Summerland Electrical System.

BACKGROUND:

A special public Council meeting was held on January 27, 2015. The purpose of this meeting was for staff to provide Council and the public with an update on the November 26, 2015 power surge event, review options that could reduce the extent of damage if a similar power surge event should occur, and to discuss staff recommendations. Council deferred this matter and staff's recommendation, in order to allow staff additional time to provide updated information regarding transmission and distribution line separation, options for surge protectors, and other options that may be available.

DISCUSSION:

Since January 27, 2015 staff has:

- worked with the Electrical Safety Authority and the affected residents to confirm that megger tests were completed and declarations were provided,
- provided a utility declaration to the BC Safety Authority for the reconnection of these properties,
- worked with Primary Engineering to further review the options that were recommended at the January 27th Council meeting,
- surveyed both the transmission and distribution power lines within the affected area to confirm separation,
- provided surveyed line separation data to Primary Engineering and FortisBC.

As per the attached Schedule A, Primary Engineering plotted and reviewed the line separation data and has confirmed that the clearances between the transmission and the distribution lines are compliant with the Canadian Electrical Code given relevant weather condition simulations. The District has had no response from FortisBC on this data.

Primary Engineering completed a report on Surge Protection, attached as Schedule B, in which it was stated that surge protection devices can provide homeowners with protection against surges associated with lightning but not against events such as the high voltage power surge which occurred on November

26, 2014. Primary Engineering recommended against the District obtaining wholesale pricing for the bulk purchase of in-home surge protection devices as each residence has different electrical requirements. Meter socket type surge protection devices, however, are installed outside of the home and into the meter socket with the District meter installed directly into the device. This type of surge protection may be a more logical choice for the District to recommend and for customers to purchase through the District.

Primary Engineering recommended that the District consider reviewing the installation of electrical protective devices arranged in a cascading series on the distribution lines. Although there is no guarantee that the cascading arrangement will protect against higher voltage power surge events, it is anticipated that they will provide some additional protection against lightning related power surge events.

Staff will address the issue of ice buildup with the purchase of a device called an Ice Roller which, in the case of heavy snow or ice loading on the District's electrical lines, could be used to remove the snow or ice. This would prevent the distribution lines from springing up towards a heavily snow laden transmission line which is considered to have been the cause of the November 26, 2014 event.

FINANCIAL IMPLICATIONS:

Meter socket surge protection devices will be purchased at a customer's request and cost.

The supply and installation of lightning arrestors, the installation of the socket surge protection, and the purchase of the Ice Roller device will be paid for out of the Electrical Utilities Operation and Maintenance Budget.

CONCLUSION:

Staff is recommending that they continue to work with Primary Engineering in an effort to improve the electrical system's ability to protect against power surge events.

ALTERNATIVES TO STAFF RECOMMENDATION:

Council could direct staff to take no action.

Respectfully Submitted



Don Darling

Approved for Agenda



CAO: Linda Tynan June 3, 2015

SCHEDULE A



I, Jesse Spring, of Kelowna, British Columbia, do hereby certify that the following statements are true and accurate:

- I am the Engineering Manager of the Kelowna division of Primary Engineering and Construction, with a business address of #4 1414 Hunter Court, Kelowna, B.C., V1X 6E6.
- I am a graduate of the University of Calgary, with a Bachelor of Science Degree in Electrical Engineering 2007.
- I am a member in good standing of the Association of Professional Engineers and Geoscientists of British Columbia, license # 35227.
- My relevant experience with respect to the District of Summerland includes design of utility distribution systems for several public and privately owned clients.

Explicitly in regards to the District of Summerland electric utility outage that occurred in November of 2014:

- A computer based software model of the District of Summerland owned overhead 8.67kV distribution line, which is underbuilt on the FortisBC owned 63kV transmission line for the area adjacent to Giants Head Road has been created by Primary Engineering and Construction.
- I have reviewed the computer based software model and believe it to be accurate.
- I have reviewed the information provided by the District of Summerland Utility and Works Department, electrical division, and believe it to be reasonable.
- I am very familiar with the applicable Canadian Electrical Code document regarding adequate clearances in overhead transmission and distribution lines, namely CAN/CSA-C22.3 NO. 1-10 - OVERHEAD SYSTEMS
- I certify that by reason of my education, affiliation with a professional association, and past relevant work experience, I fulfill the requirements to be a "qualified person".
- Based on the aforementioned points, the clearances between the transmission and distribution overhead power lines in the Trout Creek area of the District of Summerland at the relevant weather condition simulated are compliant with the Canadian Electrical Code.

Jesse Spring, P. Eng., Electrical Engineer
Primary Engineering and Construction

Engineers Seal



SCHEDULE B

District of Summerland
Surge Protection
HR-2143
Revision No.: C

Surge Protection
March 4th, 2015

Client:

District of Summerland
Works & Utilities Department
Devon van der Meulen, Manager of Utilities

9215 Cedar Ave
PO Box 159
Summerland, British Columbia
V0H 1Z0

Prepared by:

Primary Engineering and Construction
Ben Casement, P.Eng.

Suite 4, 1414 Hunter Court
Kelowna, British Columbia
V1X 6E6
Phone: (250) 763-0401
Primary Reference: HR-2143

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SCHEDULE B

District of Summerland
Surge Protection
HR-2143
Revision No.: C

1. PRECURSOR

This report should be reviewed in conjunction with the following previously submitted reports:

1. Primary Engineering reference: HR-2100, *Residential Utility Meter Failures, 26 November 2014*
2. Primary Engineering reference: HR-2143, *Distribution Line Options, 15 January 2015*

2. EXECUTIVE SUMMARY

The District of Summerland (DOS) Works and Utilities Department has engaged Primary Engineering to review options 2 & 8 of the previously submitted *Distribution Line Options* report, with consideration to the following questions

1. Do Surge Protective Devices (SPDs) protect a homeowner against surges associated with lightning?

Yes, against the surges only.

2. Do Surge Protective Devices protect a homeowner against a Transmission/Distribution over voltage event, as was witnessed in November of 2014?

No. That event can be categorized as a "temporary over voltage" (TOV), and as such, SPDs are not capable of protecting against it.

3. Provide a description of the "meter socket" and "in panel" surge protectors (Option 8) and include the pros and cons of each type.

Refer to section 4.5 starting on page 15.

4. What is the reliability of surge protection in the home in general?

SPDs are very reliable when applied correctly. They are a cost effective method of obtaining liability insurance to protect against internal and external switching surges in the electrical system. Most quality products come with a lifetime guarantee against damaging surges, and offer free product replacement.

SPDs are not designed for, nor are they suitable to protect against direct lightning strikes or temporary over voltage. Note, 'lightning' and 'surges associated with lightning' are not electrically the same.

5. Any industry comments on this from electricians or other industry experts outside of Primary

Generally, refer to the publications referenced in section 6 on page 20.

Specifically refer to the particular comment made by Eaton™ as cited in section 4.6 on page 18.

3. DEFINITIONS

In order to properly quantify and evaluate Surge Protective Devices (SPD) it is necessary to define and evaluate industry terms.

3.1. Relevant Standards Organizations

IEEE - Institute of Electrical and Electronics Engineers
CSA - Canadian Standards Association
NEMA - National Enclosure Manufacture Association
ANSI - American National Standard Institution
UL/cUL - Underwriters Laboratories (Canadian)

3.2. Terms & Acronyms

BIL – Basic Lighting impulse insulation Level, a specific insulation level expressed as the crest value of a standard lightning impulse

TVSS – Transient Voltage Surge Suppression is a passive, parallel connected electrical device whose purpose is to protect sensitive electronics by limiting transient voltage.

Nominal voltage – the utility system voltage where the device is to be installed

MCOV – The Maximum Continuous Operating Voltage, this is the maximum voltage the device can withstand before conduction (clamping) begins. It is higher than the nominal system voltage

VPR – Voltage Protection Rating is a rating per UL 1449 Third edition, signifying the “rounded up” average measured limiting voltage of an SPD when the SPD is subjected to the surge produced by a 6 kV, 3 kA 8/20 μ s combination waveform generator. VPR is a clamping voltage measurement that is rounded up to one of a standardized table of values

SCCR – Short Circuit Current Rating is the suitability of an SPD for use on an AC power circuit that is capable of delivering not more than a declared RMS symmetrical current at a declared voltage during a short circuit condition. SCCR is the amount of “available” current that the SPD can be subjected to and safely disconnect from the power source under short circuit conditions

MSRP – Manufacturers Suggested Retail Price

RMS – Root Mean Square is a statistical measure of the square root of the mean of the squares of cyclically alternating electric current. More usefully, it is the effective value of the direct current that would produce the same power dissipation in a resistive load

Vac – Voltage Potential, alternating current. A sinusoidal voltage used for distribution that alternates polarity every 16.7 milliseconds (60 hertz, in North America)

ES – Electrostatic Induction is the generation of a voltage or an electric charge on an object due to the existence of a mutual capacitance between the object and a charged body.

EM – Electromagnetic Induction is the generation of a current and/or a voltage in a conductor due to the existence of a mutual inductance between that conductor and a current carrying conductor.

4. DISCUSSION

In order to understand the different testing standards and nomenclatures used within this report, it is important to highlight three distinct categories of voltage anomalies. The difference in voltage magnitudes and event duration is especially important, as the protective devices discussed are designed for particular applications.

TOV – Temporary Over Voltage, is an oscillatory overvoltage associated with switching or faults of relatively long duration, which is undamped or underdamped. It is used in reference to AC voltage, and can range in duration from a few milliseconds to several minutes.

Lightning – is a sudden electrostatic discharge during an electric storm between electrically charged regions of a cloud and the ground (CG lightning). The electrical current within a typical negative CG lightning discharge rises very quickly to its peak value in 1–10 microseconds, then decays more slowly over 50–200 microseconds.

Surge – A transient (very brief) wave of voltage, current, or power in an electrical circuit, often seen as a “spike” in an oscillatory waveform. The duration is in the order of microseconds.

4.1. Lightning

Several technical documents exist discussing the effects of lightning on overhead distribution networks. These documents are published by the organizations referenced in section 3 on page 4, most notably the IEEE. For the purposes of this report, only the pertinent information from those publications will be referenced to compare SPD and arrester characteristics to equipment ratings and specifications used by manufacturers.

This information has historically been used to develop testing standards for mitigation equipment. The following is an illustration of what typically happens to the voltage on a power line during a lightning strike. The chart is meant to represent a “standard lightning impulse” on a distribution line as defined by ANSI/IEEE C62-22.

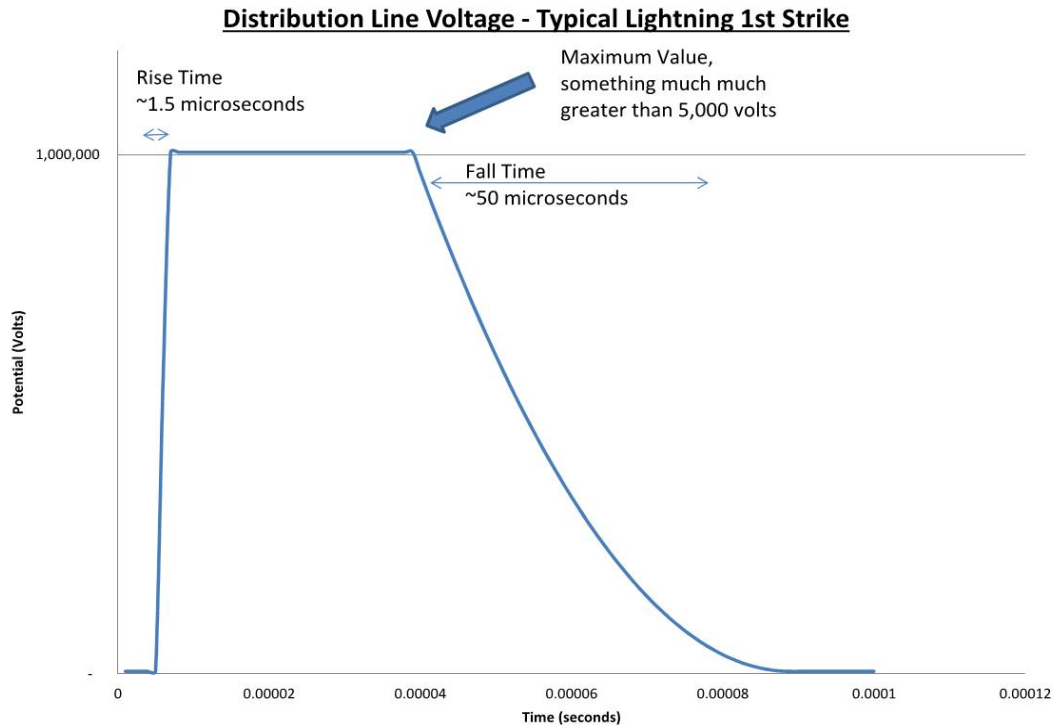


Figure 1

In this case, the rise and fall times are based on the average of historical values and are also used as the basis of design and acceptance testing of mitigation equipment, such as lightning arresters.

4.2. Temporary Over Voltage

According to the limited empirical data and observations made in the reports referenced in section 1 on page 3, the condition where the FortisBC owned 63,000 V transmission line may have come in close proximity to the DOS owned 8,670 V distribution line must be analyzed differently than lightning.

To assist in the analysis, a software based model of the existing TC-379 pole line was created from measurements supplied to Primary by DOS Works and Utilities Department staff. These measurements include pole height, pole classification, attachment heights, conductor sag, etc. The software model was created in PLS-CADD™ (Power Line Systems - Computer Aided Design and Drafting), which is a commonly used program amongst utilities (FortisBC, BC Hydro) for design of overhead power lines.

Initial conditions: Typical values for the TC-379 circuit including; 120m pole span, typical attachment heights, -20°C ambient temperature, negligible wind load contribution, accumulation of 12mm of ice on both the transmission and distribution lines.

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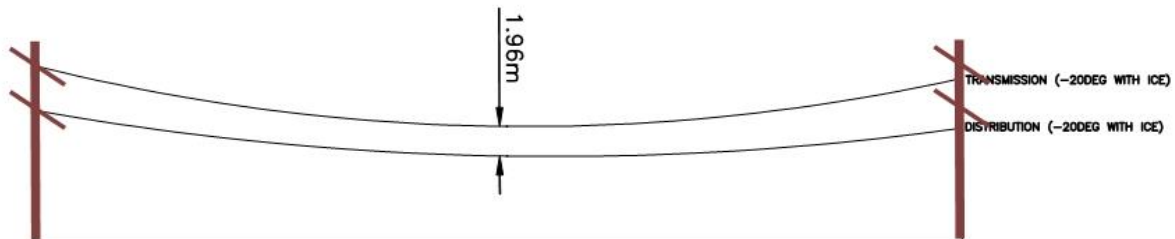


Figure 2

Comment: The separation of 1.96m that is shown between the lines on **Figure 2** is acceptable according to CSA overhead standards¹

Action: Ice breaks off the distribution line, and the line accelerates upward. The action is analogous to plucking a loose guitar string. The event is commonly known in Transmission and Distribution design as 'ice jump'

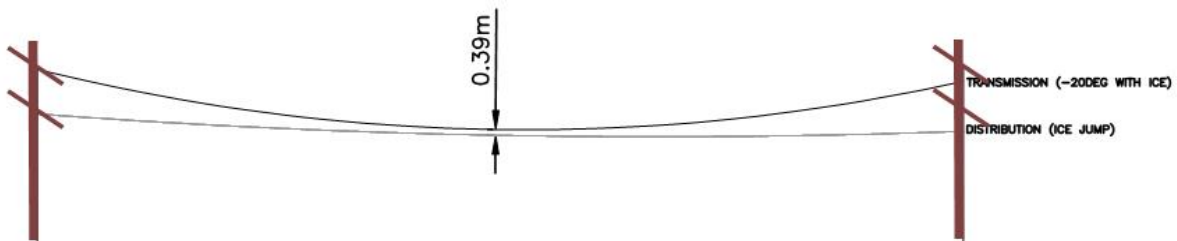


Figure 3

Comment: Although momentary, the separation of 0.39m that is shown between the lines on **Figure 3** is NOT acceptable according to CSA overhead standards. This value can be scrutinized because it does not consider several other dynamic factors most notably including wind. However, the simulation does show 'proof of concept'.

Final condition: -20°C ambient temperature, negligible wind load contribution, accumulation of 12mm of ice on the transmission line. No remaining accumulation of ice on the distribution line.

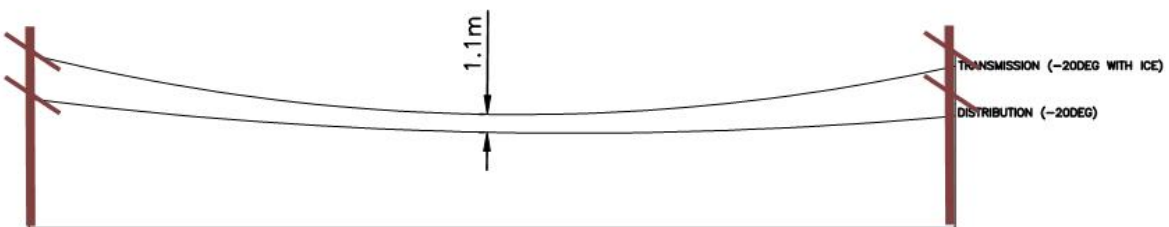


Figure 4

The separation of 1.1m that is shown between the lines on **Figure 4** is acceptable according to CSA overhead standards.

¹ CSA C22.3 No 1-10 Overhead Systems



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Other relevant simulation results:

Total distribution line rise time: 0.17 seconds

Total distribution line fall time: 0.19 seconds

It must be noted again, that [Figure 1](#), [Figure 2](#), and [Figure 3](#) only represent one case of many possible cases, and that there are several dynamic variables involved which could significantly affect the simulation results.

The transmission and distribution conductors are bare (uninsulated). As they are uninsulated, there are electrostatic and electromagnetic fields surrounding them. If the distribution conductors come in close proximity to the transmission conductors, there is a transfer of voltage potential regardless of whether or not actual contact is made. This situation, and/or possible ice accumulation, may have been the reason why no evidence was found of direct line to line contact ie) burn marks.

The distribution line, being a parallel conductor to the transmission line, *will be influenced by both Electrostatic and Electromagnetic Induction. Electrostatic Induction is caused by the voltage impressed on the conductor* (distribution line), *regardless of whether the conductor is carrying current or not*², although in this case, it is. This can also be considered an effect of mutual coupling, which in basic terms is energy being transmitted from one object to another.

Electromagnetic induction is caused by the current in the conductor. In this case, both the transmission line and the distribution line are creating electromagnetic fields. The resulting influence of induction forces will be a summation of Electrostatic and Electromagnetic Induction, which is dependent on the grounding conditions, current, voltage, phase spacing, etc.

Electric field strength is location dependent, and its magnitude quickly decreases as the distance from a location to the source increases. By whatever factor the distance is changed, the electric field strength will change inversely by the square of that factor. So if separation distance increases by a factor of 2, the electric field strength decreases by a factor of 4 (2^2). If the separation distance increases by a factor of 3, the electric field strength decreases by a factor of 9 (3^2).

Comparatively, an electric motor or transformer functions on the same electromagnetic principals, but in those devices, the air gap is controlled to achieve the desired results.

For the 63,000 volt transmission line (36,000 volt phase to ground), the induction effects extend outward radially from the line, and its strength decays enough that at around 18"-24" (0.45-0.61m) from the source, proper connections to ground will effectively drive the remaining voltage potential to zero. This distance is assuming an insulator BIL rating of 250,000V, which is typical of FortisBC assets of that voltage class.

If an uninsulated distribution line were to encroach on the 45-61cm diameter, it would experience some transfer of potential from the higher voltage transmission line. The simulation shown in [Figure 3](#) on page 7, suggests that the line does encroach as close as 0.39m (15").

In order to provide an accurate estimate of what the potential transfer may have been, it would be necessary to simulate very complex induction forces using sophisticated physics software. Primary Engineering does not have access to the necessary software, so it can only be stated that the distribution line voltage will have been elevated to

² BCH ES41K3.1R1

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some undefined value greater than 5,000 Vac RMS L-G and less than 36,000 Vac RMS L-G as illustrated in [Figure 5](#) on page 9. This is supported by the empirical evidence articulated within the reports referenced in section 1, ie) electrical distribution equipment that has failed due to a sustained over voltage.

Distribution Line Voltage - Transmission Over Voltage

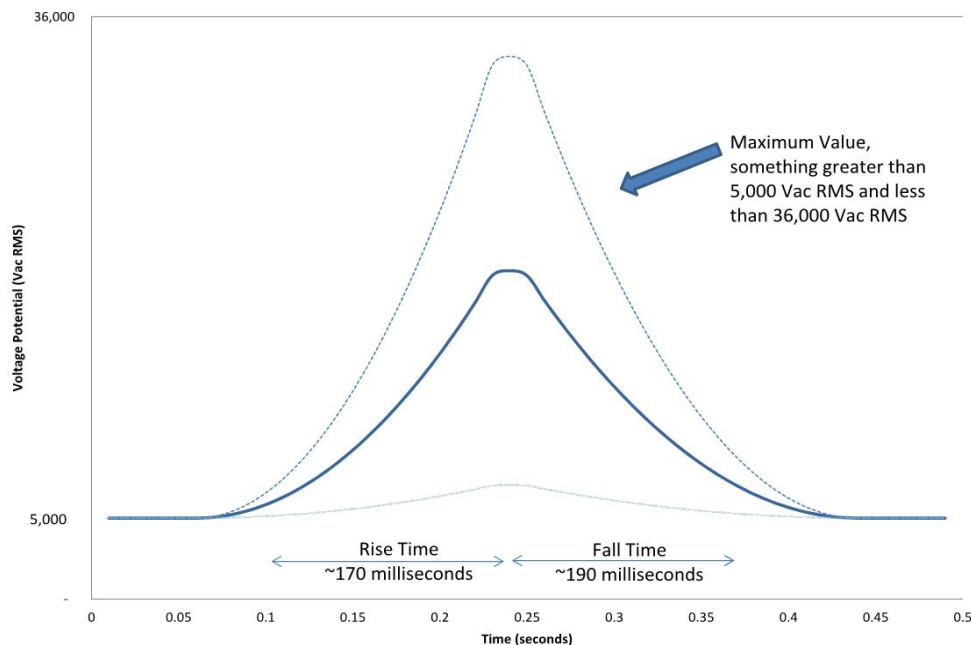


Figure 5

To match the industry terminology used by the IEEE and electrical protective equipment manufacturers, the transfer of potential from the transmission line to the distribution line as witnessed on circuit TC-379 in the District of Summerland in November of 2014, can be categorized as a Temporary Over Voltage (TOV), as defined in section 3.2 on page 4.

Although the system is Alternating Current (AC), as opposed to Direct Current (DC), it can still support higher magnitudes of RMS voltage potential for transient and sub-transient periods (a few cycles) as the voltage decays (becomes critically damped). The distribution line effectively stays "charged" at a higher voltage during that time. In reference to [Figure 1](#) and [Figure 5](#), the "fall time" can be dependent on a few different variables including, but not limited to the following:

1. Removal of the higher potential source ie) lightning or relative proximity of other charged conductors, as mentioned above
2. Failure of electrical components to ground
3. 'Flash overs' to ground
4. Proper actuation of protective devices to ground (arresters)
5. Voltage decay due to inherent system impedances such as line losses

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4.3. Surge Protective Devices and Arresters

The terms "Surge Arrester" and "Transient Voltage Surge Suppressor (TVSS)" are often used interchangeably and rather loosely. However, the two terms have different meanings as determined by Canadian Electrical Code, their UL listing, and applicable IEEE/ANSI standards.

Surge arresters less than 1000 volts have been called secondary surge arresters. Going forward they are now considered a Type 1 SPD. Surge arresters were originally developed and applied to the power distribution system to protect utility supplied equipment and building wiring. Surge arresters were intended to protect the system structure and not necessarily the connected equipment and loads.

Under ANSI/UL 1449-2006, the main difference between a TVSS and a secondary surge arrester is the location within the electrical distribution system in which their respective UL Listing allows them to be installed. Type 1 SPDs are generally intended to be installed on the line side of the main service disconnect overcurrent device (service equipment). Their main purpose is to protect insulation levels of the electrical system.³

As mentioned above, one standard regarding SPDs is published by Underwriters Laboratories, UL 1449. These requirements cover SPDs designed for repeated limiting of transient voltage surges as specified in the standard on 50 or 60 Hz power circuits not exceeding 1000 V and designated as follows:

Type 1 - Permanently connected SPDs intended for installation between the secondary of the service transformer and the line side of the service equipment overcurrent device, as well as the load side, including watt-hour meter socket enclosures and Molded Case SPDs intended to be installed without an external overcurrent protective device.

Type 2 - Permanently connected SPDs intended for installation on the load side of the service equipment overcurrent device; including SPDs located at the branch panel and Molded Case SPDs. Transient Voltage Surge Suppressors (TVSS) fall within this category and the terms 'TVSS' and 'type 2 SPD' are used synonymously within the industry.

Type 3 - Point of utilization SPDs, installed at a minimum conductor length of 10 meters (30 feet) from the electrical service panel to the point of utilization, for example cord connected, direct plug-in, receptacle type and SPDs installed at the utilization equipment being protected.⁴

To obtain a UL listing, a suppressor must pass a series of tests designed to ensure it does not create any shock or fire hazards throughout its useful life. Each product is subjected to the following electrical and mechanical tests: leakage current, temperature, ground continuity, enclosure impact, adequacy of mounting, and many others. Each test evaluates a different function or potential failure mode of a device. To obtain UL certification, the unit must pass all tests.

The last major series of tests are the abnormal overvoltage tests. The purpose of these tests is to ensure that the TVSS will not create a shock or fire hazard, even if the unit is misapplied or subjected to a sustained overvoltage event. TVSS are designed to prevent high energy, short duration (typically two milliseconds or less) transient voltages from causing damage to an electrical installation. TVSS are not designed to sustain long-term over voltages.

³ NEMA FAQs, reference document 6-2

⁴ UL 1449

Comparatively, the ANSI/IEEE standard C62.41-2002 describes a typical surge environment based on location within a facility, power line impedance to the surge and total wire length. Other parameters include proximity, type of electrical loads, wiring quality and geographic location. The document only describes typical surge environments and does not specify a performance test. The waveforms included in the document (as below) are meant as standardized waveforms that can be used to test protective equipment.

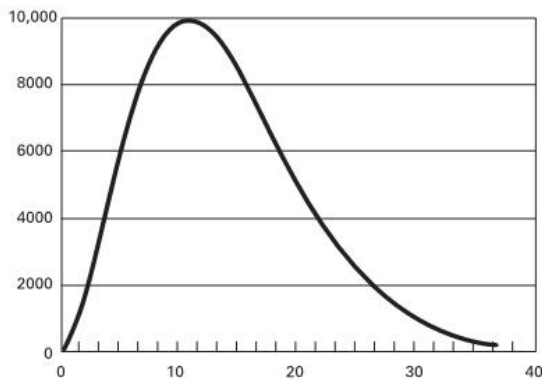


Figure 6

Combination wave: a unipolar pulse that occurs most often outside a facility (e.g., a lightning strike)

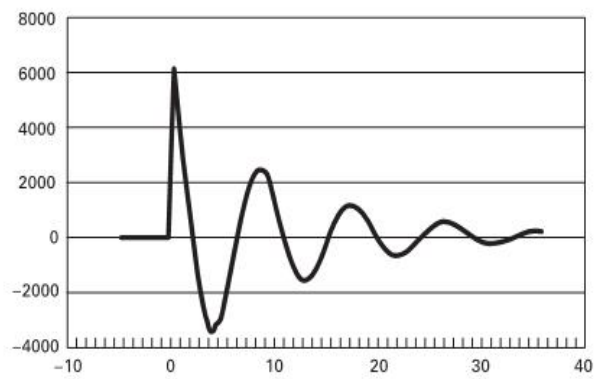


Figure 7

100 kHz Ring wave: an oscillating waveform that occurs most often inside a facility (e.g. a building with many switching devices)

According to ANSI/IEEE standard C62.41-2002 and in reference to Figure 8 on page 12, SPDs are classified into three categories:

Category A: outlets and long branch circuits

- All outlets at more than 10m (30 ft) from Category B
- All outlets at more than 20m (60 ft) from Category C

Category B: feeders and short branch circuits

- Distribution panel devices
- Bus and feeder distribution
- Heavy appliance outlets with “short” connections to service entrance
- Lighting systems in large buildings

Category C: outside and service entrances

- Service drops from pole to building
- Runs between meter and panel
- Overhead lines to detached building
- Underground lines to well pump

The Category C surges can enter the building at the service entrance. SPDs must be sized to withstand these types of surges when installed at switchgear or service entrance switchboard. The second variable used to classify the

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environment of a power disturbance is exposure. The IEEE has defined three exposure levels that characterize the rate of surge occurrence versus voltage level at an unprotected site. The three exposure categories include:

- Low exposure: applications known for low lightning activity, little load switching
- Medium exposure: systems and geographical areas known for medium to high lightning activity or with significant switching transients or both
- High exposure: those rare installations that have greater surge exposure than those defined as low or medium⁵

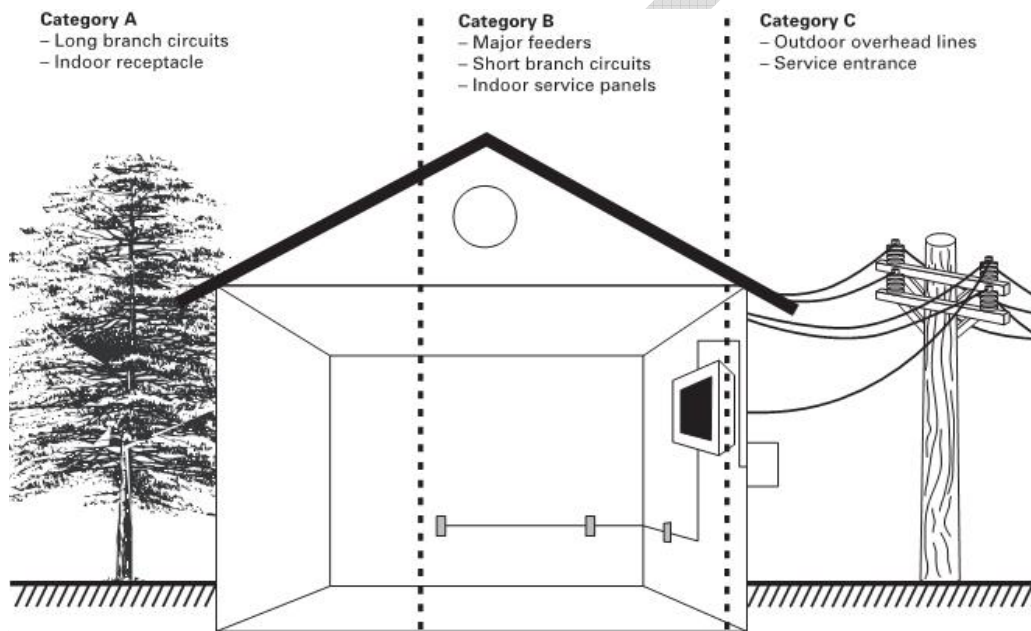


Figure 8

⁵ Eaton guide, reference 6-3

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TYPICAL DEVICE CHARACTERISTIC COMPARISON					
1	DESCRIPTION	Distribution Class Surge Arrester	Surge Protective Device (ex. Metering socket type)	Surge Protective Device (ex. Panel mount type)	Surge Protective Device (ex. Receptacle type)
2	Intended Application	Utility Distribution Insulation Protection (equipment, cables, etc.)	Insulation Protection and Surge Protection at the line side of the service entrance (house panel)	Surge Protection at the load side of the service entrance (house panel)	Surge Protection at sensitive devices (home entertainment centres, etc.)
3	Nominal Voltage (Application Voltage, DOS example)	8,670V (5,000V L-N)	240V (120V L-N)	240V (120V L-N)	120V L-N
4	Internal monitoring	No	Optional, at increased cost	Optional, at increased cost	Optional, at increased cost
5	EMI/RFI filtering	No	No	Optional, at increased cost	Optional, at increased cost
6	Internal fusing	No	No	Optional, at increased cost	Optional, at increased cost
7	Typical Construction	Gapped MOV (or other)	Thermally Protected MOV	Hybrid MOV with filtering	Hybrid MOV with filtering
8	Protection against CG Lightning?	Yes	No	No	No
9	Protection against TOV < Arrester TOV rating?	No	No	No	No
10	Protection against TOV > Arrester TOV rating?	Yes	No	No	No
11	Protection against surges? (includes those generated by CG lightning)	Yes	Yes	Yes	Yes
12	Fault clearing mechanism	Device destruction	Device destruction	Trips breaker/fuse	Trips breaker/fuse
13	Reusable after fault	No	No	Yes, but life expectancy is reduced each time	Optional, at increased cost
14	Warranty	Limited, and for the utility	Limited	Limited, and for the home owner	Limited, and for the home owner
15	Life Expectancy	>50 years	>25 years	>25 years	>25 years
16	'Standard' Utility Equipment	Yes	Not currently	n/a	n/a

Table 1

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Distribution Line Voltage

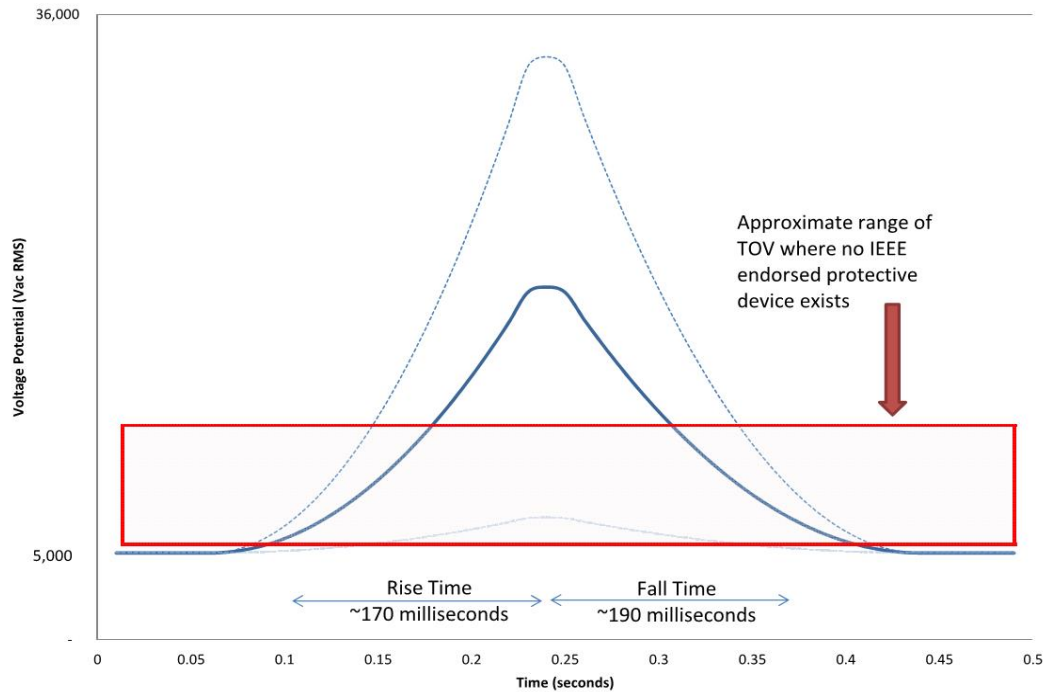


Figure 9

In reference to line item #9 on [Table 1](#), [Figure 9](#) shows the possible TOV region for which no protective devices can provide protection.

4.4. District of Summerland Distribution System Characteristics

Parameter	Secondary System Value (120/240V)	Distribution System Value (8,670V)	Notes
IEEE C62.41 exposure level	Low - A1, B1, C1	Low	<ul style="list-style-type: none"> Due to its geography, Summerland has a very low incidence of lightning activity The distribution in Summerland has very few devices capable of creating 'switching surges' and the ones that exist are used very infrequently
Short Circuit Current (Amps)	6,000	10,000	<ul style="list-style-type: none"> Calculated from the CYME™ software model Using 100kVA transformation for residential Using the higher value of Trout Creek and Prairie Valley Substation transformer ratings for distribution
Surge Current	12,000	20,000	L-N + L-G

Table 2

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4.5. Surge Protective Device examples

IEEE Class C – “Metering Socket Type”

Features and Benefits

- Single 40mm MOV per line design (Line 1-Neutral, Line 2-Neutral) provides a higher energy capacity than smaller size (20mm) MOV's
- Diagnostic LED's: Green indicates surge protection is active, Red indicates protection is no longer active
- Designed for 120/240 volt single-phase ringless or ring-type meters
- Rugged housing constructed of high-impact, non-conductive fiberglass-reinforced polycarbonate
- Featuring spring-loaded, high-pressure copper-plated contacts for maximum conductivity
- Limited Lifetime Product Warranty
- Connected equipment coverage up to \$10,000*
- UL 1449 3rd Edition Compliant

* As part of the True Whole House Surge Protection Warranty



Figure 10

Specifications

Material Specifications		Environmental Specifications	
Housing	Fiberglass Reinforced Polycarbonate	Flammability	Rated V-2 per UL 94
Contact	Copper	Operating Temperature	-40°C to 60°C
Mechanical Specifications		Storage Temperature	-50°C to 85°C
Enclosure Type	NEMA 3R	Standards & Certifications	
Connection Type	Meter Base Connection – Hardwired Neutral	ETL Certified	UL 1449 3rd Ed, Type 1 Device
Number of Poles	2	National Electrical Code (NEC)	285
Electrical Specifications		ANSI/IEEE Category C	C-62.11, C-62.41 & C-62.45
Frequency	50/60Hz	Warranty	Limited Lifetime
Surge Technology	TPMOV's	Connected Equipment Coverage	Up to \$10,000*
Voltage	120/240V	* As part of the True Whole House Surge Protection Warranty	
Amperage	200A*		
Performance Data		Ordering Information	
Maximum Continuous Operating Voltage (MCOV)	150V	Type	Cat. No.
Nominal Discharge Rating (In)	20kA	Type 1 Meter Socket Surge Arrester Adapter	50240-MSA
Maximum Surge Current Per Mode	50kA		
Voltage Protection Rating (VPR) (Clamping) L1-N/L2-N/L-L	600V/500V/400V		

* 200 Amp only when using Murray Cat. No. RH173CRF meter socket; otherwise 175 Amp

Figure 11

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IEEE Class B – “Panel Mount Type”



Figure 12

Table / Tabla / Tableau 1 : General Specifications / Especificaciones generales / Spécifications générales ¹

Product Catalog Number / No. de cat. del producto / N° de catalogue de produit	Q02175SB
System Voltage / Tensión del sistema / Tension du système	120/240 V~
Maximum Continuous Operating Voltage (MCOV) / Tensión máxima de funcionamiento continuo (MCOV) / Tension de fonctionnement continu maximale (TFCM)	150 V~ L-N, 300 V~ L-L
Short Circuit Current Rating (SCCR) ² / Corriente nominal de cortocircuito (SCCR) ² / Courant nominal de court-circuit (SCCR) ²	22,000 rms Symmetrical Amperes, 240 Volts Maximum / 22 000 A simétricos rcm, 240 V. máx. / 22 000 A RMS symétriques, à 240 V maximum
Joule Rating / Valor nominal en Joules / Joule nominal	900
Maximum Surge Current / Corriente de sobretensiones transitorias máxima / Courant max. de surtension	22.5 kA/Phase / 22,5 kA/fase / 22,5 kA/phase
Voltage Protection Rating (VPR) / Nivel de protección en tensión (VPR) / Niveau de protection en tension (VPR)	700 V (L-N), 1500 V (L-L)
Nominal Discharge Current (I _n) / Corriente nominal de descarga (I _n) / Courant nominal de décharge (I _n)	5 kA
Response Time / Tiempo de respuesta/ Temps de réponse	< 50 ns
Thermal Fusing / Fusión térmica / Fusibles thermiques	Yes / Si / Oui
Operating Frequency / Frecuencia de funcionamiento / Fréquence de fonctionnement	50/60 Hz
Operating Temperature / Temp. de funcionamiento / Tempér. de fonctionn.	-4°F to +149°F (-20°C to +65°C) / -20°C - +65°C (-4°F - +149°F)
Power Consumption per Phase / Consumo de alimentación por fase / Consommation de puissance par phase	500 mW
Diagnostics / Diagnóstico / Diagnostics	Green Status LED / LED de estado verde / DEL d'état verte
Product Weight / Peso del producto / Poids du produit	0.54 lbs (0.25 kg) / 0,25 kg (0,54 pulg) / 0,25 kg (0,54 po)
Product Standards / Normas del producto / Normes du produit	cULus to UL 1449—3rd Edition, CSA C22.2 No. 8-M1986 / cULus to UL 1449—3ra edición, CSA C22.2 No. 8-M1986 / cULus to UL 1449—3ème édition, CSA C22.2 No. 8-M1986

¹ Contains no serviceable parts / Contiene piezas libres de mantenimiento / Ne contient aucune pièce à réparer ou entretenir

² Suitable for use on a circuit capable of delivering not more than 22 kA rms symmetrical Amperes. / Se puede usar en un circuito capaz de suministrar 22 kA simétricos rcm. / Convient à un circuit capable de fournir pas plus de 22 kA RMS symétriques.

Figure 13

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IEEE Class A - "Receptacle Type"



Figure 14


Input	
Nominal Input Voltage	120V
Input Frequency	50/60 Hz
Input Connections	NEMA 5-15P 
Cord Length	2.44 meters
Input Breaker Capacity	15 A
Surge Protection and Filtering	
Surge energy rating	3020 Joules
EMI/RFI Noise rejection (100 kHz to 10 MHz)	70 dB
Data Line Protection	Analog phone line for phone/fax/modem/DSL (RJ-11 connector), Network line - 10/100 Base-T Ethernet (RJ-45 connector), Coaxial cable for CATV/SATV/modem/Audio-Video (coax connector)
Let Through Voltage Rating	< 40
Conformance	
Regulatory Approvals	CSA, NOM, UL 1363, UL 1449
Standard Warranty	Lifetime
UL 1449 TVSS Rating	330V

Figure 15



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The example “metering socket type” surge arrester as shown in [Figure 10](#) and [Figure 11](#) is a Leviton™ 50240-MSA. It is a UL Type 1, IEEE class C device. The specifications listed make it suitable for application to single phase 3 wire, 120/240V, 200 Amp, residential and light commercial electrical services in the District of Summerland. It has a MSRP of \$250 USD.

It should be noted that this particular device may or may not be CSA or cUL certified for installation in Canada, and has been shown for illustrative purposes only.

The example “panel mount type” surge suppressor as shown in [Figure 12](#) and [Figure 13](#) is a Square D™ Surgebreaker® Q02175SB. It is a UL Type 2, IEEE class B device. The specifications listed make it suitable for application to single phase 3 wire, 120/240V, residential and light commercial electrical services in the District of Summerland. It has a MSRP of \$90 CAD.

This device is an Original Equipment Manufacturer (OEM) specific product intended for installation on Square D™ single phase service panel boards. Other OEMs such as Eaton/Cutler Hammer™, Siemens™, Federal™, etc. offer comparable products.

The example “receptacle type” surge suppressor as shown in [Figure 14](#) and [Figure 15](#) is an APC™ P11VNT3. It is a UL Type 3, IEEE class A device. The specifications listed make it suitable for application to single phase 120V, residential and light commercial electrical services in the District of Summerland. It has a MSRP of \$60 CAD.

These three devices could be used as part of a cascaded protection system, but may also be used independently of each other.

4.6. Third Party Comments on SPDs

According to the Eaton document referenced in section 6; subsection 3 on page 20:

Does an SPD give me 100% coverage for electrical loads?

No! An SPD protects against surges—one of the most common types of electrical disturbances. Some SPDs also contain filtering to remove high frequency noise (50 kHz to 250 kHz). An SPD can't prevent damage caused by a direct lightning strike. A direct lightning strike is a very rare occurrence; in most cases lightning causes induced surges on the power line that are reduced by the SPD.

An SPD can't stop or limit problems due to temporary overvoltage. Temporary overvoltage is a rare disturbance caused by a fault in the utility power or due to problems with the ground (poor or nonexistent N-G bond). Temporary overvoltage occurs when the Vac exceeds the nominal voltage (120V) for a short duration (millisecond to a few minutes). If the voltage exceeds 25% of the nominal system voltage, the SPD and other loads may become damaged.



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5. RECOMMENDATION

For the DOS Works and Utilities Department:

As suggested in previous reports and supported by IEEE documentation and industry best practices, the DOS should consider reviewing the levels of electrical protection within their distribution system to identify key locations for cascading of electrical protective devices such as lightning arresters. This will provide enhanced protection against lightning, TOV, and surges. It should be noted that arrestors are not guaranteed to prevent all magnitudes of TOV events, thus they are not recommended as a guaranteed mitigation strategy for the November 2014 incident.

The DOS distribution is a "low exposure level" for switching surges (refer to [Table 2](#) on page 14). Residences within Summerland have differing electrical requirements. For these reasons it is not recommended that the DOS obtain wholesale pricing for the bulk purchase of a single type or make of surge protective device, with the intention of offering incentivize pricing to homeowners, as was discussed in the previous options assessment report.

For Residents of Summerland:

At their own expense, they may choose to implement surge protective devices within their homes to provide enhanced protection of sensitive electronic equipment. SPDs are recommended where a home contains many devices that create internal switching surges, such as:

- desktop computer power supplies (excluding laptops)
- air compressors
- HVAC compressors (large air conditioners or multiple units)
- Pumps (hot tubs, septic, potable water wells)
- non-linear electric heating devices (induction ranges, induction furnaces)
- welding machinery
- etc.

Note: Procurement of SPDs with higher ratings than illustrated in section 4.5 is not necessary due to the system characteristics in the DOS. No additional protection is provided by equipment with higher ratings.

6. EXTERNAL REFERENCES

1. NEMA Surge Protection Institute useful links, <http://www.nemasurge.org/useful-links/>
2. NEMA Surge Protection Institute FAQs, <http://www.nemasurge.org/faqs/>
3. EATON's Guide to Surge Suppression, Eaton Corporation Electrical Group, March 2009, Publication No. SA01005003E/Z8383
4. Schneider Electric/Square D, QO2175SB Surgebreaker® Surge Protective Device (SPD), Instruction Bulletin 8226-0003B, 01/2011, Salt Lake City, UT, USA

7. CITATIONS

1. IEEE standard 1299/C62.22.1-1996, Guide for the connection of surge arresters to protect insulated, shielded electric power cable systems, 15 May 1997
2. IEEE standard C62.22-1991, Guide for the application of metal-oxide surge arresters for alternating current systems, 6 August 1992
3. IEEE standard C62.45-2002, Guide on surge testing for equipment connected to low voltage AC power circuits
4. IEEE standard C62.41.1-2002, Guide on the surge environment in low voltage AC power circuits
5. IEEE standard C62.41.2-2002, Recommended practice on surge voltages in low voltage AC power circuits
6. UL 1449, 4th edition, August 2014, Standard for Surge Protective Devices
7. BC Hydro Engineering Standard, Transmission Engineering, ES 14K 3.1 R1, December 13, 2013



THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: June 01, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Lorrie Coates, Director of Finance
SUBJECT: 2014 Annual Parking Reserve Fund Report

STAFF RECOMMENDATION:

That Council pass the following resolution:

THAT Council receive the District of Summerland 2014 Annual Parking Reserve Fund Report.

PURPOSE:

The *Local Government Act* section 906(9) requires municipalities to prepare an Annual Parking Reserve Fund Report.

BACKGROUND and DISCUSSION:

The District has one statutory reserve fund related to parking and the collection of cash in lieu for off street parking spaces or loading spaces in the downtown core.

The balance in the reserve at December 31, 2014 is \$74,601. There was \$12,000 collected in 2014 from the Okanagan Regional Library. No funds were expended in 2014.

The five year financial plan has allocated \$45,000 for improvements in off street parking at Rosedale and Wharton.

Respectfully Submitted

Lorrie Coates

(Director)

Approved for Agenda

CAO – Linda Tynan June 3, 2015

DISTRICT OF SUMMERLAND
2014 ANNUAL PARKING RESERVE FUND REPORT

Funds on hand, January 1, 2014	\$61,859
Funds collected	\$12,000
Interest earned	\$ 742
Funds on hand, December 31, 2014	\$74,601

Anticipated Projects:

2017	Parking lot at Rosedale and Wharton	\$45,000
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Off-street parking and loading space requirements

906 A local government may, by bylaw,

(9) Before June 30 in each year, a local government must prepare and consider a report respecting the previous year in relation to the reserve funds required under this section, including the following information separately for each of the purposes established under subsection (7):

- (a) the amounts received under subsection (2) in the applicable year;
- (b) the expenditures from the reserve funds in the applicable year;
- (c) the balance in the reserve funds at the start and at the end of the applicable year;
- (d) the projected timeline for future projects to be funded from the reserve funds.

(10) The local government must make a report under subsection (9) available to the public from the time it considers the report



THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: June 01, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Lorrie Coates, Director of Finance
SUBJECT: 2014 Development Cost Charge Reserve Fund Report

STAFF RECOMMENDATION:

That Council pass the following recommendation:

THAT Council receive the District of Summerland 2014 Development Cost Charge Reserve Fund Report.

PURPOSE:

The *Local Government Act* section 937.01 has a requirement for municipalities to prepare an Annual Development Cost Charge Reserve Fund Report.

BACKGROUND and DISCUSSION:

The District collects development cost charges in accordance with Bylaw 2000-194. The balance in the reserve at December 31, 2014 is \$2,437,950.

In 2014, there were no reduction of development cost charges and no development cost charges grants approved by Council. There was \$250,000 spent on sidewalk projects on Jubilee and Prairie Valley Roads. There was \$85,630 collected from developers and \$27,279 in interest earnings.

Respectfully Submitted

Lorrie Coates

(Director)

Approved for Agenda

CAO – Linda Tynan June 3, 2015

DISTRICT OF SUMMERLAND
2014 DEVELOPMENT COST CHARGE RESERVE FUND REPORT

	Roads	Drainage	Parkland	Water	Sewer
Balance, January 1, 2014	\$ 386,724	\$ 41,590	\$ 990,931	\$ 70,885	\$ 1,084,911
Funds collected	42,293	7,661	7,482	14,782	13,412
Interest earned	3,096	497	10,884	857	11,945
Funds spent	250,000				
Balance, December 31, 2014	\$ 182,113	\$ 49,748	\$ 1,009,297	\$ 86,524	\$ 1,110,268

In 2014, there were no reduction of development cost charges and no development cost charges grants approved by Council.

Annual development cost charges report

937 . 01 (1) Before June 30 in each year, a local government must prepare and consider a report in accordance with this section respecting the previous year.

(2) The report must include the following, reported for each purpose under subsections (2) and (2.1) of section 933 for which the local government imposes the development cost charge in the applicable year:

- (a) the amount of development cost charges received;
- (b) the expenditures from the development cost charge reserve funds;
- (c) the balance in the development cost charge reserve funds at the start and at the end of the applicable year;
- (d) any waivers and reductions under section 933.1 (2).

(3) The local government must make the report available to the public from the time it considers the report until June 30 in the following year.



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 2, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Lorrie Coates, Director of Finance
SUBJECT: Grant in Aid requests

STAFF RECOMMENDATION:

Council consider grant in aid requests from the Summerland Community Arts Council and the Summerland Museum and Heritage Society for additional funding in 2015.

PURPOSE:

Staff require direction from Council on additional grant in aid requests.

BACKGROUND and DISCUSSION:

The District has a formal application process where non-profit organizations request assistance and this is outlined in Policy #200.5 (attached). Council considered the grant allocations as part of the 2015 financial plan and \$82,800 was paid to the applicants. There is an additional one time grant to the Okanagan Regional Library of \$115,000 bringing the total to \$197,800 of grants in aid approved through the application process.

An additional \$6,000 remained unallocated to allow Council the opportunity to provide assistance throughout the year for those instances where there is a new program or travel opportunity. **The intention of having unallocated funds is to provide funding for organizations who were not able to submit the request in the formal application process.**

To date, Council has allocated \$3,000 of the funds available to the following organizations and there is \$3,000 remaining:

Summerland Ornamental Gardens – 2016 anniversary	\$ 500
Rob Robinson – travel grant Canadian Fire Fighters curling	\$ 500
Good Will Shakespeare Festival	\$1,000
OSCA 2015 Meadowlark Nature Festival	\$1,000

The requests before Council include:

Summerland Community Arts Council – program support	\$700	Council to support or deny request
Summerland Museum and Heritage Society - computers	Up to \$3,600	Council to support or deny request

The Summerland Community Arts Council is requesting \$700 support for the *Wednesdays on the Water* program, which is in the second year of operation. This program hires local musicians to perform at the Spirit Square at Peach Orchard Park on Wednesdays during the summer months. The District provides a \$3,600 grant to this organization as well as providing the Art Gallery space on Main Street. This program received grant in aid funding last year.

The Summerland Museum and Heritage Society is requesting up to \$3,600 to update their computers. As they are experiencing operational difficulties that were not anticipated, the funds needed to renew the computers was not included in their 2015 budget. The District provides a \$35,000 grant to this organization as well as the building that houses the museum.

For council's information, an additional request for \$75.00 for the Apple Valley Cruisers Endless Summer Car Show (held on September 12, 2015 in Memorial Park) has been received. In past years, the District has provided \$75 for a prize to be given as the Mayor's Choice Award and this amount has been provided for in the departmental budget. Where staff receive a request for financial support of \$100 or less and the organization meets the requirements of the grant in aid policy, the financial contribution will be made through a departmental budget. In future, these requests will not be reported to Council.

FINANCIAL IMPLICATIONS:

Council has \$3,000 of grant in aid budget available for allocation. Should council approve these grant in aid requests, there will be little or no funds available for unexpected new programs should any arise between June-December.

CONCLUSION:

The District recognizes the value of the contributions provided to the community by not-for-profit organizations. Council is committed to working with groups who provide beneficial programs and services to the community within the financial constraints of the District's budget while treating all organizations fairly and consistently.

OPTIONS:

1. Pass a resolution to approve grant in aid payments to the Summerland Community Arts Council and the Summerland Museum and Heritage Society specifying the amount to be granted (the total grant allocation not to exceed \$3,000).
2. Deny the grant request of both of the organizations or either of the organizations.

Respectfully Submitted

Lorrie Coates

(Director)

Approved for Agenda



CAO – Linda Tynan June 3, 2015

POLICY STATEMENT AND REGULATIONS

Number: 200.5

GRANTS IN AID

POLICY OBJECTIVE

The District of Summerland recognizes the value of contributions provided through the volunteer efforts of community organizations and agencies on behalf of the citizens. Grant funding demonstrates Council's commitment to working with groups providing these beneficial programs, services or projects for the community within the financial constraints of the District's budget while treating all organizations fairly and consistently.

POLICY

Each year, as part of its annual budget process, a select committee of Council will make recommendations and Council will determine the amount of funding to be provided for all municipal grants in aid.

An applicant organization must meet the following general criteria in order to be considered for a grant in aid:

1. Registration as a not for profit organization or a charity.
2. There can only be one application per organization or project.
3. Grant applications should be able to demonstrate active fundraising efforts to support the continuation of a program, project or service. The District of Summerland grant should not be considered as the primary source of funding for the organization.
4. Funding request can be defined as events, projects or programs that support sustain, promote, inform, educate, celebrate, preserve, and/or provide access to the arts, culture, and environment, heritage, recreation and/or health activities.
5. Request for financial assistance for events which are of municipal significance which would be expected to bring economic and/or public relations benefit to the District.
6. Financial assistance will not be considered for events, projects or programs of a regional nature.
7. Each application must demonstrate there is a need for financial assistance and that adequate funding from other sources is not available.
8. To qualify for funding, the group must demonstrate its commitment to all of the following principles:
 - a. Accessibility;
 - b. Effectiveness; and
 - c. Accountability through sound management and financial practices

9. The applicant organization, within the current fiscal year, must spend grant funding on the sole purpose for which it was awarded.
10. Individuals are not eligible.

In Kind Grant in Aid – use of District Facilities

1. The use of the facility must serve a community need or purpose.
2. If the purpose of the event is to raise funds, the request for the waiver of rental fees will not be approved.
3. Requests for waiver of rental fees will only be considered before the event has taken place

Participation or Hosting of Regional, Provincial, National or International Championships or Events

1. A maximum of \$500 per team or individual may be granted based on a specific need basis for travel assistance to those winning championships in sports, arts or cultural activities.
2. A maximum of \$500 may be granted to local organizations hosting events of a regional, provincial, national or international nature. Consideration will be given to the benefit received by the community as a result of hosting these events.

Adopted: November 10, 2014

Summerland Museum & Heritage Society

9521 WHARTON STREET, SUMMERLAND

TEL: 250-494-9395

WWW.SUMMERLANDMUSEUM.ORG

INFO@SUMMERLANDMUSEUM.ORG

Rev'd:	
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Action:	8

RECEIVED

MAY 19 2015

District of Summerland

May 15th, 2015

District of Summerland
Box 159
Summerland, BC
VoH 1Zo

To Whom It May Concern,

I am writing on behalf of the Summerland Museum & Heritage Society to request that we be considered for extra funding to solve some computer and internet difficulties we have been encountering at the Museum.

The most pressing issue we have been having is very unstable internet service. Our main internet has been coming from a company called LoudPipe, which is based out of Vancouver. The reason we had signed up with this company in the first place is because they are a company which qualifies the Museum to receive a \$300 grant from the Canadian Heritage Information Network, which is to reimburse small heritage organizations some of their internet costs that accumulate over the year. Unfortunately, because they are based in Vancouver, they are unable to send out technicians to fix any problems that arise without a large cost to the Museum. At the beginning of May, we had nearly two weeks without internet, due to the company sending a replacement modem which never arrived. As much of our correspondence happens via e-mail, as well as relying on internet service to receive applications for our summer student position, we needed to remedy the situation as quickly as possible, and made the decision to cancel our service with LoudPipe and go with Shaw, who was able to meet our needs in a more timely fashion. However, we did not have the existing lines in place for Shaw to hook up an internet line, and putting a line in place would have been very costly. We have had to go with Telus in the end, which could use our existing telephone line to connect internet service at no additional cost, but the cost per month is a great deal more than we were planning on paying. In addition, it is unknown and seems unlikely that Telus internet services will qualify us for our \$300 grant (which is about half of what we pay each year), and therefore the Museum needs to find that extra money in our very limited budget.

Another issue we have been having is with our outdated computer system. We have an extensive database which holds the catalogue for all of the photographs and artifacts in the Museum's collection, and our computers have not been running fast enough to support the programs we need, and our ever-growing database. We had a technician come in and assess the situation, and his evaluation was that the memory and RAM on our computers (which are over 5 years old) is enough to run the computers themselves, but is not enough to support any of the programs we have installed on them, which are vital to the running of the Museum. Upgrading our existing systems was an option which would cost just over \$1000.00, but was agreed by the technician as well as our board of directors that upgrading was a very short-term solution, and would need further upgrades or replacements in a short time. The most effective long-term solution for both performance and cost would be to replace the systems with new computers, wiring, and backup systems to support the programs we need to operate on a daily basis. The cost of this option is \$3600.00. The Museum is prepared to spend the funds needed, as we need the computers to run the museum properly. As this cost was unforeseen in the 2015 budget, it stretches our existing funds as much as they possibly can. Any assistance you could give us to put towards either our internet costs or the computer systems would be much appreciated.

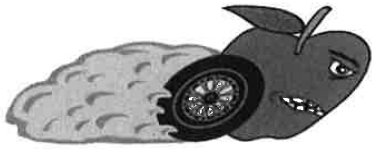
Thank you for your time in considering our request, and we hope to hear back from you soon. You can reach us by phone at 250-494-9395, e-mail at info@summerlandmuseum.org, or by mail at P.O. Box 1491, Summerland, BC, V0H 1Z7.

Sincerely,



Andrea Sanders
Administrator, Summerland Museum
On Behalf of the Staff and Board of the Summerland Museum & Heritage Society

UNDER THE AUSPICES OF
SUMMERLAND MUSEUM & HERITAGE SOCIETY
P.O.. Box 1491, SUMMERLAND, BC V0H 1Z0



*Apple Valley
Cruisers*



May 21, 2015
District Of Summerland
Mayor Waterman

Hello

Special Thanks for the Mayor and Councils support of the Apple Valley Cruisers Car Show, "Endless Summer" over the past nine years.

It is with the Mayor and Councils support, which allowed the Apple Valley Cruisers to build the show to 257 participants in 2014 and assist us in our goal to give back to the people of Summerland through donations to local charities (\$3000 in 2014). Typically the Mayor has made an opening speech, sponsored a Mayors choice award and selected the Award winning vehicle.

This, our 10th year, the Endless Summer Car Show will be located in Memorial Park Downtown Summerland on Saturday Sept 12, 2015.

We are asking for your continuing support for our 2015 Car Show by opening the show with a few words. Also, as in past years, we are requesting your support of the Mayor's choice award in the amount of \$75.00 to provide a Class Award, which is a great picnic set including bag, plates and utensils. We would be honoured to have you select and present this award. A vinyl copy of the Corporation business card will be permanently attached to the front of the bag. Also your card will be displayed on our web site as a Major sponsor.

Your support will be greatly appreciated.

Bob Kelly
Bob Kelly Comm. Chair
Apple Valley Cruisers Car Club
250-494-8081
Web www.applevalleycruisers.com



SUMMERLAND COMMUNITY ARTS COUNCIL

The Summerland Community Arts Council is inviting you to sponsor an exciting community event called Wednesdays on the Water, a weekly concert series taking place at Spirit Square in Peach Orchard Park every Wednesday night starting July 8th till August 26th.

About the Summerland Community Arts Council:

The Summerland Community Arts Council (SCAC) is a board of Summerland residents who meet monthly to carry out the mandate of the SCAC. We are a registered not-for-profit organization.

Our mission is to promote and facilitate the awareness and appreciation of the arts in the Summerland area through education, action and advocacy. We offer a variety of programs year round for adults and children.

Wednesdays on the Water:

Wednesdays on the Water is a musical concert series that will happen every Wednesday night (weather permitting) starting July 8th till August 26th from 6:30-8:30pm at Spirit Square, Peach Orchard Beach. Listeners are invited to bring lawn chairs, blankets or even a picnic and enjoy the music. A different genre every week so there is a little something for everyone!

Many other communities in the Okanagan have events like this including Oliver, Salmon Arm and Kamloops. We picked our location of Spirit Square because of its proximity to tourist destinations such as Peach Orchard campsite and the Summerland Waterfront Resort, as well as the family friendly amenities that Peach Orchard Beach offers with beach access, a water park, a playground, a volleyball court and plenty of grassy picnic areas.

We are looking to attract the local community as well as tourists with this event. The genre of the music will be different every week from jazz to pop, classical to rock and roll and even some folk. There are currently no events on Wednesdays on the Summerland Community events calendar for this summer so the weather will be our only competition. In case of bad weather the concert will be cancelled for that evening.

Benefits of Sponsorship:

We will be advertising this event throughout the summer in local newspapers, the community events webpage on the chamber website, the radio 98.5 EZ Rock, on our summerlandarts.com website as well as all our social media accounts (Facebook, twitter), and posters/flyers with sponsors logos around town. We will also be inviting Shaw TV to come to our opening night. At the event we will be handing out concert programs with sponsor information inside and there will be room for sponsors to hang promotional banners.

Through our extensive advertising your business will be given lots of publicity and awareness. This is also a great opportunity to be involved in a community event with your Community Arts Council.

Sponsorship:

There are many costs associated with an event such as this. Costs include insurance, advertising, musician honorariums, sound equipment rental and the hiring of a sound technician.

A night of music can cost between \$200 - \$1500.

We are happy to have multiple sponsors per night in order to cover these costs. Any and all contributions are greatly appreciated!

We look forward to hearing from you as soon as possible!

Sincerely,

Carmen McDowell

Summer Arts Program Coordinator

Summerland Community Arts Council

sap@summerlandarts.com

250-494-4494

Council Meeting – June 8th 7:00pm
Wednesdays on the Water – Condensed Information

WHAT: Wednesdays on the Water is a free community Concert Series brought to Summerland by the Summerland Community Arts Council and Local Sponsors. This is the second year running. We invite families to bring picnics and lawn chairs down to the beach and enjoy an evening of music.

WHEN: July 8th – August 26th 6:30-8:30pm (Weather Permitting)

WHERE: Spirit Square, Peach Orchard Beach.

WHO: Featuring Local Musicians (who will all be paid an honorarium)

Schedule to date (subject to change)

July 8th: Cod Gone Wild – (subject to funding)

July 15th: South Okanagan Concert Band (Confirmed)

July 22nd: Almost a Few (Acoustic Guitar Duo) (Confirmed)

July 29th: Aidan Mayes & Mandy Cole (subject to funding)

August 5th: Zig Zag Blues Band or Moni Funk (Subject to funding and confirmation)

August 12th: Our Sons or Ari Neufeld (Subject to funding and confirmation)

August 19th: Allison Altherr Band (Confirmed)

August 26th: Kettle Valley Breakmen or Easy Fix (Subject to funding and confirmation)

SPONSORS: To date we have confirmed three sponsors and are waiting to hear back from at least 20 more. (Two of the confirmed sponsors are new from last year!)

SPONSORSHIP REQUEST:

We will be requesting \$700.00 from the District of Summerland this year. Last year the District gave me \$300.00 when we only ran W.O.W. for one month and this year we will be running it for two months.

BUDGET: Expected budget for this year **TOTAL: \$5310.00**

Admin/Advertising/Insurance costs: \$450.00

Musicians: \$4360.00

PA System/Tech: \$500.00

*This year we have expanded the concert series from 4 weeks to 8 weeks.

We have also increased our honorarium formula (see below)

There are more bands this year that will be requiring PA systems and Techs.

ATTENDANCE: Expected attendance to equal 300 people/night totalling 2400 people.

LAST YEAR (2014 – W.O.W.'s First year):

- Ran from August 6th-27th (4 nights)
- Attendance for entire event was 750 people
- Lots of tourists from the campsite and resort were in attendance as well as people from neighboring communities (Penticton, Peachland, etc)
- Budget = \$1435.00
 - o Admin/Advertising/Insurance = \$185.00
 - o Musicians = \$1150.00
 - o PA System/Tech = \$100.00
- Very good response from community, lots of people coming into Art Centre asking when it will start this summer.

Summerland Community Arts Council presents:

Wednesdays on the Water

Free Concert Series

6:30 - 8:30 pm Wednesdays

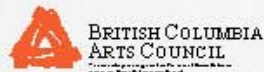
July 8th, 15th, 22nd & 29th,

August 5th, 12th, 19th & 26th

(Weather permitting)

Spirit Square, Peach Orchard Beach

Families are invited to bring lawn chairs, blankets or even a picnic and enjoy the music. Beach access, playground, waterpark, soccer fields & volleyball court on site! A different genre of music every week so there is a little something for everyone!



Province of British Columbia



We need sponsors!

If you or your company would like to sponsor an evening, please call 250-494-4494 or email sap@summerlandarts.com



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 3, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Lorrie Coates, Director of Finance
SUBJECT: 2015 Transformer Oil Sampling Project

STAFF RECOMMENDATION:

THAT Council receive this report as information.

PURPOSE:

To provide Council with information on the process and results of the request for pricing to sample and test 708 electrical transformers for PCBs.

BACKGROUND:

In 2014, 232 electrical transformers in the sensitive areas in Summerland were tested for PCBs. There were 41 transformers found to be non-compliant with Federal PCB and Provincial Hazardous Waste Regulations. Staff is currently in the process of replacing those transformers and the work should be completed by the end of the year.

DISCUSSION:

In 2015, budgets were approved to test the remaining 708 transformers in the electrical system. The information gathered in the testing will allow the Works and Utilities Department to prepare accurate estimates and strategically plan for the removal and replacement of non-compliant transformers. This strategy will be brought forward to Council during 2016 budget deliberations.

A Request for Quotes ('RFQ') was issued in early April. Three electrical contractors responded to the RFQ. The quotations were evaluated based on the price and the ability to perform the work. The RFQ closed on May 28th with the quoted unit price for oil sampling and an optional price for lab testing as per the following:

	Oil Sampling	Optional Lab Testing
Alltech Power Infrastructure Solutions	\$397,772	n/a
Maple Leaf Power Corporation	\$140,624	\$60,180
Jaco Environmental Systems Limited	\$105,860	\$31,860

Jaco Environmental Systems Limited ('Jaco') was awarded the contract last year for sampling and testing the transformers in the District's sensitive areas. They provided a high level of service and completed the project ahead of schedule.

FINANCIAL IMPLICATIONS:

The cost of transformer sampling and testing will be covered by the 2015 capital budget allocation of \$143,000.

CONCLUSION:

Staff will award the contract for 2015 to Jaco, with the lowest bid of \$137,720.

Respectfully Submitted

Lorrie Coates

Director

Approved for Agenda



CAO: Linda Tynan June 3, 2015



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 1, 2015
TO: Linda Tynan, CAO
FROM: Brenda Ingram, Recreation Manager
SUBJECT: 2018 & 2019 55+ BC Games Bid

STAFF RECOMMENDATION:

That Council pass the following resolution:

'THAT the District of Summerland provide support to the City of Penticton in their bid to host the 2018 or 2019 55+ BC Games;

AND THAT the District of Summerland's support an 'in kind' contribution for the use of Dale Meadows Sports Complex, Summerland Arena Complex/Curling Club and the Summerland Rodeo Grounds.

PURPOSE:

The City of Penticton is preparing a bid to host the September 11 – September 15, 2018 or September 10 – September 14, 2019, 55+ BC Games. The bid, which is being prepared by Lisa Navin (Tourism Penticton), must be submitted by June 26, 2015.

BACKGROUND and FINANCIAL IMPLICATIONS:

The City of Penticton has provided a letter to the District of Summerland (attached) requesting a council resolution be made in support of their bid for the 2018 or 2019 55+ BC Games. This 4 day event is expected to bring together 3500-4000 registered participants and non-participants from across BC.

If council passes the resolution as requested, the District will provide a letter to the BC Senior Games Society acknowledging this support.

The City of Penticton has also requested an in kind contribution from the District for use of District facilities during the 2018 or 2019 55+ games.

District Facility	Value of in-kind contribution
Dale Meadows Sports Complex	\$1,221.00 (\$407.00 per day)
Arena Complex & Curling Club	\$3,552.00 (\$1,184.00 per day)
Rodeo Grounds	\$675.00 (\$225.00 per day)
Total proposed in kind contribution	\$5,448.00

All of the proposed facilities are available at this time and can be reserved should council pass the resolution supporting the request.

The games also require the use of private facilities within Summerland boundaries including the Summerland Golf & Country Club, Lakeshore Racquets Club and Summerland Badminton Club. These clubs were contacted directly by Lisa Navin, Tourism Penticton who is preparing the bid.

In 2011, the City of Penticton and District of Summerland submitted a joint application for the 2014 BC Senior Games. This application was not successful. For the current application, the City of Penticton is submitting a bid application on their own and has committed the cash and all other in kind requirements for this bid. Tourism Penticton, in developing this bid application on behalf of Penticton, has identified certain venues in Summerland that would enhance these games.

OPTIONS:

1. Pass a resolution to support the bid by City of Penticton to host the 2018 or 2019 BC 55+ BC Games and approve the in-kind contribution for the use of District facilities. *(staff recommendation)*
2. Pass a resolution to support the bid by City of Penticton to host the 2018 or 2019 55+ BC Games but require rental fees for use of District facilities.
3. Deny the request by City of Penticton.

Respectfully Submitted

Brenda Ingram

Brenda Ingram
Recreation Manager

Approved for Agenda



CAO: Linda Tynan June 3, 2015



Mayor's Office, City of Penticton
171 MAIN STREET, PENTICTON, B.C. V2A 5A9
TEL: (250) 490-2400 FAX: (250) 490-2402
WWW.PENTICTON.CA

June 1, 2015

District of Summerland
PO Box 159
13211 Henry Ave.
Summerland, BC V0H 1Z0

Dear Mayor Waterman and Council:

RE: Request for Support - City of Penticton's Bid to Host the 2018 or 2019 55+ BC Games

It is the intent of the City of Penticton to put forward bids to host either the 2018 or 2019 55+ BC Games (previously known as BC Seniors Games). The success of the bids and the Games weighs heavily on the support of many partners in our communities. We look forward to an opportunity to showcase our region and the many progressive and exciting changes that have occurred since the BC Seniors Games were last held here in 2004.

The BC Seniors Games Society (BCSGS) has created a unique multi-sport event that champions life-long participation. This four day event brings together 3500 – 4000 registered participants and non-participants from across BC. Attached, please find a breakdown of Participants by Sport as provided by the BCSGS in the bid package.

The dates for the 55+ BC Games are as follows:

Wednesday, September 11 through Saturday, September 15, 2018 or
Wednesday, September 10 through Saturday, September 14, 2019

Our request for support includes use of venues and facilities throughout the District of Summerland including:

1. Dale Meadows Sports Complex
2. Summerland Arena Complex & Curling Club
3. Summerland Rodeo Grounds
4. Summerland Golf & Country Club
5. Lakeshore Racquets Club
6. Summerland Badminton Club

It is understood that not all of the above venues and facilities fall under the care of the District of Summerland but all have been listed to.

A copy of the previous letter of support from 2011 in support of the bid for the 2014 BC Seniors Games is attached. We request that a motion be made to support the bids for the Games and that a letter of support be composed to:

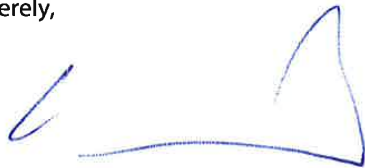
BC Seniors Games Society
2089 Vallis Place
Sidney, BC V8L 2L3

A secondary letter from Summerland Parks and Recreation will need to be drafted to detail venues and facilities and note the following as requested by the BCSGS:

1. This letter confirms that the facility will be reserved for the use of the 2018 or 2019 55+ BC Games; and
2. The facility meets the requirements as described in the 55+ BC Games Sport Facility Requirement and Evaluation Form.

I thank you in advance for considering partnering with the City of Penticton in making the bid for the 55+ BC Games. The City and council are very excited for the opportunity to host these Games and see the value in the communities coming together to support a very worthwhile event that promotes physical activity.

Sincerely,



Mayor Andrew Jakubeit



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 8th, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Maureen Fugeta, Corporate Officer
SUBJECT: 2014 Annual Report – to set Annual Meeting

RECOMMENDATION:

THAT Council set the Annual Meeting to consider the 2014 Annual Report for Monday, June 22nd, 2015 and direct staff to advertise the meeting twice in the local newspaper.

PURPOSE:

To establish the date for consideration of the 2014 Annual Report.

BACKGROUND:

Section 98 of the *Community Charter* requires each municipality to hold an annual meeting to consider the annual report prepared for the previous year.

DISCUSSION

Under the *Community Charter*, we are required to prepare and make available an annual report for public inspection. Included in tonight's agenda is a copy of the District's Annual Report for 2014. A meeting to consider the annual report must be held by Council and notice of the date of this meeting must be published twice in the local newspaper. During the annual meeting, members of the public may make presentations and ask questions.

Staff would like to set the date of the annual meeting for Monday, June 22nd, 2015. A copy of the annual report will be made available on our website and a hard copy will be available for review at the Municipal Hall.

Respectfully Submitted,

Maureen Fugeta

Maureen Fugeta
Corporate Officer

Approved for Agenda

CAO – Linda Tynan June 2, 2015



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 3, 2015
TO: Linda Tynan, CAO
FROM: Brenda Ingram, Recreation Manager
SUBJECT: Canada 150 Community Infrastructure Program

STAFF RECOMMENDATION:

That Council pass the following resolution:

*That staff be directed to submit an application to the Western Economic
Diversification Canada: Canada 150 Community Infrastructure Grant program for
_____ (choose either arena upgrades or Trail Improvements in Giant's Head Park) for a
total project cost of \$_____.*

PURPOSE:

Under the theme "Giving Back to Canada" the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that will rehabilitate existing community facilities across Canada, and ensure a lasting legacy resulting from Canada 150. This grant program was introduced on May 20, 2015 with only a one month window to submit applications.

Eligible projects are for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit. The grant application must be submitted by June 17, 2015. Canada 150 provides 50% of funding of the total cost of a project. Gas tax funds may not be used for the municipal contribution.

Projects must complete by March 31, 2018.

BACKGROUND:

Staff has reviewed upcoming projects identified in the financial plan and discussed priorities that may fit into the criteria defined by Canada 150. Two options are presented for council's consideration. Council must choose **one** of these projects to proceed with an application (ie two submissions to the program are not permitted).

1. ARENA/CURLING COMPLEX UPGRADES

The arena/curling complex was built in 1976. The complex requires upgrades most of which have been addressed in the 5-year financial plan. If council determines that this project is most suited for the grant submission, the District would receive 50% contribution towards these upgrades allowing for the previously budgeted amounts to

be redirected to other projects. This application would be for a total project cost of \$200,000 of which \$100,000 would be grant funds.

The proposed upgrades to the arena/curling rink complex include replacement of the arena dehumidifier, replacement of the curling ice compressor, replacement of the banquet room air handling unit, replacement of over ice lighting and minor additional improvements.

2. IMPROVEMENTS TO TRAILS ON GIANT'S HEAD PARK – Gate to Flag

A committee of the District of Summerland Recreation Department, Rotary Club, Giant's Head Grind and Trails BC met earlier this year to discuss a 5-year plan to upgrade trails from the gate to the flag. If council chooses this project for the grant submission and it is successful, upgrades could be initiated sooner. The Rotary Club/Giant's Head Grind have \$40,000 to put towards improvements to the trails in this park. This initiative would further develop and strengthen partnerships with residents, neighborhoods, and community organizations.

Trail upgrades are identified in the 5-year financial plan.

The application to Canada 150 would be for a total project cost of \$160,000 which would be broken down as follows:

<u>Contribution by:</u>	<u>Amount:</u>
Rotary/Giant's Head Grind	\$40,000
District of Summerland	\$40,000
Canada 150 grant funds	\$80,000

OPTIONS:

1. Direct staff to submit application for ARENA/CURLING RINK COMPLEX UPGRADES at a total project cost of \$200,000
2. Direct staff to submit an application for Improvements to Trails on Giant's Head Park (Gate to Flag) for a total project cost of \$160,000
3. Chose not to submit an application for this grant program.
4. Refer back to staff for further review and report (recognizing program deadline of June 17)

Respectfully Submitted

Brenda Ingram

Brenda Ingram
Recreation Manager

Approved for Agenda



CAO: Linda Tynan June 3, 2015

Canada 150 Community Infrastructure Program



The Canada 150 Community Infrastructure Program is part of Canada 150 Celebrates, the Government of Canada's celebration of our country's 150th anniversary. Through investments in community infrastructure, the Government of Canada will invest in projects that celebrate our shared heritage, create jobs, and improve the quality of life for Canadians.

Under the theme ***Giving back to Canada: shaping the future, leaving a lasting legacy and giving a gift to Canada***, the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that rehabilitate existing community facilities across Canada. These projects will ensure a lasting legacy as a result of Canada 150 and strengthen communities from coast to coast to coast.

Western Economic Diversification Canada (WD), on behalf of the Government of Canada, will deliver the Canada 150 Community Infrastructure Program in Western Canada. WD will invest in projects that rehabilitate or improve cultural and community infrastructure, which will help communities realize long-term growth and vibrancy in the years to come.

**Applications in Western Canada will be accepted from Tuesday, May 19th, 2015
until Wednesday, June 17th, 2015 @
1:00 p.m. Pacific Standard Time
2:00 p.m. Mountain Standard Time
3:00 p.m. Central Standard Time.**

Those interested in applying to the Canada 150 Community Infrastructure Program are strongly encouraged to review the following, which includes important details on eligibility, application requirements and program priorities:

- Applicant Guide and Instructions ([HTML](#) | [PDF](#))
- [Frequently Asked Questions](#) (FAQS)

Canada 150 Community Infrastructure Program Application Form:
(Applicants are strongly encouraged to apply on-line)

- [On-Line Form](#)
- [PDF](#)
- [HTML](#)

Eligible Activities

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community

facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of the type of community infrastructure that can be supported include:

- Community centres (including legions);
- Cultural centres and museums;
- Parks, recreational trails such as fitness trails, bike paths and other types of trails;
- Libraries;
- Recreational facilities including local arenas, gymnasias, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts or other types of recreational facilities;
- Tourism facilities;
- Docks;
- Cenotaphs; and,
- Other existing community infrastructure for public benefit.

Eligible projects must meet the following criteria:

- The amount of funding being requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000.
- The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project;
- Be for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit;
- Be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- Be for facilities located in Western Canada (British Columbia, Alberta, Saskatchewan, Manitoba); and,
- Be materially complete by **March 31, 2018**.
 - A project is considered to be materially complete when a substantial part of the improvement is ready for use or is being used for the purposes intended; costs for activities such as parking, paving, landscaping, exterior/interior finishes are potentially excluded from the definition of substantial completion.

In addition, an applicant must:

- Submit a fully complete application form by **June 17, 2015** (and all mandatory attachments) and,
- Be available for follow-up from **June – August 2015**.

Eligible Organizations

Eligible applicants include:

- A local or regional government established under provincial or territorial statute;
- A public sector body that is wholly owned by an eligible applicants listed above;
- A not-for-profit entity;
- A provincial or territorial entity that provides municipal-type services to communities, as defined by provincial or territorial statute (including school boards); and,

- A First Nation government, including a Band or Tribal Council or its agent (including wholly-owned corporation) on the condition that the First Nation has indicated support for the project and for the legally-designated representative to seek funding through a formal Band or Tribal Council resolution, or other documentation from Self-governing First Nations.

In addition, eligible applicants must:

- Directly own the infrastructure assets, facility or land which are being renovated or have a long-term lease in place (with permission from the owner to undertake renovations); and,
 - If you have a long-term lease in place please attach to your application proof that you have permission from the owner to undertake renovations.
- Be Incorporated.

Funded Projects

It is critical that applicants submit a complete application form that clearly shows how their project meets the elements listed above. Incomplete applications will not be deemed eligible.

First, each application will be assessed to determine if it meets the eligibility.

Further, in Western Canada, preference will be given to projects that meet the following criteria:

- Projects that will rehabilitate existing cultural and community facilities that will leave a meaningful lasting legacy resulting from Canada 150;
 - *As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.*
- Projects where the funding from sources other than the Canada 150 Community Infrastructure Program is confirmed or intended. Funding will only be considered confirmed or intended if written proof is provided; and,
- The applicant has strongly demonstrated an ability/capacity to complete the project by the fall of 2017.

Application Process

In Western Canada the Canada 150 Community Infrastructure Program will be delivered through a Call for Proposals process where applicants will have 30 days from the beginning of the application period to submit their application.

Applicants are strongly encouraged to apply online. Please follow [this link](#) to complete your application online.

Applications will not be accepted outside of the application period. Saved applications that have not been submitted prior to the end of a deadline period will not be assessed by Western Economic Diversification Canada.

Western Economic Diversification Canada will be accepting applications to the Canada 150 Community Infrastructure Program from:

Tuesday, May 19th, 2015 until Wednesday, June 17th, 2015.

The online application portal will close at **1:00 p.m. Pacific Standard Time/2:00 p.m. Mountain Standard Time/3:00 p.m. Central Standard Time on Wednesday, June 17th, 2015.**



THE CORPORATION OF THE DISTRICT OF SUMMERLAND COUNCIL REPORT

DATE: June 3, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Jeremy Denegar, Director of Corporate Services
SUBJECT: Lease of Municipal Property to Rosa Pagliocchini

RECOMMENDATION:

That Council pass the following resolution:

THAT the District of Summerland lease a portion of municipally owned property, legally described as "Lot A, Plan 6866, DL 474, ODYD, Lease Portion", containing approximately 1.0 acres as shown in Schedule "A", for a term of 5 years.

PURPOSE:

To allow the continued farming of agriculturally productive land while generate revenue for the District via rent, property taxes, and utility fees.

BACKGROUND AND DISCUSSION:

Municipal records indicate that Rosa Pagliocchini has been leasing this land from the District of Summerland and actively utilizing it as part of the family farm since at least January 1, 2000. The land is of no practical value to anyone else due to its extreme narrowness and lack of any vehicle access or turnaround area, thus it is not being openly advertised for lease to the general public.

FINANCIAL IMPLICATIONS:

The 2015 BC Assessment Roll indicates that the land is Class 9 Farm Land, valued at \$2400. Provincial pricing guidelines for leasing of publicly owned land recommends a rental rate of 5% of assessed value for "Agriculture - Intensive", thus the rental rate will be set at \$120 per year for the term of the lease.

Sale of the property would result in a net financial loss to the District after 20 years, therefore leasing the property is in the best long-term interest of the District.

Annual revenue for the District is estimated to be \$300 from property taxes, \$120 from irrigation charges, and \$120 from rent, totaling \$540 per year. There are no costs to the District for leasing the land.

ALTERNATIVES TO STAFF RECOMMENDATION:

1. THAT Council request alternatives from staff.
2. THAT Council not approve the lease.

Respectfully Submitted


Director of Corporate Services

Approved for Agenda



CAO – Linda Tynan June 3, 2014

Schedule "A"

The portion of land proposed for lease is shown outlined in red.

