



DISTRICT OF SUMMERLAND
Minutes of the Climate Action Committee
Held at District of Summerland
Council Chambers
13211 Henry Avenue, Summerland, BC
On Thursday, April 16th, 2015 at 8:45 AM

Members Present: Chairperson D. Hill
J. Arendt
H. Sielmann
G. Downton
B. Harris
L. Scott

Staff Present: M. Stam, Manager of Works

Councillors Present: E. Trainer

Members Absent: N. Hildebrand

1. Call to Order

Chairperson D. Hill called the meeting to order at 8:50 a.m.

2. Adoption of Minutes

Recommendation:

Moved, seconded,

THAT the CAC meeting minutes dated March 19th, 2015 be adopted.

Carried.

3. Adoption of Agenda

Recommendation:

Moved, seconded,

THAT the CAC meeting agenda be adopted.

Carried.

4. Delegations

4.1. Renée Belyk, Deputy Chief Financial Officer

Renée led a discussion about electronic billing incentives proposed at the last meeting. In May Penticton will start charging \$1 to mail utility bills. This is not a very popular approach. Summerland contributes the cost of a stamp to a tree fund for each mail-out that can be avoided if the resident receives the bill electronically. So far these funds have been accumulated and remain unspent.

The CAC would like to see this program promoted. J. Arendt will talk to Finance and publish a story that will hopefully encourage more people to switch to electronic billing. The CAC will donate a tree to be placed visibly if a certain target is met.

Action: Promote the electronic billing option by publishing how it works (John) and by donating a tree to be planted in a visible location (Dave).

Renée confirmed that project expenses can only be reimbursed by submitting a receipt for related expenses. This receipt will be approved by the CAC for payment by Finance. Invoices can be reimbursed at the end of the project or at interim milestones.

5. Unfinished Business

5.1. Update Climate Action Tracker

The updated Climate Action Tracker will be reviewed at each regular meeting.

5.2. Earth Week

CAC Participation regarding e-bikes. Dave will invite an e-bike vendor to display e-bikes during Earth Week. We will also try to get an electronic car. The display will be at Dale Meadows near the municipal yard storage area.

Unused funds in the amount of \$175 will be applied to help finance Earth Week activities.

5.3 Bike to Work Week

The group met a few times. There will be a morning celebration station at the green space near Nesters every morning. A story has been published in the Summerland Review. The theme is “Bike to everywhere week” in recognition of the fact that many residents are retired and it’s not just about biking to work. A FB page has been set up at <https://m.facebook.com/btwwsummerland> .

5.4 Projects proposed by CAC Members

A brainstorming session appears to be the best method to define and select suitable projects. Each CAC is invited to submit up to 3 ideas. Lisa reminded us of the CAC Action Plan and we need to ensure that all ideas fit its criteria.

Action: All members are invited to e-mail up to 3 ideas with an estimate of cost (where possible) to D. Hill by May 14th.

6. New Business

6.1 New Pilot Project Applications

The pilot project submissions were distributed at the meeting. The four member review committee (George, Lisa, John, Brian) will develop their review and recommendations and report to the full CAC. Input from other CAC members is welcome. We need to develop an overall budget summary for recommended pilot projects and then add corporate and CAC-initiated project requests. The review committee will meet after Earth Week with a possible announcement on June 5 at the occasion of World Environment Day.

Action: Martin will advise applicants for the 2015 Pilot Projects that a selection will be announced in June.

7. Items for next meeting

The following will be ongoing discussion items:

- 2015 Budget
- Smart Tool
- CAC Pilot Projects.
- Proposed Community and Corporate Projects

8. Next meeting date

The next meeting is scheduled for May 21st at 8:45 a.m.

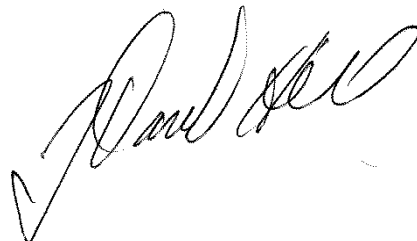
Adjournment

The meeting was adjourned at 10:05 a.m.

This is a correct record of the meeting:



Henry Sielmann, Recording Secretary
April 17th, 2015



Dave Hill, Chairperson
April 20th, 2015