

*Consolidated Fees and Charges Bylaw - 03/27/02*

**Bylaw 2000-056 replaced Schedule F effective January 1, 2001**

**SCHEDULE "F"  
BUSINESS LICENCE CLASSIFICATION AND FEES**

**Unless otherwise indicated, the Licence Fee is for a Twelve Month  
Period Commencing on January 1st**

1. **Agent of Outside Merchant** \$125.00

From any person who, either or on his own or as an agent on behalf of another persons sells, offers for sale, solicits, or takes orders for the sale of goods, wares advertising, merchandise, foodstuffs, articles, or things to be afterwards delivered and supplied by any person not doing business in the Municipality, or solicits, or takes orders for any service to be afterwards performed on the premises of the customer.

2. **Arcades and Pinball, Video Games Parlour** \$175.00

From any person carrying on the business of amusement arcade, pinball parlour or other similar place of entertainment.

Every person holding a licence under this section may also sell by retail without further licence, confections and tobacco, but excluding groceries.

3. **Auctioneer** \$175.00

From any person selling property by auction (not being a Crown Officer selling Crown property by auction, or Sheriff, Sheriff's Office or Bailiff selling lands, goods or chattels under a judgement or in satisfaction of rent or taxes.)

4. **Automobile Body Repair and Paint Shop** \$175.00

From any person carrying on a business of automobile body repair and paint shop.

5. **Automobile Dealer - New and Second Hand or Used** \$175.00

From any person being a dealer in: both new and second hand automobiles, motor cars or motor vehicles. The holder of any licence under this paragraph shall also be entitled to carry on the business of selling automobile accessories such as

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batteries, ties, tubes, parts, petroleum products, lubricants and any items that might be used in connection with or become part of a motor vehicle, as well as repairing and storage of such vehicles without taking out any further such licence.

6. **Auto Wrecker and/or Junk Dealer** \$175.00

From any person carrying on a business of an automobile salvage and/or junk dealer.

The holder of a licence under this paragraph is also entitled to sell his products by retail from the same location without taking out a further licence.

7. **Baker** \$175.00

From any person operating a bakery where bakery products are made or manufactured for sale.

The holder of a licence under this paragraph is also entitled to sell his products by retail from the same location without taking out a further licence.

8. **Banker/Credit Union, Financial Institution** \$575.00

From any bank, credit union, financial institution, or person carrying on the business of a banker, credit union, or financial institution.

9. **Bed and Breakfast Inn or Home** From 1 to 3 bedrooms \$125.00  
For greater than 3 \$200.00

From any person providing accommodation for the travelling public in a residential dwelling.

10. **Body Rub, Body Rub Parlour or Body Painting Studio** \$2,000.00

From any person or individual carrying on the business of or operating a body rub parlour or body painting studio, or individual operating the business of performing Body Rub.

11. **Bowling Alley** \$175.00

From any person operating a bowling alley.

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The holder of a licence under this paragraph is also entitled to sell confections and tobacco by retail or operate a lounge from the same location without taking out a further licence.

12. **Broadcasting Station** \$175.00

From every person carrying on the business of a radio broadcasting station.

13. **Carnival and/or Circus** **FOR EACH EVENT** \$250.00

From any proprietor, lessee or manager of any carnival or show having any mechanical riding device or game of skill or change.

14. **Carrier - Resident, Non-resident, Taxicab** \$175.00

From any person who hauls by way of vehicles of any description, goods, merchandise and passengers from one place to another and having a premise or place of stopping and starting within the Municipality and being so licensed and having the approval to carry on this type of business from the Public Utilities Commission.

15. **Contractors** \$175.00

(a) **General:** A person primarily engaged in the business of general building construction or general engineering construction, in the sense that contracts are entered into for substantially complete services, involving responsibility for a number of recognized building or engineering trades under one contract. General building construction shall include the erection, finishing, alteration, and addition to buildings and structures or improvements, wherein more than one recognized building trade is involved at any one time. General engineering construction shall include the construction of towers, bridges, pipeline works and the like, when more than one recognized engineering trade is involved at any one time.

- (b) **Sub-Contractors (each trade)**

The following are classed as separate and distinct trades:

- 1) Acoustics
- 2) Asphalter, concrete supplier or finisher, masonry, bricklayer
- 3) Electrical

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- 4) Excavating, filling, machine equipment operator
- 5) Flooring, wall covering, terrazo, composite flooring
- 6) Framing, insulation, carpentry, siding
- 7) Glassing

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- 8) Gyproc installation, plastering, stucco, drywall
- 9) Heating, ventilation, air conditioning, refrigeration, plumbing
- 10) Metals doors and windows
- 11) Ornamental metal work
- 12) Painting and decorating
- 13) Roofing, waterproofing, dampproofing, eavestroughs
- 14) Sewer, septic tank installation
- 15) Structural metal fabricating and welding
- 16) Swimming pool installation
- 17) Other contractors not listed above

- (c) Every person licensed as a building contractor or general contractor shall, on the request of the Licence Inspector, provide the Licence Inspector with the list of all subtrades engaged on each specific job, on a form prescribed by the Licence Inspector. Failure, neglect or refusal to submit such list within two weeks of delivery of such request shall be an infraction of the building bylaw, and render such building contractor liable to the penalties hereby imposed. Where any subtrade work requiring mandatory trade qualification certificates is to be undertaken by the general or building contractor or one of his directly employed personnel, trade qualifications certificates must be produced prior to the Building Contractor's licence being issued.

Trade Qualification Certificates are required as follows:

- 1) Plumbing, steam fitting, pipe fitting, sprinkler fitting
- 2) Refrigeration
- 3) Sheet metal
- 4) Electrical contracting

16. **Duplicating, Printing** \$175.00

From any person carrying on the business of custom blueprinting, duplicating or photocopying

17. **Dance Hall, Concert Hall, Banquet Room or Other Indoor Place of Assembly** \$175.00

Any person, other than a Church, Theatre or School, carrying on the business of

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A Dance Hall, Concert Hall, Banquet Room or other Indoor Place of Assembly, whether or not such place is used exclusively as such.

**Bylaw 2000-064 adopted February 12, 2001 revised the following category:**

18. **Day Nursery, Child Care Centre**
- |                             |          |
|-----------------------------|----------|
| Up to Seven Children        | \$ 80.00 |
| In excess of Seven Children | \$175.00 |

19. **Dealer - Second Hand and Pawnbroker** \$175.00
- From any person carrying on the business of a second hand dealer or pawnbroker, a second hand store, a pawnbroker shop.
20. **Door to Door Sales** \$175.00
- From any person who calls at any residence between the hours of 10:00 a.m. and 8:00 p.m. for the purpose of selling, soliciting or taking orders for goods, materials, publications or services of any kind unless previous appointment has been made for such call. (no door to door calls permitted between 8:00 p.m. and 10:00 a.m.) This section not applicable to non-profit organizations, i.e. Girl Guides, Public School students, Service Clubs, etc.
- Prior to application, the applicant shall show proof of receiving a Provincial DIRECT SELLER LICENCE, which is obtainable from the Ministry of Attorney General, Victoria, B.C.
21. **Dry Cleaner and/or Laundry and Coin Operated Laundry** \$175.00
- A person who carries on the business of washing or dry-cleaning of clothing or other fabric or where the business of linen supply is carried on. This shall include all machines used for the above purpose and being operated or intended to be operated by inserting a coin, ticket, slug or other thing that will cause a machine to function. A tailor or seamstress may be employed under this licence without an additional fee.
22. **Escort Services** \$2,000.00
- Any person who carries on the business of providing escort services. Any employees of such a service must be approved by the RCMP and have a photo on file with the RCMP.
23. **Exhibition, Special Event** **Schedule "F"** **FOR EACH EVENT** \$175.00
- From any person who holds a special event show or exhibition.
24. **Fruit Stand** \$200.00
- From any person carrying on business of a fruit stand for the sale of locally grown farm produce and products.

25. **Fuel Dealer** \$175.00

From any person who goes from place to place, or house to house, taking orders for or sells or offers for sale or vends on any street, lane or public place, any kind of fuel, whether in full loads or parts of a load, and whether the person is acting on his own behalf or is an employee of another.

26. **Garage** \$175.00

From any person who carries on the business of a garage for the repair of automobiles, motor cars or vehicles. Each person holding a licence under this paragraph may also sell by retail without further licence auto accessories, confections and tobacco.

27. **Gasoline or Fuel Service Stations, including self-serve** \$175.00

From any person carrying on the business of selling gasoline or other fuel and/or providing minor servicing and emergency repairs of automobiles. Every person holding a licence under this paragraph may also sell by retail without further licence, automobile accessories, confections and tobacco.

28. **Golf Courses**

From any person operating a golf course. Golf course as a primary use may be accompanied with secondary uses such as a pro shop, dining and lounge area.

Regular	\$275.00
Executive Par 3	\$175.00

29. **Hairstylist, Barber and/or Beauty Parlour** \$175.00

From any person carrying on the business of a hairstylist, barber, or beauty parlour. The holder of a licence under this paragraph shall also be entitled to carry on a **Schedule "F"** business of an itinerant hairdresser without taking out any further licence.

30. **Home Occupation Business - Type 1**

Professions as described under classification 42 .....	\$200.00
All others .....	\$125.00

From any person carrying on a business or profession from entirely within the dwelling unit or permitted accessory building and employing only a member or members of the family residing in the dwelling unit on the same lot with no outside

assistance, whereby the annual gross income received exceeds \$5,000.00.

31. **Home Occupation Business - Type 2** \$50.00

From any person carrying on a business (including distributorships such as Amway and Watkins), art or craft from entirely within the dwelling unit or permitted accessory building and employing only a member of members of the family residing in the dwelling unit on the same lot with no outside assistance, whereby the annual gross income received does not exceed \$5,000.00. Typical uses includes dress making, millinery, homecrafts, novelties and souvenirs, handicrafts and individual instruction to students.

32. **Machinery and/or Equipment Rental/Sales or Repairs** \$175.00

From any person owning or keeping for hire or profit any machinery, equipment, tools, whether with or without a driver or operator.

33. **Mail Order Business** \$175.00

From any person who either on his own behalf or as agent for another in whole or in part carries on a mail order business.

34. **Management Company** \$175.00

In the business of acquiring, disposing of or managing in any way whatsoever, property, chattels or affairs for or on behalf of another person, except and unless the person carrying on such business is a licensed realtor in possession of a business licence pursuant to this bylaw.

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35. **Manufacturer** \$175.00

From any person carrying on the business of a manufacturer, as defined in Part I of the Business Licence Bylaw, not otherwise specified in the said bylaw. The holder of a licence under this paragraph shall also be entitled to sell his products by retail from the same location as the item being manufactured, without taking out any further licence.

36. **Mobile Store** \$125.00

From any person carrying on a business as a mobile store with respect to confections, groceries and/or any other goods, wares or merchandise.

37. **Mobile Home Park** \$175.00

From any person carrying on business as the owner of the mobile home park.

38. **Motel, Hotel, Campgrounds** \$200.00

From any person letting or making available for letting rooms or camp spaces, either in a motel, hotel, campground or elsewhere. The holder of any licence under this paragraph shall also be entitled to carry on the business of secondary uses as described in Part II of the Business Licence Bylaw, without obtaining a further licence.

39. **Newspaper Publisher** \$175.00

From any person carrying on the business of a registered newspaper publisher.

40. **Pool Room/Billiard Hall** \$175.00

From any person operating any public pool room or billiard hall. Any person holding a licence under this paragraph may also retail confections and tobacco without being required to hold any other licence, provided that the Concession Snack Bar is operating as an adjunct to the primary operation.

41. **Private Schools** \$175.00

From any person operating a private school.

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42. **Professions**

\$200.00 for the first two persons and \$100.00 for each additional person from any persons carrying on any of the following professional businesses or any other professional business not otherwise specifically mentioned hereunder:

- a) Appraiser
- b) Architect
- c) Barrister and Solicitor
- d) British Columbia Land Surveyor and/or Dominion Land Surveyor
- e) Chartered Accountant, Certified General Accountant, Certified Management Accountant, Accredited Public Accountant
- f) Chiropractor
- g) Consulting Forester



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- h) Dentists, Dental Mechanics
- i) Engineer
- j) Optometrist, Optician
- k) General Practitioner
- l) Notary Public
- m) Physician and Surgeon
- n) Veterinarian
- o) Others

43. **Real Estate, Land and/or Insurance Agent**

\$200.00 for the first two persons, and \$100.00 for each additional licensed person from any persons carrying on the business of Insurance Agent, Real Estate Agent, or Land Agent.

44. **Restaurant, Take-out** \$175.00

From any person carrying on the business of a take-out restaurant for which the design of the physical facilities and the serving and packaging procedures require the purchase of prepared, ready-to-eat foods to be consumed off the premises. No on-site seating for food consumption will be permitted under this classification.

45. **Restaurants and Neighbourhood Pubs**

From any person carrying on the business of a restaurant where the establishment is primarily engaged in serving food and beverages which are consumed on its premises by customers seated at tables and/or counters either inside or outside the building thereon, and, as accessory use thereto, may be engaged in providing customers with take-out service of food and beverages for off-site consumption.

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0 to 25 seats	\$175.00
over 25 seats	\$225.00

The maximum seating permitted under the licence will be noted on the licence and no additional seating will be permitted unless the person applies for additional seating.

A licence shall not be granted to any restaurant, cafe or other place selling food or refreshment for consumption on the premises, unless and until the Health Inspector has reported to the Licence Inspector, approving the granting of such licence.

46. **Retail and/or Wholesale**

Gross floor area less than 300 sq. meters	\$175.00
Gross floor area greater than 300 sq. meters	\$225.00

From any person owning or operating a retail outlet and/or wholesale outlet.

47. **Salesperson** \$125.00

Any person who:

- a) Sells or offers for sale, goods, wares, merchandise or foodstuffs or any other effects whatsoever that retail in the municipality.
- b) being the agent for another person, sells or offers for sale goods, wares, merchandise, advertising, or foodstuffs or carries or exposes samples or patterns of any goods, wares, merchandise, or foodstuffs to be afterwards delivered within the municipality to a person who is not a wholesaler or retailer in such goods, wares, merchandise or foodstuffs; or
- c) carries or exposes samples or patterns or quotes prices for the selling of any goods, wares, merchandise, or foodstuffs, to be afterwards delivered within the municipality to any person.

48. **Sand and Gravel Pit** \$175.00

From any person operating a sand and/or gravel pit.

49. **Special Licences Issued by Council**

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Special licences may be issued by Council from time to time for a term of one year but are not automatically renewed. Such special licences may be reapplied for by submitting a new application. The business licence rate for such special licences will be set by resolution of Council on an individual basis at the time Council approves the application.

50. **Winery**

Sales over 25,000 litres	\$225.00
Sales under 25, 000 litres	\$175.00

51. **Other Businesses** \$175.00

From any person operating any of the following businesses:

- 1) Accountants, Bookkeeper, Auditor and Public Stenographer
- 2) Car/Truck/Trailer/Recreation Vehicle rental service and/or leasing service
- 3) Caterers

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- 4) Chimney Sweep
- 5) Driving School Operator
- 6) Florist
- 7) Funeral Homes
- 8) Furniture repair and refinishing
- 9) Garbage Collector
- 10) Home handyman
- 11) Janitor and/or Window Cleaning Service
- 12) Jewellers, including watch repair
- 13) Kennel operator
- 14) Landscaping or gardening, including sale of shrubs, plants, nursery and garden supplies
- 15) Locksmith
- 16) Lumber yard, millwork shop, sawmill
- 17) Machine shop
- 18) Marina
- 19) Mobile home, trailers, recreation vehicles
- 20) Monument works and memorials
- 21) Boat sales
- 22) Vending Machine Supplies/Distributor
- 23) Office equipment and supplies, sales and service
- 24) Photographer, itinerant
- 25) Piano tuning
- 26) Private music teaching, Dancing School, Hairdressing School and other related activities
- 27) Rest/Retirement Home

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- 28) Rug or Upholstery Cleaners
- 29) Sales/Service and Maintenance of appliances or other equipment
- 30) Saw filing and/or knife sharpening
- 31) Septic tank and/or grease trap cleaner
- 32) Shoe Sales/Repair
- 33) Sign painting and/or sign writer
- 34) Tailor or Dressmaker
- 35) Tire Shops
- 36) Towing Services
- 37) Travel Service and/or Tour Agent
- 38) Tree topping and/or Tree spraying
- 39) Undertaker and Funeral director, including the sale of monuments and memorials
- 40) Upholstery
- 41) Unclassified:

From any person within the municipality, any profession, business, trade, occupation, employment or calling not herein enumerated, or who enters into or carries on any contract to perform any work or furnish any service or material

