

POLICY STATEMENT AND REGULATIONS

Number: 800.11

RECOGNITION OF ALL EMPLOYEES – Service and Retirement

Long Term Service

1. Employees shall be presented with long service recognition gifts with the approximate values noted at after completing 10 years of service, and at each succeeding 5 years:

		Full Time	Part Time/PCF
10 years of service	Gift Value	\$100	\$50
15 years of service	Gift Value	\$150	\$100
20 years of service	Gift Value	\$250	\$150
25 years of service	Gift Value	\$300	\$200
30 years of service	Gift Value	\$400	\$250
35 years of service	Gift Value	\$500	\$300

2. Recognition shall be at a banquet to be held every year in the fall, providing there are recognitions to be awarded. The banquet shall be self-supporting with the municipality paying the cost for the employee and spouse.

Recognition of Retiring Employees

3. Retiring employees shall be presented with a gift at an event scheduled to recognize the employee's retirement as follows:

\$50 for each year employed with the District of Summerland to a maximum of \$500.

4. Retiring employees shall be invited to the recognition banquet following their retirement, with the District paying the cost of the retiree and spouse.

Employees Leaving

Employees leaving will receive \$20 per year of service with the District of Summerland to a maximum of \$500.

Adopted: November 10, 2014